

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – OCTOBER 2019 MEETING

Date: October 15, 2019
Time: 10:00 a.m.
Location: West Desert High School, 440 Pony Express Road,
Trout Creek, Utah, 84083

The meeting of the Tintic Board of Education was called to order by Vice President Haynes at 10:00 a.m. Vice President Haynes instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Vice President
	Helen Wall	Member
	Jeana Rowley	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

<u>Members Excused:</u>	Heather Young	Member
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Regular Session

1. Call to Order and Recognition of Guests

Vice President Haynes called the meeting to order at 10:00 a.m.

2. Pledge of Allegiance

Member Rowley led those in attendance in the Pledge of Allegiance.

3. Citizen Comments

Mrs. April Lewis, West Desert Schools Custodian and Aide, voiced her appreciation and gratitude for the gifts and bonuses given by the District to employees to show appreciation for the staff and their hard work. Mrs. Lewis stated she loves her job with the District and thanked the Board for the opportunity. The Board members thanked her in return.

4. Board Training

School Land Trust – Superintendent Hughes explained that it is required that Board members participate in training for School Land Trust accountability and record during a public meeting the completion of the training. Superintendent Hughes stated that a link to the training information was provided in the Board Book. Member Wall reported she had finished and Member Haynes reported partial completion with the training. Superintendent Hughes stated that the Board will have until the next Board meeting to

complete the training so that the report can be made to the state in a timely manner. Superintendent Hughes instructed Board members to bring questions regarding the training to be discussed in the meeting. Superintendent Hughes stated that the training includes information on the origination of Trustland Plans, how they are funded and negotiated, and the obligation of the Board to make sure the funds are dispersed appropriately and in accordance with the law.

RadKids Program – Superintendent Hughes stated that videos were provided in the Board book to educate the Board members on what the RadKids Program entails and that Board members were invited to a presentation later in the meeting where the students would be presenting what they have accomplished over the past five weeks in the RadKids Program. Board Member Rowley stated that the RadKids program teaches safety information regarding fires, dog safety, vehicle safety, how to be wary around people the kids don't know, and self-defense skills. Superintendent Hughes stated that at the January Utah School Board Association conference, the RadKids Program will be part of the training during a break out session and presented by the Tintic and Juab School Districts. Superintendent Hughes stated that the RadKids Program is trying to get more Districts from around the state to participate, as currently there are only twelve of the forty-one districts participating.

District School Resource Officer Update and Presentation – Superintendent Hughes stated that October 29, 2019, possibly from 9:00 a.m. to 3:00 p.m., has been selected for a meeting with a Police Officer to discuss having a police presence in the buildings. Superintendent Hughes asked that Board members clear their schedule for that day and plan to attend. Superintendent Hughes asked Board members if they had any questions they would like addressed at the meeting. Member Haynes asked for information on hidden costs such as vehicle costs. President Boswell asked if the officer has experience as a School Resource Officer. Superintendent Hughes stated he is currently serving as a School Resource Officer in other Districts and can bring a perspective that is not tied to Juab County or Nephi. Members Wall and Rowley stated they would like more information on how often a School Resource Officer has come into use, what his/her duties are, and how often the Officer is involved in the school in other aspects such as teaching. Member Haynes asked for information on the cost of the School Resource Officer. Superintendent Hughes stated that the monetary contract of the School Resource Officer with the school district would be an item to discuss as a Board and not during the School Resource Officer meeting. Superintendent Hughes stated he will include questions from building principals at the School Resource Officer meeting. Superintendent Hughes stated he will provide an agenda for the meeting and that the meeting will be specifically for administrators, guidance counselors, and Board members.

5. Reports

West Desert Student Presentations - West Desert students spoke in Portuguese as they presented children's books they made that were written in Portuguese. A drama student performed a poem from memory. The high school and middle school students performed songs for the Board with guitars.

6. Action Items

Consent Agenda Approval

Personnel:

Bus Drivers:

Heike Anderson

Michelle McClain

Custodian / Substitute Teacher:

Michelle McClain

Letter of Resignation:

Brandy Kirgan

Minutes: September 16, 2019 Board Meeting

Warrants: August #00006389 to #00006460

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the September check register.

Member Wall offered a motion to approve the Consent Agenda as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Melissa Bratt – Appeal of Enrollment Denial

Mrs. Bratt presented and read a letter to the Board members explaining her and the student's desire to transfer to Eureka Elementary School.

Member Rowley offered a motion to approve the Appeal of Enrollment Denial as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

The Board asked Superintendent Hughes to research District policy regarding open enrollment closing dates, council with administrators and the school counselor, and report his findings back to the Board.

