

**TINTIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES – AUGUST 2018 MEETING**

Date: August 20, 2018
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	John Reil	Vice President
	Ted Haynes	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Reports

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported the school year started well regarding transportation. Mr. Underwood reported that he spent two days at the West Desert schools performing maintenance needs. Mr. Underwood reported the state required sanitary survey was also performed at the West Desert schools and both schools were approved. Mr. Underwood reported that all the air conditioning units have been installed in the classrooms at Eureka Elementary with the exception of two rooms which would be done soon. Superintendent Hughes reported that he is very pleased with the grounds as well as the interior of school buildings due to the efforts of Mr. Underwood, his crew and custodians. President Boswell thanked Mr. Underwood for having the vehicle ready for the Tintic Silver Jubilee parade.

Superintendent Hughes reported Mr. Allen is assigned his teaching period during the time reports are presented at the Board meetings. Superintendent Hughes reported he may change the report time to accommodate Mr. Allen's teaching schedule. Superintendent Hughes reported on the technology issues throughout the District on behalf of Mr. Allen. Superintendent Hughes reported that the cable lines are connected to the internet and are ready to for the cameras to be installed at Eureka Elementary. Superintendent Hughes reported that Mr. Allen has been busy updating chromebooks and getting new desktops prepared for the new teachers at Tintic High

School. Superintendent Hughes reported that the digital teaching and learning grant will be used to purchase receiving units to offer more college classes at Tintic High School. Superintendent Hughes reported that the grant will also be utilized to offer online education options for credit recovery and elective credits for graduation at Tintic and West Desert High Schools. Superintendent Hughes reported that Mr. Allen completed the wireless network update.

2. Consent Agenda

Personnel: Marisa Nielsen Resignation Tintic High School
 Camille Grimstead New Hire Tintic High School

Minutes: July 18, 2018 Work Session/Meeting

Warrants: #00005361 to 00005431

Superintendent Hughes reported that the resignation of Ms. Marisa Nielsen is a loss for Tintic High School. Superintendent Hughes reported the new hire of Mrs. Camille Grimstead as a part-time teacher's aide at Tintic High School will replace Ms. Marisa Nielsen.

Board members discussed the items included in the Consent Agenda.

3. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

September 2018 District/Board Calendar
Board Training
New Graduation Requirements
Employee Appreciation
Parking Lot Report
2018-2019 High School Coaching Assignments

Superintendent Hughes reviewed the Utah Rural Schools Conference. Superintendent Hughes reported on the staff that attended the conference. Superintendent Hughes reported the topics presented during the conference including personalized student learning and student resiliency. Superintendent Hughes reported the conference was well organized and received well from Tintic School District Staff.

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reviewed the Tintic School District mission statement. Member Reil reported that he agrees with the mission statement but it is muddled. President Boswell would like the word "education" added to the mission statement. Superintendent Hughes reported including nine priorities may be too many for the mission statement. Member Reil reported that a lot of time was spent developing the mission statement but not a lot has been done with it. President Boswell reported that a newer, shorter mission statement should be posted in schools. Superintendent Hughes reported that a mission statement revision will take place in the upcoming Board meetings.

Superintendent Hughes reported that the community council training for the School Land Trust program will take place in the upcoming September Board meeting. Member Young volunteered to present the information for the training.

Superintendent Hughes presented Board members two options for phasing in graduation requirements to accommodate the new block schedule and release time. Superintendent Hughes reviewed the curriculum requirements for graduation. Superintendent Hughes asked the Board for their preference on phasing in the requirements for seniors. Member Haynes asked what the state requirements are. Superintendent Hughes reported that the state requires 24 credits to graduate but because of release time and the block schedule most districts require more. Superintendent Hughes reported the issue comes from going to the block schedule and allowing flexibility for the release time option. Superintendent Hughes reviewed each option and explained how many credits are earned per grade including subjects that are double blocked. Member Haynes asked for clarification on college class credit. Superintendent Hughes reported that college classes earn more credit than a high school class. Member Young asked for clarification on how college classes affect grade point averages. Superintendent Hughes reported that college grades affect grade point averages the same as high school grades. Member Reil asked for the suggestions of the District guidance counselor and school principals. Superintendent Hughes reported that Mrs. Leuk prefers the even flow option and Mrs. Kramer prefers the extra option for current seniors. Superintendent Hughes reported he prefers the even flow option. Superintendent Hughes reported that either option affects only a small number of students. Member Young asked if other Districts give credit for release time. Superintendent Hughes reported it is a parent choice to check their child out of school for the specified time and no credit is given. Superintendent Hughes reported that some seniors have worked during the summer taking classes to obtain the required credits needed for graduation. Member Young expressed her concern for seniors that have not taken college classes to maintain a higher grade point average. Superintendent Hughes reported that online classes have been available for students to make up credits lost due to the release time option. Member Reil reported he prefers the option that the current seniors receive the additional option to obtain credit. Superintendent Hughes reported both options allow transferring students from other districts to be on track for graduation from Tintic School District schools. Superintendent Hughes asked for the Board members decision to give guidance to the counselor to advise the current seniors accordingly. Member Young reported she is still thinking, Member Reil reported option two, Member Wall reported option two, Member Haynes reported option two and President Boswell reported option two. Superintendent Hughes reported he will advise administrators to go with option two when advising the current senior class.

Board members adjourned the work session at 4:00 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Member Reil led those in attendance in the Pledge of Allegiance.

3. Student/Schools Recognition

New Staff Introductions

Mrs. Sarah Underwood, Tintic High School paraprofessional, Mrs. Camille Grimstead, Tintic High School paraprofessional, Mrs. Crystal Leuk, District Guidance Counselor, Mrs. Samantha Rydalch, Tintic High School Math Teacher, Ms. Sarah Swalberg, Tintic High School PE/Health Teacher, Mr. Rian Mason, Tintic High School Science Teacher and Mr. Deric Everitt, Tintic High School CTE teacher were present to introduce themselves to Board members. Superintendent Hughes and President Boswell thanked new staff members for coming to the Board meeting.

Student Board Member Introduction

The Board welcomed Student Member Taleigh Laird. Student Member Laird introduced herself to Board members.

4. Reports

Student Board Member

Student Board Member Taleigh Laird reported the Tintic High School Band camp started the school year off and students enjoyed the camp. Student Member Laird reported that the Tintic High School Student Body Officers attended registration and met with the students. Student Member Laird reported the back to school night was a success and students were able to meet their teachers and find their classrooms. Student Member Laird reported the band participated in the Tintic Silver Jubilee parade. Student Member Laird reported the Tintic High Drama class would like to enter the parade next year. Student Member Laird reported on the recent student body welcome assembly for Tintic High School. Student Member Laird reported on the positive comments she has received about the new block schedule. Student Member Laird reported on the upcoming Shakespeare trip for the Tintic High junior and senior classes in Cedar City. Student Member Laird reported on the upcoming drama camp. Student Member Laird reported on the work in student government to create the Miner Pride teams and the new spirit stick activity. Superintendent Hughes asked Student Member Laird if a back to school night in the future would be a positive experience. Student Member Laird reported it would be a beneficial night for students and parents. President Boswell thanked Student Member Laird for her report.

School Administrators

Mrs. Karen Kramer, West Desert Principal, reported the West Desert hosted registration and back to school night on the same evening. Mrs. Kramer reported both events were well attended and Mrs. Murphy was able to obtain all the information needed for registration. Mrs. Kramer reported West Desert High School will be offering online classes through Edgenuity to supplement and guide English, math and offer an astronomy class. Mrs. Kramer reported the students have selected a game design course to take together. Mrs. Kramer reported that four new desktop computers were purchased with Trustland money to create a mini lab for the game

design class. Mrs. Kramer reported the technology upgrades at both West Desert schools including a new desktop for Mr. Johnson and new laptops for paraprofessionals. Mrs. Kramer presented the mission statement of West Desert High School's spirit week created by Student Body President Mr. Davin Johnson. Mrs. Kramer reported on the events associated with spirit week and reported that West Desert High School invited West Desert Elementary to participate. Mrs. Kramer reported her and Mrs. Leuk will be visiting the school soon. Mrs. Kramer thanked the Board for the opportunity to attend the Utah Rural Schools conference. Mrs. Kramer reported on the newly installed carpet and painting progress in both buildings. Member Reil reported on additional funding that may be available to West Desert High School. Mrs. Kramer reported she will verify forms with Mrs. Leuk. Member Reil asked for an update on the free and reduced lunch price forms. Mrs. Kramer reported she will meet with Mrs. Murphy to obtain more information from the applications that have been received. President Boswell thanked Mrs. Kramer for her report.

Mr. Greg Thornock, Tintic High School Principal, reported on the recent Tintic High School Band Camp and the students had a positive experience. Mr. Thornock reported on the start of baseball season. Mr. Thornock reported on Mrs. Jennica Beckstrom's attendance at the Special Education Law conference. Mr. Thornock reported school registration went very well and thanked the student body officers for attending and welcoming students. Mr. Thornock reported the positive feedback he received from students, parents and teachers on the back to school night. Mr. Thornock reported Mr. Mason attended trainings at Snow College to be able to offer a college level science course to high school students. Mr. Thornock reported on the successful first day of school and the welcome assembly hosted by student body officers. Mr. Thornock reported the fresh feeling at Tintic High School with the new staff and new school year. Mr. Thornock reported on the first home baseball game. Mr. Thornock reported the new block schedule has been going well. Mr. Thornock reported the registrations for online college classes through Snow College have been completed. Mr. Thornock reported the online classes through Edgenuity have been established. Mr. Thornock reported a representative from Edgenuity is scheduled to meet with high school staff. Mr. Thornock reported on the Tintic High School band performing in the Tintic Silver Jubilee parade and the Drama class wanting to provide an entry in the parade next year. Mr. Thornock reported on the upcoming drama camp and commended Mr. Mike McDonald's efforts to arrange coaches coming to the camp. Mr. Thornock reported on the newly created Tintic University to offer more class offerings to students to provide a higher chance of receiving an associate's degree prior to high school graduation. Mr. Thornock reported that the Tintic High School game club will be starting soon and invited Board members to attend a Harry Potter movie marathon. Mr. Thornock thanked Mr. Brian Underwood, Mr. Mike LaCario, Mr. Jason Jones, Mrs. Clarysa Nielsen and Mr. Ferrel Thomas for their efforts during the summer to prepare the building for the start of school. Mr. Thornock thanked Mr. Jeremy Snell and Mrs. Becky Jones for preparing items for the start of school. Member Young asked who the athletic director is for Tintic School District and who will ensure academic all-state students receive their awards. Mr. Thornock reported he is the athletic director for the District and is enrolled in AD courses to further his knowledge. Mr. Thornock reported he is in the process of interviewing Cross Country coaches. Mr. Thornock reported communication is good between him and Utah High School Athletics Association. Superintendent Hughes reported all communication about academic all-state is also sent to him. Member Young asked who is required to update the MaxPreps website. Superintendent Hughes reported MaxPreps is not a state requirement and coaches are responsible to update rosters on the UHSAA website which feeds MaxPreps. Member Young asked Mr. Thornock for more information on the credit recovery program and elective credits through Engenuity. Mr. Thornock reported that Edgenuity classes are treated the same as a regular class, however, students are able to work ahead for

elective credits. Mr. Thornock reported credit recovery offers the opportunity to test out of units and return to a regularly scheduled class sooner. Mr. Thornock reported the credit recovery class is only offered during the arts class period so the student is not missing any required graduation courses. Member Reil asked for an update on the wrestling program at West Desert High School. Superintendent Hughes reported there will be an announcement for head wrestling coach posted soon. Superintendent Hughes reported the high schools schedules and teaching assignments are included in the Board book. President Boswell thanked Mr. Thornock for his report.

Mr. Brian Ward, Eureka Elementary School Principal, presented Board members a bell schedule for Eureka Elementary. Mr. Ward thanked the maintenance and custodial staff for preparing the school building for the new school year. Mr. Ward thanked the District Office staff for preparations made for the new school year. Mr. Ward reported the Tintic High School baseball team uses an app called GameChanger for game updates. Mr. Ward reported the back to school night was a positive success and allowed teachers to be more relaxed while meeting with their students. Mr. Ward reported the attendance from parents at school registration was very high. Mr. Ward reported emergency procedures are being updated and safety drills have already taken place so students know what to do in an emergency. Mr. Ward reported Eureka Elementary now has a structured physical education and visual art time for students on Mondays at 2:20 p.m. Mr. Ward reported the RadKids program will be offered to students again and thanked Mrs. Jenna Rowley for her time offering the program. Mr. Ward reported teachers will be able to meet and exercise the knowledge gained from the Solution Tree training during the time students are in physical education and art time. President Boswell thanked Mr. Ward for his report.

5. Citizen Comments

Mrs. Cynthia Kirgan, Eureka Elementary Fifth Grade Teacher, thanked the District Office for a great Opening Institute Event. Mrs. Kirgan enjoyed the gratitude message that was presented. Mrs. Kirgan reported that the teachers she has spoken with enjoyed the activity especially the opportunity to work as a team to benefit others.

Mrs. Kirgan thanked the District Office for the newly installed air conditioning units at Eureka Elementary.

Mrs. Kirgan thanked the Board and District Office for her standing desks in her classroom. Mrs. Kirgan invited Board members to come and see the desks in her classroom.

6. Communication from Board Members

Member Haynes thanked staff for preparing the school buildings and commended on the buildings appearances.

Member Wall commended the efforts of those involved preparing the school grounds and buildings and making them appear great.

Member Wall thanked District Office staff and teachers for their work during the summer to prepare for the new school year.

Member Wall welcomed teachers and staff back to school.

Member Wall commended the Tintic High School Band for their performance the Tintic Silver Jubilee.

Member Reil reported the back to school night event at the West Desert schools was very successful and everyone enjoyed the event taking place before school started.

Member Reil reported students are excited to be back at school.

Member Reil reported on the success of West Desert students at the White Pine County Fair.

Member Young reported she is excited for Mrs. Kirgan's standing desks and thanked Mrs. Jones for ordering the desks.

Member Young reported she had visited the Eureka Elementary lunchroom and the food service staff. Member Young reported the staff are doing great the lunchroom is functioning well.

Member Young reported she is excited for the new school year, new staff members and activities planned.

President Boswell thanked teachers for their work during the summer break.

7. Action Items

Consent Agenda Approval:

Personnel:	Marisa Nielsen	Resignation	Tintic High School
	Camille Grimstead	New Hire	Tintic High School

Minutes: July 18, 2018 Work Session/Meeting

Warrants: #00005361 to 00005431

Member Reil offered a motion to approve the consent agenda as presented. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

Board Policy Revision ECA: Curriculum Required Instruction – First Reading

Superintendent Hughes presented revisions made to Board Policy ECA: Curriculum Required Instruction. Superintendent Hughes reported the revision was to correct the elective credit requirement for graduation to accommodate the new block schedule established at the secondary schools.

Member Wall offered a motion to suspend the three-reading rule and adopt the revisions made to Board Policy ECA: Curriculum Required Instruction as presented. Member Reil seconded the motion. Voting in favor of the motion was unanimous.

Board Policy Revision EHA: Graduation Requirements – First Reading

Superintendent Hughes presented a revision made to Board Policy EHA: Graduation Requirements. Superintendent Hughes reported the revision corrected the number of credits required to graduate to accommodate the double blocking of math and language arts to the secondary schedule.

Member Haynes offered a motion to suspend the three-reading rule and adopt the revisions made to Board Policy EHA: Graduation Requirements as presented. Member Reil seconded the motion. Voting in favor of the motion was unanimous.

8. Superintendent's Report Continued

Superintendent Hughes reported he would like to offer a clothing item for District employees sometime during the school year. President Boswell asked for objections, none were given.

Superintendent Hughes reported he will be meeting with school administrators to create a plan to highlight student's behavioral achievements throughout the school year.

Superintendent Hughes reported he would like to continue hosting a holiday party for District employees and their families.

Superintendent Hughes reported on the activities and responses he has received from opening institute event. Superintendent Hughes reported the theme for the day was gratitude. Superintendent Hughes reported he asked staff to express gratitude towards students to increase the moral and learning. Superintendent Hughes reported a benefits fair was held the day after opening institute for employees and lunch was provided.

Superintendent Hughes reported on the increase of teacher and staff training during the summer months. Superintendent Hughes reported the trainings have been very impactful for employees. Superintendent Hughes reported new staff also participated in trainings and improvements are already being implemented. Superintendent Hughes commended principals and teachers who attended summer trainings.

Superintendent Hughes reported that he and Mr. Snell will be traveling to meet with an architect and surveyor to create a plan for the Eureka Elementary parking lot. Superintendent Hughes reported he will schedule meetings with Eureka City to establish quick claim deeds to make property lines cleaner for the District.

Superintendent Hughes discussed the various coaching assignments for the fall, winter and spring sports including volleyball, baseball, cross country, boys' and girls' basketball, wrestling, track, golf and advisor assignments for band, drama and cheer at Tintic High School and West Desert High School. Superintendent Hughes reported that Mr. Thornock is in the process of interviewing applicants for the head coach for cross country at Tintic High School. Superintendent Hughes reported that a posting will be created for West Desert wrestling.

President Boswell asked Superintendent Hughes if he had received any communication from parents regarding the new block schedule. Superintendent Hughes reported he received some emails from concerned parents about the length of class times and double blocking certain subjects. Superintendent Hughes reported he advised parents that less homework may be sent home. Superintendent Hughes notified the concerned parents the State increased the

requirements for science and history and the new digital literacy course requirement. Superintendent Hughes reported that administrators are encouraging teachers to be more engaged and offer more options than lecturing for the entire class period. Superintendent Hughes encouraged Board members to direct public questions and concerns about the block schedule to building administrators.

9. Adjournment

Member Reil offered a motion to adjourn. Member Young seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 5:45 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on September 17, 2018, at 4:00 p.m. the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator