

**TINTIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES – FEBRUARY 2018 MEETING**

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| Date:     | February 26, 2018                              |
| Time:     | 4:00 p.m.                                      |
| Location: | Tintic School District Offices<br>Eureka, Utah |

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

|                         |                |                        |
|-------------------------|----------------|------------------------|
| <u>Members Present:</u> | Janice Boswell | President              |
|                         | John Reil      | Vice President         |
|                         | Ted Haynes     | Member                 |
|                         | Helen Wall     | Member                 |
|                         | Heather Young  | Member                 |
|                         | Kodey Hughes   | Superintendent         |
|                         | Jeremy Snell   | Business Administrator |
| <u>Members Excused:</u> | Jesse Wall     | Student Board Member   |

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

**1. Reports**

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported on the upcoming teacher professional development opportunity presented by Utah Education Network and Central Utah Educational Services. Mr. Allen reported that the training will cover Google Apps for Education Suite specifically the Google Classroom platform. Mr. Allen reported that the Digital Teaching and Learning Grant will be funding the training. Mr. Allen reported that the eRate applications will be prepared this month. Mr. Allen reported that the eRate program will no longer cover telecommunication purchases. Superintendent Hughes reported that with the reduced grant funding, school administrators will be evaluating the number of phone lines in each school. President Boswell asked about classroom security if phone lines are eliminated. Mr. Allen reported that teacher cell phones will allow emergency phone calls with wireless access. Superintendent Hughes reported that phone lines will be evaluated on a case by case basis to ensure classroom safety. Superintendent Hughes reported that administrators utilized Google chat, texting and emails during previous lockdowns and drills. Superintendent Hughes reported that the current door access procedure at Eureka Elementary and Tintic High School has improved building access by community members. Superintendent Hughes reported that all community members should check into the front office and remain in the front office. Superintendent Hughes reported that training will take

place to ensure proper access to the school buildings. President Boswell thanked Mr. Allen for his report.

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood apologized for his absence at the January Board Meeting. Mr. Underwood reported on the continuation of winter projects. Mr. Underwood reported on the beginning talks of the parking lot project at Eureka Elementary. Mr. Underwood reported on the completion of camera lines at Tintic High School. Mr. Underwood reported a plan is being created for the camera lines at Eureka Elementary. Mr. Underwood reported that transportation has been busy with ball games and activities. Mr. Underwood reported that Mr. Jason Jones has completed the written requirements to obtain his bus driving endorsement. Mr. Underwood reported that Mr. Jones has almost completed his behind the wheel hours and will be scheduling his third party test shortly. Member Reil asked if any bids had been received regarding the Callao building repair. Mr. Underwood reported that three bids have been received to repair the flooring. Superintendent Hughes reported that Risk Management had received the bids and have not responded about bid acceptance. Superintendent Hughes reported a meeting was held among himself, Mr. Snell and Mr. Underwood to create a plan on updating the parking lot at Eureka Elementary. Superintendent Hughes reported that contractors and engineers are being contacted to ensure a quality job is done. Member Haynes asked about the car garage and bus barn. Mr. Underwood reported that discussion has taken place to move those buildings to another location to allow a loading and unloading zone for students. Member Haynes asked about the property lines on the west side of the parking lot. Mr. Underwood reported that surveyors have been contacted to perform a property survey at Eureka Elementary to determine the District's property lines. Superintendent Hughes reported on the importance of a property survey. Superintendent Hughes reported that he has been in contact with legal counsel about placing a fence on District property that may limit community access to community homes. Mr. Snell reported on the aspects of eminent domain and the benefits to the District. Mr. Snell reported that the discussion from the January Board meeting with property offered for sale by Mr. Grant Loder could be revisited. Superintendent Hughes reported that inconveniences to the community will be avoided at all costs. President Boswell thanked Mr. Underwood for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported that the final payment has been received for the I-3 Upstart Grant. Mr. Snell reported that the grant provided the Upstart program to preschool aged students and facilitated a employment position for a preschool class. Mr. Snell reported that there is a carryover in the preschool fund and the program is solvent for a few years. Mr. Snell reported that the agreement will need to be reviewed to evaluate when the program will be eliminated. Mr. Snell reported on the upcoming Human Resource Director's conference in March. Mr. Snell reported that he has registered but his attendance is not mandatory if the need is at the District Office. Mr. Snell reported on his attendance to the state basketball tournament in Richfield. President Boswell reported that she would like Mr. Snell to attend the human resource director's conference. President Boswell thanked Mr. Snell for his report.

