

# **TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – JANUARY 2023 MEETING**

Date: January 23, 2023  
Time: 3:30 p.m.  
Location: Tintic School District Offices  
Eureka, UT

The meeting of the Tintic Board of Education was called to order by Vice President Despain at 3:30 p.m. Vice President Despain instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Jessica Nielsen	Member
	Heather Young	Member
	Jeana Rowley	Member
	Ryan Despain	Vice President
	Jordan Grimstead	Member
	Greg Thornock	Superintendent
	Jeremy Snell	Business Administrator

## **Work Session**

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:30 p.m. to 3:30 p.m., in which the following items were reviewed and discussed:

Mr. Ron Stewart, CPA of Gilbert and Stewart, distributed copies of his FY 2022 Audit Report to all board members. Mr. Stewart explained how the audit was conducted and that there was one finding of an overage in the budget. Mr. Jeremy Snell, Business Administrator, thanked Mr. Stewart for his advice and assistance throughout the years. Mr. Stewart stated that Mr. Snell does a great job in all his many responsibilities and always knows the information needed. Mr. Snell stated that the overage in the budget was due to a bill for work on the track being allocated to a different year because of the time it was received and paid, the bank charging new service charges for the Tintic Education Foundation, and the switching of Amazon orders being placed by the individual schools instead of the District office, which changed the spending and budgets for the schools. Vice President Despain thanked Mr. Stewart for his report. Vice President Despain asked to have financial training provided by the District put on the Unfinished Business list.

## **Consent Agenda Review**

Minutes: December 19, 2022 Meeting Minutes  
Warrants: November #00008882 to #00008959

There were no questions regarding the minutes.

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the December check register. Member Rowley asked regarding payment to Reladyne. Mr. Snell stated this is the company that fills the fuel tank at the West Desert Schools. Member Rowley asked regarding the two companies with EMS in their title. Mr. Snell stated that one company is EMS Chemicals who repaired the Eureka Elementary School dishwasher, and EMS Linq is the parent company to Alio and the District purchased tax forms from them. There were no further questions regarding the warrants.

### **Mrs. Jennica Beckstrom, High Schools Principal – Amending Class Sizes Discussion**

Mrs. Beckstrom stated she would like to amend the class sizes of all classes from 7<sup>th</sup> grade to 12<sup>th</sup> grade to thirty students to allow more students to have the opportunities that are not available at bigger schools in finding what they are passionate about and be able to learn more about it. Mrs. Beckstrom stated she asked students and teachers how they felt about increasing class sizes and that both groups agreed it would be a good thing to do. Member Young asked how high the class sizes can go before it would affect Risk Management or fire regulations and would there be another request for class size increases in future years. Mrs. Beckstrom stated there will not be another request to increase class sizes because the classrooms can only hold thirty students. Board members discussed scenarios such as if classes are at capacity including out-of-district students and more students move into District boundaries, what the protocol would be, as well as effects on bus routes and procedures when the bus is full. Mrs. Beckstrom stated that move-ins during the year are rare and enrollment numbers are usually known at the beginning of the school year. Superintendent Thornock stated it has been a trend that student numbers start the year at capacity and drop throughout the school year. Superintendent Thornock stated there is new policy language regarding this and will provide it to the board members. Board members decided to table the approval of amending class sizes until they receive the policy information and have further discussion on the matter.

### **2023-2023 Academic School Year Calendar Review**

Superintendent Thornock stated the Mrs. Elinda Nedreberg, President of the Teacher's Education Association, to answer any questions regarding the calendar. Member Grimstead stated that the Fall, Winter, and Spring Breaks are aligning more with Nebo and Juab School District's calendars, as well as the main deer hunt in the fall and that he appreciates that. Vice President Despain stated that this will help families with students in our District as well as one of the others. Mrs. Nedreberg explained the process of getting input from certified and classified employees regarding the next school year calendar. Mrs. Nedreberg pointed out an added day to Spring Break by taking a day from Winter Break and that a survey showed a majority of employees supported this change. Board members had no questions.

### **2023-2024 School Fees**

Vice President Despain stated the School Fees are not due until March but that this would be a first consideration of fees for the next school year. Member Young asked if there is a due date for coaches to submit information for the school fees. Superintendent Thornock stated the due date will be in the next few weeks and this would be the time for Board members to voice any ideas, questions, or concerns as the process into creating the school fees is entered.

### **Unfinished Business**

Board members discussed the Board Handbook and the addition of media outreach information. Member Rowley stated she would like to own the document and be the only one to do updates or additions to it. Member Rowley stated she will add an updated date on the document each time it is changed. Board Members decided to add the Board Meeting Public Comment pamphlet with the addition of language for age appropriate comments to the Board Handbook. Member Rowley stated that any time the Board Handbook is updated she will forward a copy to the District Office to be included in the board book for that month's meeting.