2019 Board Policy Revisions – Third Reading

Member Rowley offered a motion to approve the 2019 Board Policy Revisions – Third Reading as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

School Community Councils Elections – 2019/2020

Member Wall offered a motion to approve the School Community Councils Elections – 2019-2020 as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Eureka Elementary School Land Trust Plan Amendment

Member Rowley offered a motion to approve the Eureka Elementary School Land Trust Plan Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

2019 Annual Board Meeting Calendar Revision – November Meeting Date

Member Rowley offered a motion to approve the 2019 Annual Board Meeting Calendar Revision – November meeting date changing it to November 18, 2019 at 10:00 a.m. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Facilities Use Permit Application – Mr. Nick Castleton

Member Wall offered a motion to approve the Facilities Use Permit Application and waive the rental fee for Mr. Nick Castleton as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Proposed 2020 Annual Board Meeting Calendar

Member Rowley offered a motion to approve the Proposed 2020 Annual Board Meeting Calendar as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Facilities Use Permit Application – Juab County

Member Wall offered a motion to approve the Facilities Use Permit Application for Juab County as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Mission Statement Review

Member Rowley offered a motion to approve the Mission Statement Review as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

7. Superintendent Report

Superintendent Hughes gave Board members new badges to wear for school visits and have access to the fitness center. Member Wall mentioned the Board members will still need to sign in when using the fitness center and that no children under the age of seventh grade are permitted.

Member Wall asked if a group of adults can walk laps around the gym during the winter in the evenings. Member Wall stated they would need to come when monitors are there. Superintendent Hughes stated that would be permitted as long as the gym is not already scheduled by students or sports teams and they had the appropriate shoes. Superintendent Hughes stated a schedule would need to be made.

Superintendent Hughes expressed his thanks to the Board for their support and encouragement in his efforts in earning his Doctorate Degree. Board members thanked

and congratulated Superintendent Hughes.

Superintendent Hughes explained the enrollment report and changes in the West Desert School's attendance. The Board members had no questions.

Superintendent Hughes explained the Utah Law and Policy Sex Education Assurances document, stating that the statewide report is sent to all Districts for review. Superintendent Hughes stated that the school counselor, Mrs. Luek, uses the report to compare our District demographics against other counties.

Superintendent Hughes stated that Board members will be receiving information in November from the Utah School Board Association for discussion on next month's agenda.

Superintendent Hughes stated that the Employee Appreciation program will take place in November and the District will provide lunch for employees. Superintendent Hughes stated there is also an Employee Appreciation Week in May. Superintendent Hughes asked the Board if there anything specific they would like to see as part of the program and stated there were computer bags given at the beginning of the school year.

Superintendent Hughes discussed the Legislative dinner meeting held at the Juab High School campus, where five of the Legislators will be attending, stating that the dinner is scheduled for the same night as the next Board meeting and asked the Board if they would like to reschedule the Board meeting to be able to attend. Member Haynes asked if it would be a good thing to attend. Member Wall stated it would be. Superintendent Hughes stated it is a time to present issues to legislation. Mr. Snell stated it is informative and provides face time with legislators who the Board would otherwise not have contact with and feels it is important to attend. President Boswell stated she would like all Board members to attend. It was decided to hold the Board Meeting on the currently scheduled day of November 18, 2019, but earlier in the day at 10:00 a.m. Superintendent Hughes stated that if any of the Board members were unable to attend the Legislative dinner meeting, that he and Mr. Snell would bring back a full report. Superintendent Hughes stated he would communicate with the Board as to a time for the Legislative dinner meeting.

Superintendent Hughes stated that the Board Evaluation will be held during the November Board Meeting and asked the Board members if they would like to use a template from the Utah School Board Association or to create their own. Member Rowley asked if it would be possible to look at the Utah School Board Association template and use it to create their own evaluation. Superintendent Hughes stated that would be possible and that the Board can discuss amongst themselves and report back with a decision. Member Haynes stated he did not like the scripted template. Superintendent Hughes stated he would provide a copy of the Utah School Board Association template and suggested that each Board member choose four areas they are strong in and four areas that needs improvement to create the evaluation. Superintendent Hughes stated he needs the Master Boards information to submit to the Utah School Board Association by the first of December and offered assistance to anyone who needed it.

Superintendent Hughes reported on the Utah School Board Association meeting that President Boswell was not able to attend and stated he has information on the Delegate Assembly for her.

Superintendent Hughes stated that the Christmas party will be on the November agenda for discussion of the budget and a gift from the Board. Superintendent Hughes stated the party has been scheduled for December 13, 2019 at 6:00 p.m. Superintendent Hughes stated that Board Member Young asked if coaches should be invited to the Christmas party and explained that there are logistical issues with fitting more people in the building. Superintendent Hughes stated he would put it on the Superintendent's Report for discussion at the next meeting.

Superintendent Hughes explained the Proposed 2020 Annual Board Meeting Calendar Draft stating that if meetings can be added if needs be.

Superintendent Hughes reviewed the Action Items of Eureka Elementary School Land Trust Plan Amendment and the Mission Statement Review to clarify any questions the Board had. Member Rowley asked if the Board chose to approve the Appeal of Enrollment Denial if that meant the student would be allowed to enroll in our District. Superintendent Hughes stated that was correct.

8. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Rowley, seconded by Member Wall, with the voting as follows:

Member Rowley Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

Motion to return the meeting to a Regular Session was offered by Member Wall, seconded by Member Rowley, with the voting as follows:

Member Rowley Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

9. Adjournment

Member Rowley offered a motion to adjourn. Member Wall seconded the motion. Motion carried with all Board members present voting in favor of the motion.

The meeting adjourned at 2:30 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held

on November 18, 2019, at 10:00 a.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah 84628.

Minutes submitted by:

Jeremy Snell
Business Administrator