## **2. Consent Agenda**

Personnel: Crystal Leuk District Guidance Counselor Tintic School District

Minutes: January 22, 2018 Work Session/Meeting

February 12, 2018 Meeting

Warrants: #00004889 to 00004964

Board members discussed the items included in the Consent Agenda.

Superintendent Hughes discussed the new hire of Mrs. Crystal Leuk as the District Guidance Counselor. Member Haynes reported on a proposed bill requiring a school counselor per 62 elementary students. Superintendent Hughes reported that the bill has not passed the Senate or House. Superintendent Hughes reported that he will research the proposed bill and report back to the Board.

### **3. Superintendent's Report**

Superintendent Hughes presented Board members the following items for consideration:

- March 2018 District/Board Calendar
- Enrollment Report
- Board Member Reading Assignment
- Legislative Review
- Summer Teacher Development-Solution Tree
- Eureka Elementary Parking Lot Review
- High School State Basketball Tournament Discussion
- SRO Availability

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report. Superintendent Hughes reported he is concerned with Eureka Elementary, Tintic High and West Desert Elementary nearing the 95% for yearly attendance.

Superintendent Hughes presented Board members information for the USBA Regional Meeting. Superintendent Hughes asked if Board members would be in attendance. Member Wall and President Boswell confirmed they will attend, Member Haynes and Member Reil reported they would not attend and Member Young was unsure of that date.

Superintendent Hughes reviewed the material in the Educating Students in Rural American booklet. Member Reil reported that he enjoyed reading material that was familiar with the issues rural education faces and he was surprised about the large percentage rural schools make up in the nation. Superintendent Hughes reported that census data shows ethnical diversity in rural schools is increasing nationally. President Boswell reported that the importance of technology is a constant in rural education. Member Wall reported that funding constraints for rural education is common throughout the nation. Superintendent Hughes asked if Board members would like to continue with reading this document. Member Wall reported that she would like to read a section and discuss that section during Board meetings. President Boswell and Member Haynes agreed to discuss different sections at a Board meeting. President Boswell asked Superintendent Hughes to research more topics that are important to our Board. Superintendent Hughes asked Board members to read pages 15-16 expanding knowledge on Advancing Rural Education under ESSA.

Superintendent Hughes reported that he has discussed with Member Young the five categories of Master Board Training. Superintendent Hughes reported that Board members will be responsible for presenting one category during a Board meeting. Superintendent Hughes reported that available categories will be presented in the March Board Meeting.

Superintendent Hughes reported that the 2018 Legislative Session has been quiet regarding education due to the election year. Superintendent Hughes reported that equalization and the Our Schools Now initiative have been communicating with Districts. Superintendent Hughes reported that he has been sending communication regarding the Legislative session to Board members and confirmed their receipt of those emails. Mr. Snell reported that Business Administrators did not meet the week prior to the Board meeting.

Superintendent Hughes reported that training arrangements have been made with Solution Tree to send teachers to a training in Las Vegas in June on Professional Learning Communities in rural schools. Superintendent Hughes reported that a presenter from Solution Tree presented during the 2017 Rural Schools Conference and many teachers were interested in attending the training. Superintendent Hughes reported that Solution Tree has made a rural discount available and there is a current carry over in funds to pay for registration and hotel rooms.

Superintendent Hughes reported that the boys and girls state basketball tournaments will be held simultaneously in Richfield at the Sevier Valley Center and Richfield High School. Superintendent Hughes reported that a support bus will be available but the Tintic High School Band will not be playing.

