

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – FEBRUARY 2021 MEETING

Date: February 8, 2021
Time: 12:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 12:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ryan Despain	Member
	Jordan Grimstead	Member
	Heather Young	Member
	Jeana Rowley	Member
	Greg Thornock	Superintendent
	Jeremy Snell	Business Administrator

Work Session Meeting

Call to Order

President Boswell called the meeting to order at 12:00 p.m.

1. Pledge of Allegiance

Member Young led those in attendance in the Pledge of Allegiance.

2. Public Comment

Mrs. Adelle Pagnani was allowed to address the Board during the Work Session where she stated that this meeting time is not conducive to public attendance and that past meeting minutes were lacking in detail in the Public Comment section. Mrs. Pagnani stated she is aware of a donation of money from an estate to the school district and explained her reasons that the funds should go to teachers to encourage retention of only certified teachers. Mrs. Pagnani stated that if the District would increase pay for teachers there would be more and better qualified applicants. Mrs. Pagnani suggested the District invest some of the money to be able to sustain raises for teachers. Mrs. Pagnani asked if school fees have been monitored, unspent funds given back to students, where the tally sheets are located and if there any money left from games that were cancelled due to Covid-19. Mrs. Pagnani asked if team managers were included in the school fees. Member Grimstead stated that his understanding was that managers were not included and had to pay their

own way any time they traveled with the team. Mrs. Pagnani stated the school fees did not state whether warm up clothing was a rental. Member Grimstead stated that this is sport specific and most teams turn in warm up clothing at the end of the season. Mrs. Pagnani suggested the Board make the policy more clear as to what students keep, rent, and what is not charged for that the District is providing. President Boswell and Member Young thanked Mrs. Pagnani for her comments.

3. 2021-2022 School Year Calendar

Mrs. Elinda Nedreberg reported to board members that she met with the Tintic Education Association members and discussed the 2021-2022 calendar. Mrs. Nedreberg stated that the teachers would like to add one more day to Winter Break and make it up by starting school one day earlier on August 17, 2021 or add a day on the end of the year on May 26, 2021 and have graduation on May 26th for West Desert High School and May 27th for Tintic High School. Mrs. Nedreberg reported the teachers being appreciative that teacher work days were not scheduled before a three-day weekend. Mrs. Nedreberg stated the teachers would like to move Back to School Night to the Monday before school starts instead of the night before.

4. USBA Better Boards Video

President Boswell asked board members to table the video until the next Board meeting.

5. Estate Donation / Projects Discussion

Superintendent Thornock stated the District office is in the process of acquiring quotes to replace the track and grass area in the middle as a gift to students and the community and as a visual way to honor the donor. Member Young asked if this will make the track meet regulations. Superintendent Thornock stated it would meet the UHSAA regulations and allow track meets to be hosted by Tintic High School. Superintendent Thornock stated he will be having a capital meeting on Tuesday, February 16, 2021 at 9:45 to discuss the track option further.

Superintendent Thornock stated that the District is still waiting on the company hired to install the bus garage and that the Bobcat loader purchased by the District was delivered today instead of in April as planned. Superintendent Thornock stated that the Tintic High School marquee is not working and that it is outdated. Superintendent Thornock stated that the company who built it submitted a quote for \$6,000-\$7,000 to repair the marquee or \$20,000 to replace it with a more weather proof and updated version. Superintendent Thornock stated that the Special Education classroom is being remodeled to accommodate new students and their needs and that the restroom that was built in the classroom is having plumbing issues that will cost \$4,000-\$6,000 to repair. Superintendent Thornock stated the District is purchasing a van for Special Education students needs and so that teachers/aids can transport students. Superintendent Thornock stated that Special Education needs have doubled this year and these measures will help the District to meet future needs as well as to comply with federal laws. Member Grimstead asked regarding a plumbing issue with the District building. Superintendent Thornock stated that the problem has been figured out but that no quotes have been received for the repair. Superintendent Thornock stated that he is hoping the Maintenance department can repair it in house.

