

# **TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – AUGUST 2023 MEETING**

Date: August 21, 2023  
Time: 3:30 p.m.  
Location: Tintic School District Offices  
Eureka, UT

The meeting of the Tintic Board of Education was called to order by President Young at 3:30 p.m. President Young instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

**Members Present:**

Heather Young	President
Ryan Despain	Member
Jordan Grimstead	Member
Greg Thornock	Superintendent
Jeremy Snell	Business Administrator

**Members Excused:**

Jessica Nielsen	Member
Jeana Rowley	Vice President

**Work Session**

Vice President Rowley arrived at 2:44 p.m.

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:30 p.m. to 3:30 p.m., in which the following items were reviewed and discussed:

**Consent Agenda Review**

Minutes: June 26, 2023, July 3, 2023, and July 10, 2023 Meeting Minutes

Warrants: July #00009391 to #00009434

There were no questions regarding the minutes.

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the July check register. There were no questions regarding the warrants.

**Board Communications**

Member Grimstead stated he is attending as many activities as possible and that he is going to meet with Superintendent Thornock to schedule a Safety Committee meeting. Member Grimstead stated that his USBA Masterboard course progress and scores have disappeared in their system. Member Despain and President Young stated theirs were gone as well.

Member Despain reported that his USBA Masterboard course scores are now showing and that he also plans to attend as many activities as he is able. Member Despain stated that he attended a Tintic High School Volleyball game in which he was impressed with the progress of the team. Member Despain stated that he enjoyed Opening Institute and thanked the District Office staff for arranging the ropes course activity. Member Despain explained that the participants had to get out of their comfort zone, communicate, and use positive peer pressure to work together to solve puzzles and problems, which demonstrated to the staff that when one person does not do their part the whole team suffers. Member Despain reported he has met with Superintendent Thornock to discuss the Safety Committee and the Portrait of a Graduate, where it was decided to put more emphasis on safety at this time. President Young asked who will be on the Safety Committee. Superintendent Thornock stated the committee will include himself, the Student Resource Officer, Member Grimstead, Member Despain, building administrators, and a staff member at the West Desert. Member Despain stated he, Member Grimstead, and Superintendent Thornock would set a date for the Safety Committee meeting after the board meeting.

President Young asked Member Despain if he planned to attend the USBE Delegate Assembly meetings coming up. Member Despain stated he would be attending both days.

### **Unfinished Business**

President Young reminded board members that the Board Evaluations are coming up. Member Rowley stated that this topic will be on the agenda for discussion in September and October and the evaluation will take place in November.

Board Members discussed attendance at the National School Board Association conferences. Board members decided that two or three members will attend each year, rotating through the board members so that no information is missed and money is saved by not sending the entire board each year. Superintendent Thornock urged the board to decide who will be attending the next conference so that registration can happen as soon as it opens to acquire closer accommodations to the meeting venue before they are fully booked.

Board Members discussed the Report portion of the agenda. President Young stated she would like to have regular reports from the Student Resource Officer. Board members decided to have school groups and classes present to the board each month and to rotate through the different schools. Member Grimstead stated he would also like presentations from the 4-H. Superintendent Thornock stated he would build a schedule with building administrators and have it to the board members before the September meeting. Member Grimstead suggested the board provide a template for those reporting to the board so they know what to prepare. President Young stated she would create a donation form and present it at the next board meeting.

### **Regular Meeting**

#### **Call to Order and Recognition of Guests**

President Young called the meeting to order at 3:30 p.m.

#### **1. Pledge of Allegiance**

Member Grimstead led those in attendance in the Pledge of Allegiance.

## **2. Reports**

Mr. Brian Ward, Activities Director, distributed an updated coaching contract for board members to review that will be given to coaches soon. Mr. Ward presented information on a new vision statement, stipends and other items, stating he would like to improve communication between coaches and athletes, and improve the fan experience as well. Member Rowley asked if coaches are required to submit a plan for their season. Mr. Ward stated they are. Mr. Ward discussed other ideas for incentive programs to inspire students to want to be more than mediocre, have improved sportsmanship and better grades, as well as ways he would like to try and increase community involvement. President Young thanked Mr. Ward for his report.

Mr. Brian Underwood, Maintenance Director, reported that the summer custodian staff worked really hard to clean and repair the school buildings for the new school year and thanked them for their efforts. Mr. Underwood stated that the Tintic High School parking lot has been sealed and lines painted and the baseball field fence is being fixed. Mr. Underwood reported that fencing around the buildings is being upgraded and will have new gates. Mr. Underwood reported that the treadmill room remodel is on hold due to the windows being installed incorrectly. Mr. Underwood stated that the contractor has ordered new windows but they are months away from delivery. Mr. Underwood stated he will have more capital projects coming up. Mr. Underwood reported the electric buses have been ordered and should be delivered after the beginning of the new year with that delivery depending on when the federal government releases funding to the company. President Young thanked Mr. Underwood for his report.

