

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – JUNE 2019 MEETING

Date: June 17, 2019
Time: 2:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 2:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Vice President
	Helen Wall	Member
	Heather Young	Member
	Jeana Rowley	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 12:00 p.m. to 2:00 p.m., in which the following items were reviewed and discussed:

1. Action Item Review

Amended School Land Trust Plans

Board Members had no questions or concerns regarding the amendments made to the school land trust plans for each school. Board members commented that they appreciated the way the Principals included the language from the State and the amended language being resubmitted on the school land trust plan amendment report.

Teacher and Student Success (TSSA) Framework

Superintendent Hughes led a discussion regarding the Teacher and Student Success Act (TSSA) Framework and stated that there needs to be goals and structure for strategic planning to report to the State. Superintendent Hughes outlined four goals to work on. If adopted, the Board can enact or remove a goal at any time.

Goal #1 – Board Members need to create a framework to allocate funds coming through the District that are flexible education dollars. There is not enough funds to hire additional certified staff. Forty percent of the funds will be used to increase teacher

salaries. The rest will be used for initiatives like the College and Career Readiness program.

Goal #2 – Meet teacher training needs to have highly qualified staff

Goal #3 – Personal, social, and emotional growth, and incentive items in this area

Goal #4 – Additional programs and technology

Board Members discussed having specific assignments and working in pairs to accomplish them, then reporting back to each other for input and/or implementation. Member Young suggested Board Members rotate assignments with each other to gain more from one another's perspectives and get all members in all of the schools. Superintendent Hughes suggested that Board Members put ideas on paper and report to each other for approval or denial to help enable faster movement through work items. Superintendent Hughes suggested starting with building belief statements to go with the new mission statement which will connect with the Teacher and Student Success goals.

2. Consent Agenda Review

Personnel:	Tiauna Allred	West Desert Summer Student Custodial Worker
	Haylie Reil	West Desert Summer Student Custodial Worker

Minutes:	May 6, 2019 Study Session
	May 20, 2019 Work Session/Meeting

Warrants:	#00006076 to #00006156
-----------	------------------------

Board members discussed the items included in the Consent Agenda.

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the May check register including the acquirement of a bus from Millard County School District for \$250, the yearly payment on the bond, and the purchase of software to program and control the boilers. Superintendent Hughes reported there would be no payments for gym floor resurfacing as the floors did not need it this summer. Superintendent Hughes reported there will be a payment on the next warrant register to a community member at West Desert for dirt work to prepare the school grounds for sod, and that this was a good way to get community members involved and invested in their schools. Member Wall asked if there is a sprinkler system in place. Superintendent Hughes stated there is one. Superintendent Hughes reported there would be a payment on the next warrant register to a job advertising company called Frontline that the District will use to recruit and hire teachers from larger pools of applicants. Superintendent Hughes stated that this company should be particularly useful when hiring for West Desert positions.

3. Board Training

Mission Document Review

Member Rowley and Member Young will work together on a mission statement document with belief statements and communicate with the rest of the Board for input. Superintendent Hughes stated that when the mission statement is finished, it could be put on T-shirts. President Boswell

and Member Wall will work together on social and emotional issues and communicate with teachers for suggestions on what is needed in the schools and report findings back to the Board.

Superintendent Hughes reported there will be training on August 12, 2019 from 8:00 a.m. to 3:30 p.m. for all Board Members, teachers, secretaries, and possibly aides by the social and emotional experts from 7 Mindsets. President Boswell expressed that teaching social and emotional skills is just as important as the emphasis on grades, and will help students at home as well.

Master Boards/Finance Q & A

There were no questions or comments regarding the Master Boards Finance.

School Parking Lot Review

Superintendent Hughes reported that all of the bids received for the elementary school parking lot project were over half a million dollars and did not include installation of bus and vehicle sheds. Superintendent Hughes reported that in order to do this project correctly, it could cost closer to \$700,000. It was decided to look at other projects and improve the parking lot in smaller increments. Superintendent Hughes reported he is in the process of talking to contractors for new costs and bids for the smaller projects. Member Haynes asked if a bid was received from Granite Construction. Superintendent Hughes stated that there was not.

Budget Review

Mr. Jeremy Snell, Business Administrator, presented Board members with copies of the District's proposed budgets for the current and upcoming fiscal years. Mr. Snell reviewed the documents and the funds and accounts included in the budget. President Boswell thanked Mr. Snell for his report.

Board members adjourned the work session at 1:55 p.m.

Regular Session

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Member Haynes led those in attendance in the Pledge of Allegiance.

3. Roll Call

President Boswell instructed the Business Administrator to call the roll. Members absent were none.

4. Reports

Mr. Brian Underwood, Maintenance Director, reported that the mounds of dirt around the West Desert schools have been smoothed out and tilled in preparation for sod. Mr. Underwood reported he would be traveling to the West Desert schools on June 19, 2019 to level the dirt, uncover the sprinkler heads, and check the sprinkler system. Mr. Underwood reported he will be ordering sod from Biograss, but that they will not deliver to West Desert. Mr. Underwood reported he will contract with Scott Pehrson to deliver the sod. Mr. Underwood reported he will need people to help lay the sod. Member Rowley asked about the weeds around the West Desert buildings and was concerned they could be a fire hazard. Mr. Underwood stated the weeds have been trimmed and that Mr. Daniel Kimball, a West Desert teacher, is taking care of the school grounds this summer.

