

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – APRIL 2023 MEETING

Date: April 19, 2023
Time: 3:30 p.m.
Location: Tintic School District Offices
Eureka, UT

The meeting of the Tintic Board of Education was called to order by President Young at 3:30 p.m. President Young instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Jessica Nielsen	Member
	Heather Young	President
	Jeana Rowley	Vice President
	Ryan Despain	Member
	Greg Thornock	Superintendent
	Jeremy Snell	Business Administrator

<u>Members Excused:</u>	Jordan Grimstead	Member
-------------------------	------------------	--------

Work Session

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:30 p.m. to 3:30 p.m., in which the following items were reviewed and discussed:

Consent Agenda Review

Minutes: March 20, 2023 Meeting Minutes
Warrants: March #00009071 to #00009179

There were no questions regarding the minutes.

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the March check register. Member Despain asked regarding payment to Apple, Inc. for \$3898.00. Mr. Snell stated the purchase was made under the Computer Science Grant. Mr. Allen, Technology Director, stated that iPads and a MacBook were purchased. Member Despain asked regarding payment to Elite Card Payment Center. Mr. Snell stated this was the Wells Fargo district credit card payment company. There were no further questions regarding the warrants.

Amending Class Sizes Discussion

Superintendent Thornock presented information he obtained from the state that the board is to determine the open enrollment capacity. Superintendent Thornock stated that one of the greatest assets of Tintic School District is its small class sizes and recommended the board decide to keep the class sizes as they are unless there is a surge of new students. Member Despain stated that out of district students help bring diversification and help provide the numbers to make sports teams

possible, but that in district students should be having their needs met and he would like the class sizes to remain the same. Member Nielsen stated she is concerned that increasing class sizes could overwhelm teachers and push them to seek a teaching position elsewhere. Member Nielsen stated she would like the class sizes to remain the same and continue using the waiting list system for those classes that might be at capacity. Member Rowley voiced the same opinion. President Young stated that the class sizes would remain the same for now.

Professional Development – Discussion on reading of Board Handbook

Member Rowley stated she added the Trustland Funds Procedure and the Educational Expense Agreement to the Board Hand Book. Board members discussed studying and learning policies and decided that Member Rowley would assign policies to each board member and send email reminders. Board members decided that all would report on Trustland goals after attending each Trustland meeting. Board members discussed providing more training for Member Nielsen as well as enrolling her in the Master Boards training. Board members discussed making a list of options to study for Professional Development and possibly adding time to the work session portion of the meeting.

Portrait of a Graduate Discussion

There was no new information regarding the Portrait of a Graduate

Data Dive Retreat Discussion

Board members decided to discuss a data dive retreat at the next board meeting.

Unfinished Business

There was no unfinished business.

Regular Meeting

Call to Order and Recognition of Guests

President Young called the meeting to order at 3:30 p.m.

1. Pledge of Allegiance

Member Despain led those in attendance in the Pledge of Allegiance.

2. Reports

Mr. Mark Allen, Technology Director, reported he has already begun on summer projects due to the large nature of the projects, focusing on security, security cameras, door systems, vape detectors, etc. Mr. Allen stated he has funding coming for these projects. Mr. Allen stated he has requested information and a quote from a company called Verkada, which is used by other districts, for upgrades to or replacement of the intercom communication systems. Mr. Allen explained that a new system would allow for first responders to get into buildings easier and make communications more clear. Member Despain asked if the district uses a cloud server. Mr. Allen stated an in-house server is used that was obtained from Central Utah Education Services, but that it is out of date. Mr. Allen stated he is working with Snow College for offsite storage and backup and a second server to take over if a first one fails. Mr. Allen reported he could also utilize back up storage from Utah Education Network. Mr. Allen stated that he does not have exact numbers

from the state as of yet as to funding and how in depth on safety measures he can go. President Young thanked Mr. Allen for his report.

Mrs. Karen Kramer, Elementary Schools Principal, presented a slide show of activities from throughout the school year at Eureka Elementary. Board members thanked Mrs. Kramer for her report.

Mrs. Crystal Leuk, School Counselor, presented data regarding the school counseling program as well as results of interventions with students. Mrs. Leuk explained that students have time set apart each week that they can go to their teachers for help with assignments or concepts they are struggling with. President Young thanked Mrs. Leuk for her report.

3. Citizen Comments

There were no citizen comments.