Superintendent Hughes reported that Juab County Sheriff Doug Anderson had contacted him about availability of a school resource officer. Superintendent Hughes reported that Sheriff Anderson asked him to attend a Juab County Commissioner meeting to request a student resource officer. Superintendent Hughes reported that funding may need to be made available to provide a share of the compensation for an officer. Superintendent Hughes asked Board members if they approved him to attend the meeting with Sheriff Anderson. Member Haynes asked if the recent Eureka City and Juab County disagreement would hurt the school district. Superintendent Hughes reported that the Eureka City situation could make the meeting negative for Tintic School District. Superintendent Hughes reported that he is wanting a resource office on school grounds at least once a week. Member Reil reported that he had also talked with Sheriff Anderson. Member Reil reported that Mona and Levan would also contribute funds to provide an officer that rotates between Tintic School District schools and the cities of Mona and Levan. Member Young asked about attending the county commission meeting because of remarks made in a Eureka City Meeting and the unknown of use of funds Eureka City is paying for law enforcement. Superintendent Hughes asked for the discussion to be tabled until the end of the Board Meeting.

***Board members adjourned the work session at 3:50 p.m.***

## **1. Call to Order and Recognition of Guests**

President Boswell called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

## **2. Pledge of Allegiance**

Member Reil led those in attendance in the Pledge of Allegiance.

## **3. Student/Schools Recognition**

### **West Desert Schools Presentation**

The West Desert Schools presented a video highlighting why the students love West Desert Elementary and West Desert High School. Mrs. Karen Kramer, West Desert Principal, thanked Mrs. Angie Murphy for preparing the video.

### **Tintic High School Boys Basketball Team**

Mr. Luke Thomas, Tintic High School Head Boys Basketball Coach, presented Board members a thank you card and decals to Board members and thanked them for their support during their successful season. Mr. Thomas commended the efforts of all the athletes on the team and their work ethic. Mr. Thomas reported that the Tintic High School Boys Basketball team is back to back Region 21 Champions. Mr. Thomas reported on the upcoming state basketball tournaments. Mr. David Whitney and Mr. Braxton Peterson, Tintic High School Boy Basketball team captains, thanked the Board for their support. President Boswell thanked the team and wished them luck at the upcoming state tournament.

### **Eureka Elementary Third Grade Class Project Presentation**

Mrs. Nancy Underwood, Eureka Elementary School Third Grade Teacher, reported that the third grade class recently completed STEM experiments on living and non-living things. Mrs. Underwood invited some of her students to present to Board members. Kaydence Hughes, Tui Lauti, Kyah Fausett, Elizabeth Richardson, Tau Lauti, Braylon Jones, Kymber Allinson, Kelan Bigler and Marissa Gout presented their experiments and STEM activities. President Boswell thanked Mrs. Underwood and her students for their presentation.

## **4. Reports**

### **School Administrators**

Mr. Greg Thornock, Tintic High School Principal, reported on the recent Homecoming Dance. Mr. Thornock thanked community members and Juab County Sheriff deputies for their attendance and support at the basketball games. Mr. Thornock reported on the recent parent teacher conferences. Mr. Thornock reported on the success of the recent wrestling divisionals and thanked Mr. Luke Thomas for his efforts to organize and host the event. Mr. Thornock reported on the success of the Drama One-Act plays. Mr. Thornock reported that wrestlers competed and placed well at the state wrestling tournament in Richfield. Mr. Thornock reported on the start of a bantam wrestling program coached by Mr. Mike Tromble. Mr. Thornock reported on the success of a drama field trip to see The Little Mermaid. Mr. Thornock reported on the success of a recent Valentine dance. Mr. Thornock thanked coaches and staff of Wendover for honoring Tintic High School seniors. Mr. Thornock reported on the success of the

ACT Bootcamp provided to sophomore and seniors to prepare them for the ACT test. Mr. Thornock reported that the senior class recently hosted a senior flix activity. Mr. Thornock reported on the success of the recent game at the Vivint SmartHome arena with the boys basketball team. Mr. Thornock reported on the upcoming girls and boys state basketball tournaments. Mr. Thornock reported that a support bus will be going on Wednesday. Mr. Thornock reported on the upcoming Free People's video game tournament. Mr. Thornock reported on the upcoming Sterling Scholar interviews and program in Richfield. Mr. Thornock reported that Tintic High staff will be visiting Bryce Valley High School to research the possibility of a block schedule at Tintic High. Superintendent Hughes reported that this research will provide information if a modified block schedule would be feasible with teachers at Tintic High and West Desert High. Superintendent Hughes reported on the components of block schedules. Member Reil reported that another district presented at the USBA Conference that they allow younger students to take the ACT to prepare them better. Mr. Thornock asked for notes from Member Reil. Member Wall reported that online ACT tests are available with payment. Mr. Thornock reported that SAGE testing planning has begun. Mr. Thornock reported that online driver's education classes are available but he would like to meet with Superintendent Hughes to discuss more specifics. President Boswell thanked Mr. Thornock for his report.