Member Grimstead stated the professional development discussion for the next meeting will be on the Board Handbook.

### **Communications from Board Members**

Member Young stated she is looking forward to attending a read-a-thon at Eureka Elementary School on January 26, 2023.

Member Despain reported he attended the Joint Legislative Committee meeting with Superintendent Thornock and that a new house bill in the process of being passed could mean new policy changes for the Board, as well as take funds away from public schools and give them to private, charter, religious, and other types of schools.

Member Grimstead stated that the USBA Conference recently attended offered quality training for the Board members. Member Grimstead thanked Mr. Brian Underwood and Mr. Chandler Beckstrom for their exceptional snow removal efforts. Member Grimstead stated his appreciation for the Lady Miner's Basketball team who donated all funds raised from tickets and concessions at one of their games to a family who lost a daughter in the Piute School District.

Member Rowley stated there will be information for the Portrait of a Graduate provided in the near future. Member Rowley asked that the Board Evaluation questions be added to the Unfinished Business list.

### **School Trustlands**

Board members discussed removing the topic of School Trustlands off of their goal list.

### **Professional Development**

Member Despain asked Board members regarding different reading materials for their professional development. Member Grimstead stated they should go through the handbook. Member Rowley stated they should use the handbook for the next month and then if there is a better idea from the USBA conference they could talk about it then.

### **Portrait of a Graduate**

Member Despain stated he is in the process of scheduling to meet and gather information on Portrait of a Graduate to present to the Board.

## **Regular Meeting**

### **Call to Order and Recognition of Guests**

Vice President Despain called the meeting to order at 3:30 p.m.

#### **1. Pledge of Allegiance**

Vice President Despain led those in attendance in the Pledge of Allegiance.

#### **2. Swearing-In of New Board Members**

Mr. Jeremy Snell, Business Administrator, performed the Oath of Office to Ms. Jessica Nielsen as a new board member, and Mrs. Jeana Rowley as a re-elected board member of the Tintic School District Board of Education. Member Nielsen and Member Rowley accepted the Oath of Office as administered by the Business Administrator.

#### **3. Board Election**

Vice President Despain asked for nominations for the position of President of the Tintic School Board of Education.

Member Grimstead nominated Vice President Ryan Despain for the position of President of the Tintic School Board of Education.

Member Rowley nominated Member Heather Young for the position of President of the Tintic School Board of Education.

No other nominations were offered. Vice President Despain was elected President of the Tintic School Board of Education with three of five votes.

President Despain asked for nominations for the position of Vice President of the Tintic School District Board of Education.

Member Grimstead nominated Member Heather Young for the Position of Vice President of the Tintic School District Board of Education.

Member Young nominated Member Jordan Grimstead for the Position of Vice President of the Tintic School District Board of Education.

No other nominations were offered. Member Young was elected Vice President of the Tintic School Board of Education with four of five votes.

#### **4. Reports**

Mr. Brian Underwood, Maintenance and Transportation Director reported that his highest priority at this time is snow removal to keep access to the buildings open and safe for students and staff. Mr. Underwood the District Office temporarily hired workers to shovel snow off the roof of the old shop to keep the roof from collapsing. Mr. Underwood stated he and Mr. Beckstrom, Maintenance Technician, have been dealing with leaking roofs in classrooms and gymnasiums.

Mr. Underwood expressed his appreciation for Mr. Beckstrom and his help any time of the day or night with snow removal.

Mr. Underwood reported the District received a grant of \$790,000 for the purchase of two electric buses, as well as money for the charging stations. Mr. Underwood reported he has met with electricians for advice on how to proceed with the installation of the charging stations and is working to figure specifications on the buses and then can place the order.

Mr. Underwood reported he now has two more bus drivers trained and ready to be back-up drivers or drive for activities. The new drivers are Mr. Brian Ward and Mr. Chandler Beckstrom. Member Rowley asked if the new electric buses will be mostly used for activities. Mr. Underwood stated they would be the route buses as their batteries will only last for approximately 150 miles.

Mr. Snell commended Mr. Underwood and Mr. Beckstrom, as well as UDOT and Eureka City for working together to remove snow and make the roads and parking lots safer for all students and staff. President Despain thanked Mr. Underwood for his report.

Mrs. Karen Kramer, Elementary Schools Principal, presented a slide show of how the West Desert schools moved the elementary school library into the high school library to allow for a classroom to provide more personalized help to students. Mrs. Kramer reported the move was made over Winter Break and Mrs. Jennifer Kimball volunteered to learn the library book inventory and check-out software, input all the books, and work as librarian one day a week to read to students and help them select books.

Mrs. Beckstrom presented a video displaying activities at the West Desert schools for the Christmas holiday including a letter from Santa, breakfast, and a student shopping mall with items donated by the community.