Mrs. Jennica Beckstrom, High Schools Principal, introduced the new Tintic High School CTE teacher, Mr. Michael Lovell and commended him for his hard work thus far in putting the shop and equipment in order. President Young extended a welcome from the board and stated they are glad to have him in Tintic School District.

## **3. Citizen Comments**

There were no citizen comments.

## **4. Superintendent Report**

Superintendent Thornock reported that he has initiated a better background check policy and the process of making sure all staff are in the Bureau of Criminal Identification's rapback system which will allow the District to have the ability to be made aware of any criminal activity as soon as possible. Superintendent Thornock distributed a background check flow chart for the board members to review.

Superintendent Thornock asked the board to make a decision regarding Policy BE: Board Meetings and the time limit for public comment. Board Members decided that the public comment portion of the meeting should last no longer than fifteen minutes. Superintendent Thornock asked that this policy revision be put on the agenda for the next board meeting for approval.

Superintendent Thornock thanked the board members who attended Opening Institute and stated he feels like the majority of the staff had a good time and it was beneficial to them.

Superintendent Thornock stated there is now a lunch room staff member at the West Desert and that he is currently working on supply chain and breakfast program issues. Superintendent Thornock stated he has applied for more grants for the West Desert lunch program.

Superintendent Thornock and board members discussed Policy DEE: Compensation and Benefits and the language that needs to be corrected. Board members decided to do a second reading of it at the September Board meeting.

## **5. Action Items**

### **Consent Agenda**

Member Despain offered a motion to approve the Consent Agenda as presented. Member Rowley seconded the motion. Motion carried with all members present voting unanimously.

### **Board Policy Revision - Policy DEE: Compensation and Benefits**

Member Rowley offered a motion to approve the first reading of Policy DEE – Compensation and Benefits as presented. Member Grimstead seconded the motion. Motion carried with all members present voting unanimously.

### **Board Policy Revision – Policy DHC: Redress of Grievances**

Member Grimstead offered a motion to approve the Board Policy DHC – Redress of Grievances as presented, contingent upon changing the format to match the new state update. Member Despain seconded the motion. Motion carried with all members present voting unanimously.

### **Policy Revisions – 1<sup>st</sup> Reading**

Member Rowley offered a motion to approve the first reading of the Policy Revisions as presented. Member Despain seconded the motion. Motion carried with all members present voting unanimously.

### **High School Winter/Spring Coaching Assignments**

Member Despain offered a motion to approve the High School Winter/Spring Coaching Assignments as presented. Member Grimstead seconded the motion. Motion carried with all members present voting unanimously.

### **2023-2024 Early Learning Plan**

Member Despain offered a motion to approve the 2023-2024 Early Learning Plan as presented. Member Rowley seconded the motion. Motion carried with all members present voting unanimously.

### **Eureka Elementary School Trustland Plan Amendments**

Member Despain offered a motion to approve the Eureka Elementary School Trustland Plan Amendments as presented. Member Grimstead seconded the motion. Motion carried with all members present voting unanimously.

## **6. Executive Session**

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered

by Member Grimstead, seconded by Member Rowley with the voting as follows:

Member Rowley     Aye  
Member Grimstead   Aye  
Member Despain     Aye

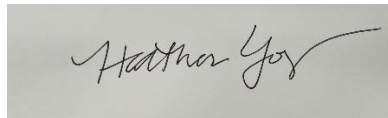
Motion to return the meeting to a Regular Session was offered by Member Grimstead, seconded by Member Despain, with the voting as follows:

Member Rowley     Aye  
Member Grimstead   Aye  
Member Despain     Aye

Time of the Closed Executive Session was from 4:55 p.m. to 6:20 p.m.

I, Heather Young, certify that I am the member of the Board of Education for the Tintic School District who presided at the closed meeting of the Board of Education held on August 21, 2023. I hereby affirm, pursuant to Utah Code §52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character and professional competence of individuals, or physical or mental health of an individual.

Attest:

A rectangular box containing a handwritten signature in cursive script, which appears to read "Heather Young".

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Heather Young  
Board President

## **7. Adjournment**

Member Despain offered a motion to adjourn. Member Grimstead seconded the motion. Motion carried with all members present voting unanimously.

The meeting adjourned at 6:20 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on September 18, 2023 at 3:30 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

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Jeremy Snell  
Business Administrator