

# **Trustlands 2022-2023**

## **Minutes for EES**

### 1st Meeting - October 6, 2022

Members Present: Heather Zufelt, Karen Kramer, Nancy Underwood, Heather MacLee, Jessica LaCario

Additional Present: Heather Young, Andrea Kogianes, Amy Sorensen

Members Absent: Ashlynn Underwood

Mrs. Kramer passed out a folder of documents including agenda, budget, Rules of Order, council members, amendment proposal, school safe routes document, and map of Eureka.

Mrs. Kramer explained Rules of Order and Procedure. There will be a training held for the chair person and principal at a later date so they can lead with Rules of Order Procedure when conducting meeting. She went over details of Rules of Order and answered questions.

Mrs. Kramer opened for nominations for chair and vice chair. Jessica LaCario nominated Heather Zufelt. Nancy Underwood seconded the motion. Heather Zufelt, Karen Kramer, Nancy Underwood, Jessica LaCario, and Heather MacLee voted in favor of Heather Zufelt as chair of EES Community Council. Heather Zufelt nominated Ashlynn Underwood as vice chair. Karen Kramer seconded the motion. Heather Zufelt, Karen Kramer, Nancy Underwood, Jessica LaCario, and Heather MacLee voted in favor as Ashlynn Underwood as vice chair.

Mrs. Kramer explained how School Improvement Plans and Trustlands Plans are developed and presented. She explained the Trustlands Plan needs academic goals including character education and digital literacy goals. She encouraged parents to give input and suggestions. She explained that all plans and amendments are subject to board approval.

Mrs. Kramer explained she is working on updating the community council web page. She explained appropriate expenditures of Trustlands funds. She explained there are several videos available that explain different aspects of Trustlands. She will send links to members.

Mrs. Kramer reviewed Trustlands expenses and budget. She went over updates on the budget, what has been spent, what is left to spend, and what unused funds are available. She explained in detail that LETRS stipends were under funded and with extra funds available, that expense can be covered.

Jessica LaCario made a motion to approve the amendment as proposed. Heather MacLee seconded the motion. Heather Zufelt, Karen Kramer, Heather MacLee, Jessica LaCario, and Nancy Underwood voted in favor of amendments.

Dates for the remainder of meetings for the year were set for Thursday, February 9th and Thursday, March 9th and possible meeting on Thursday, March 23rd if changes need to be made in the plan.