

# 10/26/2022 Community Council Minutes

## West Desert Elementary

Welcome new members: Janet Latimer.

Chair: Diana Allred

Co-Chair: Swasey Timm

In Attendance:

Karen Kramer, Swasey Timm, Diana Allred, Janet Latimer, Mary Westover, Jennifer Kimball  
Angie Murphy (taking notes)

- Review Order of Procedures
  - Emailed out to everyone by Mrs. Kramer. Review of the Order of Procedures.
  - How to create a motion & when to motion.
- Elect new Chair and Vice Chair
  - Not needed at this time.
- Handout documents with responsibilities and duties
  - Mrs. Kramer's responsibilities: Oct 20th uploaded all current council members' names and contact information. Mr. Ward is still listed on the School Lands Trust site. That is being corrected asap and we are in compliance.
- Review Trustlands Plan and expenditures thus far in the school year
  - Mrs. Kramer needs access to the student success plan that is listed on the Community Council website.
  - Mrs. Kramer will do some cleaning up on the website to make it look nicer. Will maintain and keep all old documents in the google drive.
  - Review of Mrs. Kramer's expenditures and goals spreadsheet.
    - Ready Math Materials.
      - 4 Teacher manuals were purchased with school funds. Can we get that corrected and get reimbursed from Trustlands?
    - \$1000.00 Is set aside for CKLA books and materials.
    - CKLA Teacher aide (McKenzie). Was under budgeted \$900.00
    - Handwriting program and keyboarding program books have been ordered and we should be getting everything any day now.
    - We currently have \$2513.91 available for the rest of the year.
- Vote on amendments

- Early learning plan K-3. Received a grant which has helped pay for the reading program assessment and some of the money is part of a professional development plan. LETRS \$540.00 for each K-3 teacher. Mrs. Westover will be paid \$540.00 from this grant. LETRS is required by the State.
  - Mrs. Kramer proposes an amendment that will go along with goal number 2 ELA. Add funding for the LETRS professional development. \$1380.00 is requested from Trustlands to pay Mrs. Westover for her time.
    - Janet Latimer accepts the motion as written.
    - Jennifer Kimball seconds the motion as written.
    - Diana Allred is in favor. All in favor? YES! Any opposed? No.
    - Diana Allred: The motion passes.
- Set dates on calendar for the year: Each meeting to be held at 3:30 pm.
  - Wednesday, Oct. 26th, 2022
  - Tuesday, February 15, 2023
    - Start writing 2023/2024 during this meeting.
  - Tuesday, March 7th, 2023
    - All are in favor of the meeting dates and times.
- Adjourn
  - Diana Allred makes a motion to adjourn.
  - Janet Latimer seconds.
  - All in favor: Yes.
  - Any opposed: None