

# **EMPLOYMENT PERSONNEL LICENSED AND CLASSIFIED**

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**DAA**

## **1. LICENSED PERSONNEL**

For purposes of these policies adopted by the Board, “licensed personnel” or “licensed employees” refers to employees of the District required to maintain licensure from the Utah State Board of Education.

## **2. CLASSIFIED PERSONNEL**

For purposes of these policies adopted by the Board, “classified personnel” or “classified employees” refers to employees of the District who are not Licensed Personnel. Classified employees shall serve at will, are not employed for any specified length of time, and have no property right in their employment or expectation of continued employment.

## **3. QUALIFICATIONS**

All personnel who will provide direct student services must satisfy the rules and standards for qualification and licensure established by the Utah State Board of Education and be appropriately licensed or have the necessary provisional licensure from the Utah State Board of Education before they can receive any salary from the District.

## **4. ASSIGNMENT OF LICENSED PERSONNEL**

All licensed staff members of the District will be appointed by the Board only upon the recommendation of the Superintendent. Should a person nominated by the Superintendent be rejected by the Board, it shall be the Superintendent’s duty to make another nomination.

In determining the recommendation, the Superintendent may consider the advice of the building Principal and the Professional Staff Recommendation Committee. The Professional Staffing Recommendation Committee for each school may consist of at least the building Principal, one teacher and one parent.

Written criteria should be developed which is related to the position requirements. The selection process shall be uniform in application to all applicants. All applicants shall be fully informed of the criteria and procedures associated with the selection process prior to an interview or at the beginning of the interview.

No person or entity other than the properly constituted Board or the Superintendent has any authority to make oral representations or agreements for employment or for any specified length of time, or to make any other agreement or representation regarding employment.

*UCA §53A-3-411(1)  
Utah Code Ann. §53A-1-402  
Utah Code Ann. §53A-6-101 et seq.*

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