Mrs. Karen Kramer, West Desert Principal, reported on the end of the Girls Basketball season and it was a really good experience for the athletes and student body. Mrs. Kramer reported on her attendance at West Desert for the game against Tintic. Mrs. Kramer reported that sheriff deputies and Mr. Dean Fowles were at the game. Mrs. Kramer reported that she had visited the school with Mrs. Jyll Okelberry and did a foods class activity with students. Mrs. Kramer reported that Mrs. Mary Carling and five West Desert High students attended a Mathcounts Competition at Brigham Young University. Mrs. Kramer reported that West Desert High School is considering an honors evening. Mrs. Kramer reported that elementary students are traveling to Eureka Elementary to attend the book club party. Mrs. Kramer reported that the three seniors will be participating in the Sterling Scholar program. Mrs. Kramer reported that three teachers and Mrs. Angie Murphy are attending the Google Training provided by the District. Member Reil reported that he had been approached to create a junior high and high school wrestling program. Member Reil asked Mrs. Kramer to ask Mrs. Murphy on student interest as well as program materials and coaching possibilities. Member Reil reported that Sheriff Anderson would like to certify a teacher at West Desert to teach the NOVA program. Mr. Ward reported that it was a good experience to have a law enforcement officer teach the NOVA course at Eureka Elementary. Superintendent Hughes would like to know the time requirements for a teacher to become certified to teach the NOVA program. Superintendent Hughes reported on the success of the Radkids program. Member Reil asked about the opportunity of collecting sponsors for the athletic teams. Mrs. Kramer reported that Mr. Thomas had started a sponsor program at Tintic High School. Mrs. Kramer reported that she will discuss options with Mr. Thomas and provide any forms or information she can to West Desert High School. President Boswell thanked Mrs. Kramer for her report.

Mr. Brian Ward, Eureka Elementary School Principal, reported on the recent parent teacher conferences and read-a-thon. Mr. Ward reported on the success of the PTO candy gram program for Valentines. Mr. Ward reported students participated in a Valentine Box parade on Valentine's Day. Mr. Ward reported on the upcoming book club party and decoration preparations have begun. Mr. Ward reported that Mr. Frank Cole, the featured author, will be at the school all day teaching each class about writing and will also attend the party in the evening. Mr. Ward reported on an upcoming Spyhop assembly arranged by Mr. Mike McDonald at Tintic High School. President Boswell thanked Mr. Ward for his report.

## **5. Citizen Comments**

No citizen comments were offered.

## **6. Communication from Board Members**

Member Young reported she visited the Eureka Elementary fifth grade classroom and Mrs. Kirgan for an earthquake cake activity. Member Young reported that it was a fun activity.

Member Young reported that she observed the flexible seating arrangement in the fifth grade classroom. Member Young proposed the Board to purchase two standing desks for Mrs. Kirgan's class. Superintendent Hughes reported that the District has capital resources and research can be done for a purchase. Mr. Snell reported that furniture companies may provide samples. Superintendent Hughes reported that it is a good idea and thanked Member Young for proposing the idea.

Member Young reported she visited with the lunchroom staff and thanked them for their efforts during the Administrative Review.

Member Young reported that she had visited the sixth grade language arts classroom with Mrs. Grimstead.

Member Young reported that she had attended the read-a-thon at Eureka Elementary.

Member Young reported that she has been busy with bake sales, the book club party and drama functions and is excited about the opportunities students have.

Member Reil reported that he attended the boys game of Tintic and Wendover. Member Reil commended the team and coaches for good sportsmanship.

Member Reil reported that the girls basketball opportunity at West Desert High School was positive and hopes the team will continue.

Member Wall reported that she and President Boswell visited the Eureka Elementary fourth grade classroom and Mrs. Haynes. Member Wall reported that each student was engaged and actively learning. Member Wall reported that her room was organized and provided a lot of information.

Member Wall reported that she and President Boswell visited the Eureka Elementary fifth grade classroom and Mrs. Kirgan. Member Wall reported that the students were learning well and seemed relaxed in their seating.

Member Wall reported that she and President Boswell visited the band class at Eureka Elementary. Member Wall reported that students were practicing well.

Member Wall reported that she and President Boswell thanked the lunch ladies and custodian at Eureka Elementary.

Member Wall reported that she attended the Tintic High School Drama one-act plays and the students performed very well.

Member Wall reported she had attended the Tintic High School Boys basketball game at Vivint SmartHome arena and commended the students and coaches on such a well-played game.

Member Wall congratulated the Tintic High School boys and girls basketball teams for qualifying for the state tournament and wished the teams luck.

Member Haynes reported on the positive atmosphere that is present at all district games and activities.

President Boswell reported that she and Member Wall attended the Wrestling Divisionals in Nephi and commended the students and coaches on a great season.

President Boswell expressed how proud she is of all the teams and athletes for their accomplishments.

President Boswell thanked teachers and staff.

## **7. Action Items**

### **Consent Agenda Approval:**

Personnel: Crystal Leuk District Guidance Counselor Tintic School District

Minutes: January 22, 2018 Work Session/Meeting  
February 12, 2018 Meeting

Warrants: #00004889 to 00004964

Member Young moved to approve the consent agenda as presented. Member Reil seconded the motion. Motion carried with all members present voting in favor of the motion.

### **2018 High School Fall Coaching Recommendations**

Superintendent Hughes discussed the various coaching assignments for the fall sports including volleyball, baseball and cross country and advisor assignments for band, drama and cheer at Tintic High School. Superintendent Hughes reported that there is a vacancy at West Desert High School for a track and cross country coach. Superintendent Hughes reported that an announcement will be created and posted for West Desert High School. Member Haynes asked if there is an interest in a cheer squad for the 2018-2019 school year. Mrs. Kramer reported that there is an interest for the upcoming school year. Superintendent Hughes reported that the spirit squad that was created for the 2017-2018 school year was successful. Mr. Thornock reported that he has discussed tryouts and a timeline for next school year and there is an interest among the student body to participate in cheer.



Member Haynes moved to approve the 2018 High School Fall Coaching Recommendations as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

## **8. Superintendent's Report Continued**

Superintendent Hughes continued the discussion of a student resource officer availability. Superintendent Hughes expressed his concern with combining efforts with other entities and the resources the school district will receive. Member Reil reported that Sheriff Anderson expressed the officer would be utilized as a student resource officer in Levan. Superintendent Hughes reported that he cannot speak for Eureka City and this resource is something he is researching for the betterment of students and security of Tintic School District. Superintendent Hughes reported that Sheriff Anderson expressed that all entities providing funding would provide better resources. Member Reil reported that Sheriff Anderson wants to use reserved funds and then push back onto entities and Juab County when reserved funding is eliminated. Superintendent Hughes reported his concern of the lack of support the school district would receive even with a contribution. Superintendent Hughes invited Board Members and Administrators to attend the Juab County Commission meeting. Member Young reported she would like to attend the meeting.

Superintendent Hughes reported that some training may be removed from the March agenda to provide more time for a presentation from administrators or more time to discuss the Eureka Elementary parking lot. Board members did not express a preference on how the agenda was arranged.

Superintendent Hughes reported that he created a Facebook post thanking the coaches and parents. Superintendent Hughes thanked Mrs. Kayla Christensen, Mr. Mike Tromble and Tintic High School boys and girls basketball coaches. Superintendent Hughes thanked the bus drivers for being flexible and transporting students safely to games.

Superintendent Hughes reported on the District Safe UT app participation. Superintendent Hughes reported that he has been established as the receiver of notifications. Superintendent Hughes reported on the features of the app. Superintendent Hughes reported that app provides resources for students and parents. Superintendent Hughes reported he has discussed opportunities with University of Utah to administer training for students.

## **9. Adjournment**

Member Reil offered a motion to adjourn. Member Wall seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 5:40 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on March 19, 2018 at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

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Jeremy Snell  
Business Administrator