Superintendent Thornock stated that a grant received that was allocated for HVAC upgrades at Tintic High School is not allowed to be used for capital projects and the District will need to fund

the project another way. Superintendent Thornock stated that the students in Tintic School District have not fallen behind compared to other districts because they have been able to participate on campus. Mrs. Pagnani asked if the Tintic Elementary and High school don't have air conditioning. Superintendent Thornock stated that the Tintic High School is the only school in the district at this time that does not have air conditioning and that he is in the process of getting quotes and trying to get grants to install air conditioning.

6. Board Meeting Times and Schedules

Member Grimstead suggested moving the board meetings to a later time to accommodate parents and the community member's work schedule to allow them to attend meetings and give input. Member Grimstead suggested the board meeting start at 6:00 p.m. with a work session at 4:00 p.m. Superintendent Thornock stated he has attended other District's board meetings to learn ways to improve Tintic's board meetings and reminded board members that work sessions are to get work done and that while the public is allowed to attend, public comments are not taken. Superintendent Thornock explained the different schedules of other districts for board members to consider. Member Despain stated that if students and teachers are presenting at a board meeting, if an earlier start time might accommodate them better. Board members discussed different scenarios for work session and board meeting schedules to be able to accommodate the public, students, sports practices, and teachers, while at the same time getting the work done that the Board members are meeting for. Mr. Snell stated that work sessions do not need a formal calendar and can be held when needed, but that they do need twenty-four-hour notice. Board members decided to amend the Notice of Annual Meetings calendar at the next board meeting to have board meetings start at 6:00 p.m. starting in March, and to hold work sessions at 4:00 as well as bi-weekly as needed.

7. Policy FGF – Curricular and Non-curricular Student Groups

Superintendent Thornock stated that the wording of Policy FGF needs to be changed so that school clubs can be started anytime, not 20 days before school begins and that they will renew every year. Superintendent Thornock stated this can be adopted at the next board meeting by suspending the three reading rule.

Member Rowley stated she would like board members to have access to the agenda and accompanying information a week before the meeting date. Superintendent Thornock stated the District office would make changes to accommodate this. Mr. Snell stated that in order to do this, there needs to be a deadline for items to be added to the agenda. Member Rowley stated the board members would support this. Board members decided the deadline for agenda items would be the Monday prior to the board meeting. Superintendent Thornock stated that changes will be made to enable the District office to produce the completed agenda the Tuesday before the board meeting starting with the March agenda.

8. School Fees for 2021-2022 School Year

Superintendent Thornock presented fee schedules of other districts for board members to compare Tintic's fee schedule and stated he is in the process with coaches and administrators to create new spend plans. Superintendent Thornock stated he is impressed with the fee schedule produced by the board and that it is easy to understand compared to other districts. Superintendent Thornock stated he would like to add a section showing what the District pays per student. Member Grimstead explained that Tintic's fees are a one-time fee compared to other District's per activity

fee. President Boswell asked if coaches have records of what was spent throughout the sport's season. Member Grimstead stated that all records and funds are tracked through the high school secretary, athletes have to sign for money and it is verified by two coaches. Member Grimstead stated the school secretary can provide a list of names of how much each student was given or spent. Member Young asked if Mrs. Pagnani was correct in stating that any money left over at the end of a season has to go back to the student. Mr. Snell stated there needs to be more clarification as to the tracking of every event and student, which would be difficult, especially since some students missed events due to Covid-19 quarantines or having the virus. Superintendent Thornock stated he is not sure what the law states, but will research and report back to the board. Member Despain stated parents have reported they have saved money on buying food since the school fees were put in place. Superintendent Thornock stated he gave the board members copies of other district's fees to help board members have information to give to the community and that Tintic School District possibly spends more on travel per student than other districts due to distance. Superintendent Thornock pointed out that Tintic School District's fees are considerably lower than other Districts. Board members discussed information on spend plans and that the rule that coaches cannot ask for purchases that are not on spend plans, how coaches are educated on inherited spend plans, as well as how they try to guesstimate what the next seasons costs will be. Member Grimstead stated there needs to be information on the spend plan regarding managers and whether or not there are fees for them since they cannot participate on overnight trips. Superintendent Thornock stated that coaches work hard to put plans together and they need to be supported since it is hard to get coaches to stay. President Boswell asked if bake sales have been occurring. Superintendent Thornock stated that the first one allowed was in the end of January at the wrestling tournament and it was very successful. President Boswell asked how the money from bake sales is spent. Superintendent Thornock stated that money earned from bake sales or other fundraisers goes directly to that club/team, not a general fund, and can be spent any way they desire. Mr. Snell stated the high school secretary has financial records for each club/team, which are audited every year. Member Grimstead stated that there is a misconception that fundraiser money goes to the individual students and clarified that the money goes to the club or team only.

