

BUSINESS AND SUPPORT SERVICES

USE OF SCHOOL FACILITIES

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1. AUTHORIZATION FOR USE

In accordance with established school laws, the Board authorizes, on condition, the use of school facilities for other than school purposes providing that the contemplated use is permitted by law and that it is not contrary to the best interests of students in the Tintic School District.

2. RENTAL GUIDELINES

The rental of school facilities for other than school use shall be according the following guidelines:

- A. The Principal, subject to approval of the Superintendent, shall allow occasional use of school facilities and shall also be responsible for collection of any monies charges for rent (when applicable). The Principal shall also notify any personnel that might need to be involved and shall determine the free and occasional use of the building according to policy.
- B. The Principal shall be responsible for adequate supervision of the school during rental hours. Any non-school group occupying school property shall provide adult supervision adequate to maintain order and prevent destruction of school property. Facilities shall not be available at the time of use unless the supervisor(s) are present as agreed. The building Principal shall make sure supervision is present.
- C. At the time of rental/use, arrangements shall be made for adequate supervision. School supervision shall consist of a minimum of one custodian/adult to care for the interests of the Tintic School District and its property. In the absence of the Principal, the custodian or a designated adult shall be in complete charge of the building and grounds.
- D. Arrangements for adequate supervision shall be made in keeping with the use for which the rental is made to ensure proper conduct in and around the building and the proper care of the school and its equipment.
- E. The Principal of the school shall accept application from only those groups who can assure adherence to the standards of behavior of the school.
- F. Tobacco, intoxicating drinks and boisterous conduct are expressly prohibited. The following will not be tolerated and are expressly prohibited by the Tintic Board of Education:
 1. Vandalism.
 2. Use without consent, or abuse of school furniture or other school property.
 3. Appropriation, use, or abuse of books, supplies or athletic equipment belonging to the school or its students.

- G. The use of school ground facilities will be allowed at no cost provided fields are not abused or used during extremely wet conditions or other times when the field would be damaged.
1. Community groups such as Little League will be allowed to use specified areas of the grounds as approved by the Principals.
 2. No rental shall be charged for track equipment as long as no damage occurs to the equipment.
 3. Any other equipment rental requests shall be made to the Principal such requests shall be granted upon the approval of the Principal.
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