4. Superintendent Report

Superintendent Thornock reported on the food program at the West Desert schools, stating that he is hoping to establish a breakfast program for the next school year. President Young asked if the lunch program is not USDA approved because the kitchen is not up to code. Superintendent Thornock stated that he felt it was too much of an upfront cost to become USDA compliant and that it would have to come from the districts capital funds. Superintendent Thornock stated he has applied for grant money and received other sources to cover the current costs and future upgrading, saying he thinks it will save hundreds of thousands of dollars to approach the lunch program this way. President Young asked what is needed to become USDA compliant. Superintendent Thornock stated there are issues with the stoves and a new dishwasher is needed. Superintendent Thornock stated the vent has been repaired and new fridges and freezers have been installed. Superintendent Thornock stated that he is working on more grants and if that money does not materialize, then the district would have to do the upgrades carefully, a little at a time. President Young asked if the current electrical system would support the new appliances. Superintendent Thornock stated that it would and that it is good because grant money does not apply to infrastructure. Member Rowley asked if the lunch program and kitchen upgrades have all been paid for with grants or how much the district has paid. Superintendent Thornock stated that part of the funding has come from a source that would need to be discussed in Executive Session and that he would have to get the total spent by the District for them. President Young expressed her concern regarding the financial aspect of the West Desert lunch program, saying the students deserve to have school lunch, but wonders how the District can sustain the program financially if the grants are not received. Superintendent Thornock stated that he is not willing to end the West Desert lunch program and he will find the funding in what ever way it needs to be budgeted. Superintendent Thornock stated he is banking on funding coming as a result of a conversation with State Superintendent Dixon. Member Rowley expressed concern that the program is not being reimbursed and asked if the schools cannot do free and reduced lunch forms because it is not a USDA lunch program. Member Rowley asked that since the lunch program is usually in the red, could the resources be used in a more efficient way, as well as if the staff at the West Desert schools are being pulled from their duties to prepare and serve food, if their jobs are getting done. Superintendent Thornock explained that no program sustains itself and several school district's lunch programs are in the red. Mr. Jeremy Snell, Business Administrator, stated he is aware of other district lunch programs that struggle with food service funding, but that they have to follow

the USDA guidelines and are serving many, many more students. Mr. Snell reported he has conversed with Superintendent Thornock and both concur that any reimbursement is better than none and that after applying as much funds as has been to this point, it had better become and USDA supported program. Mr. Snell stated he does not know what all that process will entail. President Young stated the food bill has substantially increased. Mr. Snell reported that since February 1, a total of \$16,000 has been spent on the West Desert food program, \$8000 in appliances and \$8000 in food. President Young stated the amount of food purchased is concerning, as she witnessed the full fridge and freezers and is concerned the amount of food cannot be consumed by the end of the school year. President Young stated she wants the West Desert food program to succeed but worries that at this rate, it is unsustainable and does not think it is prudent to depend on grant money. Member Despain stated he also wants the lunch program to succeed, but does not want food thrown away. Member Rowley asked if there has been training provided to the food service director and if anyone is keeping track of the purchases and food. Superintendent Thornock explained that the food service director is overseeing how much food is going to the West Desert and tries to plan ahead so that less delivery trips are necessary. Member Rowley asked Mr. Snell if this program has been a strain on the current budget that was not foreseen. Mr. Snell stated that the food budget will have to be amended, but that it usually is every year. Mr. Snell stated that the prices of food and fuel have significantly increased, but that it is the job of the board to make sure there is a return on investments and make sure the funds are being used frugally. Mr. Snell suggested to make a list of steps to become USDA certified and to plan for the future of the West Desert food program. Board members all agreed that they would like for the food service to continue and asked Superintendent Thornock to provide data and information to show that the program is being done prudently as it continues to move forward. President Young stated she would like the program to be sustainable within a budget and volunteered to meet with the food service director to offer assistance and report back to the board, as well as that she appreciated what has been put in place thus far.

5. Action Items

Consent Agenda

Member Despain offered a motion to approve the Consent Agenda as presented. Member Nielsen seconded the motion. Motion carried with all members present voting unanimously.

West Desert High School Trustland Plan Amendment

Member Despain offered a motion to approve the West Desert High School Trustland Plan Amendment as presented. Member Rowley seconded the motion. Motion carried with all members present voting unanimously.

2023-2024 Tintic and West Desert High School Trustland Plans

Member Rowley offered a motion to approve the 2023-2024 Tintic and West Desert High School Trustland Plans as presented. Member Nielsen seconded the motion. Motion carried with all members present voting unanimously.

2023-2024 Eureka Elementary and West Desert Elementary Trustland Plans

Member Grimstead, by way of email, asked regarding a goal to improve understanding of science curriculum and how it will be measured. Mrs. Karen Kramer, Elementary School Principal, stated that a plan will be added to assess understanding by giving a pretest at the beginning of the school

year to the students and then giving the same test at the end of the year and compare and measure for understanding.

Member Despain offered a motion to approve the 2023-2024 Eureka Elementary and West Desert Elementary Trustland Plans as presented. Member Rowley seconded the motion. Motion carried with all members present voting unanimously.

Continuation of Counseling Program

Member Rowley offered a motion to approve the Continuation of the Counseling Program as presented. Member Despain seconded the motion. Motion carried with all members present voting unanimously.

6. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Rowley, seconded by Member Despain with the voting as follows:

Member Rowley	Aye
Member Nielsen	Aye
Member Young	Aye
Member Despain	Aye

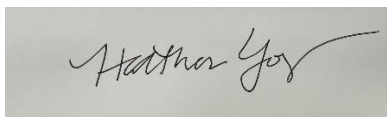
Motion to return the meeting to a Regular Session was offered by Member Despain, seconded by Member Nielsen, with the voting as follows:

Member Rowley	Aye
Member Nielson	Aye
Member Young	Aye
Member Despain	Aye

Time of the Closed Executive Session was from 5:35 p.m. to 6:00 p.m.

I, Heather Young, certify that I am the member of the Board of Education for the Tintic School District who presided at the closed meeting of the Board of Education held on April 19, 2023. I hereby affirm, pursuant to Utah Code §52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character and professional competence of individuals, or physical or mental health of an individual.

Attest:



Heather Young
Board President

7. Adjournment

Member Rowley offered a motion to adjourn. Member Nielsen seconded the motion. Motion carried with all members voting unanimously.

The meeting adjourned at 6:00 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on May 15, 2023 at 3:30 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

Jeremy Snell
Business Administrator