Member Grimstead asked if regular visits to the West Desert schools were being made by administrators. Superintendent Thornock stated that the school nurse, counselor, IT Director, maintenance and administrators all have a schedule and someone usually visits weekly.

## **5. Citizen Comments**

There were no citizen comments.

## **6. Superintendent Report**

Superintendent Thornock reported that the January Juab Local Interagency Coalition (JLIC) meeting was held at the District office and that JLIC is a group of entities from the county and state level that offer services to children; meeting with the purpose of learning the needs of the children in the county and how to provide them the help they need. Superintendent Thornock stated he invites JLIC to meet at Tintic School District one time per year so that Eureka is not disconnected from county government. President Despain asked if board members should attend the meetings. Superintendent Thornock stated they would be welcome and that the meetings are held in Nephi for the rest of the year.

Superintendent Thornock stated he has been attending basketball games and wrestling meets where he is noticing and increase in the attendance of community members. Superintendent stated he is pleased with the support Tintic High School showed to the Piute community.

Superintendent Thornock reported a training meeting offered by Utah School Board Association for Board Presidents and Vice Presidents on February 11, 2023.

Superintendent Thornock thanked Mr. Brian Underwood and Mr. Chandler Beckstrom for their efforts in removing snow, working many weekends and holidays. Superintendent Thornock also expressed his appreciation to the community for their help with snow removal. Superintendent Thornock reiterated that snow removal is the priority and other maintenance projects are on hold.

Superintendent Thornock stated that Mr. Allen, Technology Director, is currently updating the website to be more streamlined and user friendly, as well as in compliance with ADA and CUES server regulations. Superintendent Thornock stated Mr. Allen is rebuilding computers for staff with money from a computer grant.

Superintendent Thornock urged board members to look at the changes in the Tintic High School library, where it is being remodeled to offer more online and college learning opportunities to students.

Superintendent Thornock reported that legislative session meeting have begun and that President Despain attended the last meeting with him. Superintendent Thornock stated he is learning where he can have the most influence to bring more funds to the District.

President Despain stated the board would like to have training on District finances and processes. Board members decided to add thirty minutes to the work session of the February Board Meeting for the finance training.

Member Rowley asked regarding the status of a food program at the West Desert schools. Superintendent Thornock stated that there are many obstacles to overcome, but that food will be available to students starting February 1, 2023.

## **7. Action Items**

### **Consent Agenda**

Member Young offered a motion to approve the Consent Agenda as presented. Member Grimstead seconded the motion. Motion carried with all members voting unanimously.

### **White Pine School District Tuition Agreement**

Member Grimstead offered a motion to approve the White Pine School District Tuition Agreement as presented. Member Young seconded the motion. Motion carried with all members voting unanimously.

### **2023 – 2024 Academic School Year Calendar Approval**

Member Rowley offered a motion to approve the 2023 – 2024 Academic School Year Calendar as presented. Member Young seconded the motion. Motion carried with all members voting unanimously.

### **Approval of Amending Class Sizes**

Board members decided to schedule the approval of Amending Class Sizes for the February 2023 Board Meeting to allow for more data and discussion before making a decision.

### **Business Administrator Notice of Contract Renewal**

Member Grimstead offered a motion to approve the Business Administrator Notice of Contract Renewal as presented. Member Rowley seconded the motion. Motion carried with all members voting unanimously.

### **Approval of Financial Audit Report – FY 2022**

Member Rowley offered a motion to approve the Financial Audit Report – FY 2022 as presented. Member Young seconded the motion. Motion carried with all members voting unanimously.

## **8. Executive Session**

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Grimstead, seconded by Member Rowley with the voting as follows:

Member Rowley	Aye
Member Nielsen	Aye
Member Young	Aye
Member Grimstead	Aye
Member Despain	Aye

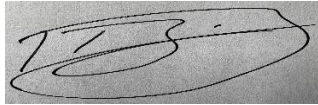
Motion to return the meeting to a Regular Session was offered by Member Rowley, seconded by Member Grimstead, with the voting as follows:

Member Rowley	Aye
Member Nielson	Aye
Member Young	Aye
Member Grimstead	Aye
Member Despain	Aye

Time of the Closed Executive Session was from 4:34 p.m. to 4:50 p.m.

I, Ryan Despain, certify that I am the member of the Board of Education for the Tintic School District who presided at the closed meeting of the Board of Education held on January 23, 2023. I hereby affirm, pursuant to Utah Code §52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character and professional competence of individuals, or physical or mental health of an individual.

Attest:



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Ryan Despain  
President

## **9. Adjournment**

Member Grimstead offered a motion to adjourn. Member Rowley seconded the motion. Motion carried with all members voting unanimously.

The meeting adjourned at 4:50 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on February 27, 2023 at 3:30 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

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Jeremy Snell  
Business Administrator