Mr. Underwood reported the sprinkler systems are working properly.

Mr. Underwood reported that Custom Electric will be coming Monday, June 24, 2019 to work on the boiler tear down project in the Eureka Elementary School parking lot.

Mr. Underwood reported he conducted a walk through inspection of the buildings to check the progress completed thus far and stated that the summer employees are doing a great job with deep cleaning. Mr. Underwood reported the newly painted doors at the elementary school look much better.

President Boswell thanked Mr. Underwood for his report.

5. Citizen Comments

No Citizen comments were offered.

6. Budget Hearing

Mr. Jeremy Snell, Business Administrator, presented Board members and those present in the meeting with copies of the District's proposed budgets for the current and upcoming fiscal years, as well as projecting the document to the public. Mr. Snell stated the Board met as the law requires to review the budget information. Mr. Snell reviewed the documents and the funds and accounts included in the budget.

Member Rowley offered a motion to approve the 2018-2019 Budget Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Member Haynes offered a motion to approve the 2019-2020 Preliminary Budget as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

7. Action Items

Consent Agenda Approval:

Personnel: Tiauna Allred West Desert Summer Student Custodial Worker
 Haylie Reil West Desert Summer Student Custodial Worker

Minutes: May 6, 2019 Study Session
 May 20, 2019 Work Session/Meeting

Warrants: #00006076 to #00006156

Member Wall offered a motion to approve the Consent Agenda as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

Amended School Land Trust – Eureka Elementary School

Member Young offered a motion to approve the Amended School Land Trust Plan for Eureka Elementary School as presented. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

Amended School Land Trust – Tintic High School

Member Wall offered a motion to approve the Amended School Land Trust Plan for Tintic High School as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

Amended School Land Trust – West Desert Elementary School

Member Rowley offered a motion to approve the Amended School Land Trust Plan for West Desert Elementary School as presented. Board Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Amended School Land Trust – West Desert High School

Member Young offered a motion to approve the 2019 Board Calendar Revision as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Teacher and Student Success (TSSA) Framework

Member Young offered a motion to approve the Teacher and Student Success (TSSA) Framework as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

8. Superintendent Report

Superintendent Hughes presented Board members the following items for consideration:

District/Board Calendar

Enrollment Report
Negotiations Review
Next Scheduled Meeting Date (August 5th Study Session) & (August 19th Board Meeting)
District Leave Policy DEE & District Leave Procedure
Summer Kickoff End of Year Activity
School and District 2019-2020 Initiatives

District/Board Calendar

Superintendent Hughes stated there is no calendar at this time.

Enrollment Report

Superintendent Hughes reported there has been a small increase in enrollment at West Desert Elementary and reviewed the enrollment percentages on the enrollment report. The goal is 95% attendance, and the school year 2018-2019 reached 94.5%. Superintendent Hughes reported that this enrollment report shows data compared to previous school years, which shows a trend of decreasing enrollment. Superintendent Hughes stated there are less residents according to the Census report and that this factor could be contributing to the steady decrease. Superintendent Hughes encouraged Board Members to advocate for students, families, and growth. Mr. Snell reported the projected enrollment for Tintic High School is one hundred students due to the loss of the larger senior class and a smaller seventh grade class coming in.

Negotiations Review

Superintendent Hughes reported on the negotiation review and stated that the four percent increase coming from the State will go to certified staff and be supplemented by TSSA funds.

Next Scheduled Meeting Dates

Superintendent Hughes stated the next Board Study Session will be August 5, 2019, the next Board Meeting will be August 19, 2019, and the 7 Mindsets social and emotional training will be August 12, 2019 from 8:00 a.m. to 3:30 p.m.

District Leave Policy DEE & District Leave Procedure

Superintendent Hughes reported that the District Policy DEE – Leave Policy needs to be reviewed by the Board Members to determine if changes are needed. Member Haynes asked that if they do make changes, would they need to be approved before the next Board Meeting since it is after the school year starts. Superintendent Hughes stated that policies can be updated and approved any time and they immediately go into effect. Superintendent Hughes stated that all is needed is to let staff know there has been a policy change.

Summer Kickoff End of Year Activity

Superintendent Hughes reported on the summer kick-off activity held at Payson Lanes Bowling Alley, stating it was well attended and enjoyed by all. Member Haynes stated it was a different, but fun activity.

School and District 2019-2020 Initiatives

Superintendent Hughes presented two video clips; one on Illuminate Learning and one on

7 Mindsets, to provide information about these initiatives being implemented in the District's schools that will help teachers, students and parents during the school year.

9. Communications from Board Members

Tributes were given to Mr. Mike McDonald, retiring Tintic High School teacher, by Mr. Greg Thornock, Tintic High School Principal, by Mrs. LouAnna Haynes, Adult Education Teacher, and by Superintendent Hughes, who then presented a plaque and clock to Mr. McDonald. Mr. McDonald spoke to the Board and public audience of memories of teaching and thanked them for the many years at Tintic School District. Mr. McDonald presented a gift of music performed by two of his sons, to the Board Members.

10. Adjournment

Member Haynes offered a motion to adjourn. Member Wall seconded the motion. Motion carried with all Board members present voting in favor of the motion.

The meeting adjourned at 3:30 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on August 19, 2019, at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator