

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – JULY 2021 WORK SESSION

Date: July 16, 2021
Time: 9:00 a.m.
Location: Zermatt Resort, Uri Room
Midway, Utah

The work session of the Tintic Board of Education was called to order by President Boswell at 9:00 a.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Jordan Grimstead	Member
	Heather Young	Member
	Jeana Rowley	Member
	Ryan Despain	Member
	Greg Thornock	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Personal Development

Board members discussed a recent professional development session presented by Mrs. Ricelli Mordecai. Board members reviewed the findings from the “What Dog Am I?” professional development seminar and discussed methods to apply the strategies found in Mrs. Mordecai’s presentation/book.

Board Handbook

Board members reviewed the Tintic School District Board of Education Handbook 2020-21. Board members discussed the District Mission Statement and recommended displaying the mission statement in the District’s schools and board room. Superintendent Thornock suggested banners be printed and displayed in the school offices, staff work rooms, public areas and the District Board Room. Board members agreed to include the district logo on the mission statement banners. Board members reviewed the mission statement language and agreed to amend the mission statement to read:

“Tintic School District is committed to excellence by empowering and challenging all students to achieve their personal potential as life-long learners in an ever-changing world.”

Board members reviewed the remaining items contained in the Board Handbook. Board members agreed on various language changes to the handbook. Board members discussed various committee assignments. Board members discussed changing the organization of the Board's document library to more readily access past documents.

School Board Rules & Policies

Board members discussed assigning individual members certain sections of new policy updates, rather than all of the policy updates, to decrease the burden and time spent in reviewing policy updates. Board members agreed to have Member Rowley determine the assignment of new policy updates to individual Board members. Board members agreed that dividing the policy updates among individual members should help to provide a better understanding of Board policy.

Board members discussed how the Robert's Rules of Order are implemented in current Board meetings. Board members discussed inviting a student or guest to lead Board members in the Pledge of Allegiance at each meeting. Board members discussed the planning of Board meeting agendas and alternative methods to recognize individuals/groups during meetings. Superintendent Thornock indicated he can obtain a list of prospective honorees from building administrators and an honoree can be selected during the agenda creation process.

Educational Expense Agreement

Board members discussed the Educational Expense Agreement and agreed to distribute the agreement to any applicable employees on a case by case basis. Board members recommended Superintendent Thornock present the name(s) of any prospective recipients of tuition assistance to the Board during an Executive Session.

Scheduling and Planning

Board members discussed various items contained in the District/Board calendar and suggested any applicable committee meetings be added to the calendar.

Master Boards Training

Board members discussed the process including potential Master Boards trainings and reading assignment discussions in regularly scheduled meetings. Board members agreed to include any trainings or reading assignment discussions as separate agenda items.

Goal Setting with Progress Monitoring

Board members discussed how the Board establishes goals and monitors progress toward the goals. Board members recommended specific goals be established to track the progress of Master Boards program. Member Rowley inquired about the process of schools establishing goals and how the

progress toward meeting the goals is documented. Board members discussed Board goals previously established and agreed to discuss current and potential goals at a future meeting. Member Young suggested any Board goals be correlated to the District Mission Statement. Board members agreed to continue working on the Master Boards program.

Adjourn

The work session adjourned at 3:00 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on August 23, 2021 at 6:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

Jeremy Snell
Business Administrator