

# INSTRUCTION CURRICULUM GRADING POLICY

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ECI

## 1. PURPOSE OF GRADES

The achievement of students is based on a successful partnership of students, parents, teachers, and schools. The purpose of grades is to communicate to students, parents, and teachers an accurate evaluation of student achievement. Grades will not be used to punish student efforts. Grades provide a reliable record of student achievement to schools, colleges, and businesses.

## 2. SYSTEM OF GRADES

A letter grade represents the degree of academic accomplishment and mastery.

### 4 - 12 system

A= Above Mastery

B= Mastery

C= Progressing Towards Mastery

D= Not Mastered

F= No Credit

N/G= No Grade- Contract for Grade Required

P/F= Pass/ Fail as per assigned Class

### K-3 system

A= Above Mastery

B= Mastery

C= Progressing Towards Mastery

NM= Not Mastered

## 3. SYSTEM OF GRADES (Eureka Elementary School)

Eureka Elementary schools do not award grades and credit. Students' progress shall be based upon mastery of basic skills through a variety of assessments and shall be reported to parents through SEP Meetings, parent/teacher conferences and midterm reports. Student progress and evaluation is represented in Leveled form (0-4) to display the degree, level of academic accomplishment and proficiency.

### Level Definition

4 = 100% - 90%

3 = 89% - 80%

2 = 79% - 65%

1 = 64% - 50%

0 = 49% - Below

1- 6 system

4= Mastery

3= Proficient

2= Approaching Proficient

1= Partial Proficient

0= Minimal

K system

4= Mastery

3= Proficient

2= Approaching Proficient

1= Partial Proficient

#### **4. IMPLEMENTATION PROCEDURES**

- A. The implementation of the grading policy is the responsibility of the teacher. Teachers are required to publish their specific grading requirements in a disclosure document to students and parents at the beginning of the school year. Report card formats are the responsibility of individual schools and must be approved by the superintendent.
- B. Grading practices can include but are not limited to: daily assignments, assessments, projects, portfolios, homework, and class participation as outlined in the teacher disclosure document.
- C. All parents will be notified of student progress with a mid-term report. Parents of students who are at risk of receiving a NM, D, or F grade will be notified additionally in a documented and timely fashion. In the transition grades 4-8, because of the serious implications of a low grade, before a D or F will be given, parents will be notified of problem areas. Students will be given ample time to complete missing or low score assignments with parental help.
- D. N/G is an optional student/parent initiated contract between the teacher and the student. The N/G grade will be used only in extreme circumstances such as serious student illness and family emergency problems where standard school checkout procedures do not apply.
- E. P/F will be given at the high school level as a grade for work-study or teacher aide classes. Credit will be issued for the class, but the grade will not be included in the GPA.
- F. Grievances regarding grades will be handled in the following manner:
  - 1. Step 1- Student and/or parent goes to the teacher issuing the grade.
  - 2. Step 2- Student and/or teacher goes to the building administrator to resolve the grades.
  - 3. Step 3- Student and/or parent meets with the Superintendent. The Superintendent will conduct an investigation and report the findings/discussion with the student and/or parent within ten school days.

4. Step 4- Student and/or parent will ask for a hearing with the Tintic Board of Education. This request must be in writing within ten school days after the Superintendent's decision. The Board will conduct a hearing at the next regularly scheduled board meeting. The parent and/or student may request that the hearing be held in executive session, but the final decision regarding open or executive session rests with the Tintic Board of Education.

\*This process is incremental.

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