## EMPLOYMENT TERMS OF SERVICE ANNUAL CALENDAR AND WORK DAYS

**DBI** 

## 1. ANNUAL SCHOOL CALENDAR

The Board shall adopt a calendar for each school year.

## 2. LICENSED EMPLOYEES WORK DAY

- A. Licensed staff assigned to Eureka Elementary School, Tintic High School, West Desert Elementary and West Desert High School shall arrive at school no later than 7:30 am and may leave no sooner than 4:00 pm. The Board of Education recognizes the importance of preparation for instruction as well as being available for meetings with parents and administrators.
- B. The building Principal shall turn in the bell schedule to the Board of Education prior to the first Thursday in August each year. Schedule or length of instruction should not total less than 1000 hours/year. This hourly total should be in concert with the 150 days applied to and approved by the Utah State Board of Education. Any variations from wither the 1000 hours or the 150 day approval rule must be approved by both the Tintic Board of Education and the Utah State Office of Education.
- C. Licensed personnel working on a part-time basis must meet the contractual obligations recommended by the building Principal and approved by the Board.
- D. Itinerant licensed personnel assigned to various schools shall work a number of hours comparable to other licensed personnel.

Adopted by Tintic School Board: 08/22/2011 DBI: Page 1 of 1

Amended: 11/19/2012, 1/27/2020