9. Estate Donation / Projects Discussion

President Boswell asked for more discussion regarding the estate donation. Member Grimstead stated he loves the idea of giving teachers monetary support, but that this money does not provide a means to bankroll raises. President Boswell stated it is one-time money. Member Despain stated it could be used for a one-time bonus, or could be invested, but that to honor the memory of the donor, it needs to be used on something visible and that a track could potentially bring more students, money to the district and the community, and could bring more money in the end that could be given to teachers. Member Despain suggests asking other schools how new equipment has helped their schools in this way. Member Grimstead stated one example could be found right here at Tintic High School and the purchase of wrestling mats, which provided the ability to hold tournaments, earn money from ticket sales, and bake sales. Member Despain stated the community businesses benefited from the extra people in town for the tournament because of the ability to now host a tournament. Member Despain stated that whatever the estate money is spent on needs to have the sticking power to benefit students and the community for a long time. President Boswell stated a new track facility would give the students new opportunities and make our school and community look better. Member Despain stated that sports are not everything and that education needs to be looked at as well, and what would get more people to come to a small school.

Member Despain suggested a committee study if this is enough money to perpetuate over time. Superintendent Thornock stated that our district might pay less to teachers than other districts, but isn't sure if this estate donation is the way to solve the issue, especially if money was to be only allocated to certified staff. Superintendent Thornock stated that replacing teachers has only been difficult with certain positions, particularly math and science teachers at the high school level as well as West Desert positions, but that all districts are experiencing this.

10. Committee Assignments

Member Grimstead stated that by law the district needs an audit committee and a school traffic safety committee. Superintendent Thornock stated that the district should have a capital projects committee, which Member Despain has volunteered to participate on. Member Grimstead stated that there could be many committees that could benefit the district, such as a committee to recruit and retain employees. Superintendent Thornock stated he would like board members to serve on committees to enable them to report back to each other and keep all board members apprised of happenings. Superintendent Thornock stated an academic committee, a vision committee to plan for future needs, a talent retention committee, and a personalized learning program committee could be helpful. Member Despain suggested to focus on the state required committees first. Member Young volunteered for the audit committee. Member Young stated there are many committee suggestions in the Master Boards handbook. Member Despain asked if Member Rowley, who needed to leave the meeting early, might like to serve on the personalized learning committee. Member Young stated she thought Member Rowley would like that. Member Young stated she would like to discuss at a later work meeting the creation of a board member handbook. Member Despain asked Superintendent Thornock what committees are needed at present, and Superintendent Thornock stated the capital, audit, and an academic or personalized learning committee are needed. President Boswell stated she would serve on the capital committee. Member Grimstead stated he would serve on any committee.

Member Young asked if the 2021-2022 School Year calendar would be on the board meeting agenda for February 22, 2021. Superintendent Thornock stated it would be drafted with the changes made for approval at the meeting.

11. Adjournment

The meeting adjourned at 3:13 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on February 22, 2021 at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

Jeremy Snell
Business Administrator