

**BUSINESS AND SUPPORT SERVICES
USE OF SCHOOL FACILITIES:
RENTAL**

CFC

RENTAL OF SCHOOL BUILDINGS

The following procedures apply to rental of the school buildings:

- A. Application for rental will be made with the Principal of each school.
 - B. Application requires the signatures of the applicant, the Principal, and Superintendent.
 - C. Any rental rates will be determined by the Board of Education.
 - D. Cancellations will be reported to the Principal.
 - E. The Principal shall submit a copy of the signed request to the District office for their records.
 - F. The Principal shall report questionable use of activity connected with the outside use of school facilities/property.
 - G. A certificate of liability insurance may be required with limits of not less than \$1,000,000. The Tintic School District should be named as an additional insured. A Hold Harmless Agreement shall always be entered into.
-