

**TINTIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES – JUNE 2018 MEETING**

Date: June 18, 2018
Time: 2:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 2:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	John Reil	Vice President
	Ted Haynes	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 12:00 p.m. to 2:00 p.m., in which the following items were reviewed and discussed:

1. Reports

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood updated Board members on the building maintenance requests from Administrators. Mr. Underwood reported that an electrician has been contacted to repair the issues on the well at the West Desert schools. Mr. Underwood reported that Mr. Daniel Kimball and Mr. Mario Johnson have been doing yard work and are making progress with the projects. Mr. Underwood reported that he has the measurements to update the sprinkler system at the West Desert schools. Mr. Underwood reported the maintenance focus at Tintic High School is to move classrooms around to prepare for the new staff members, painting surfaces as needed and to have working showers in the locker rooms. Mr. Underwood reported the maintenance focus at Eureka Elementary is repairing wall holes in various classrooms left from the SmartBoards and the new camera system installation. Mr. Underwood reported that the student workers have been efficient and working well. Mr. Underwood reported that carpet will be installed in one of the West Desert teacher homes and West Desert Elementary. President Boswell thanked Mr. Underwood for his report.

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported that he participated in a technology training offered by CUES.

Mr. Allen reported that he and Superintendent Hughes participated in a question and answer panel at the UETN Summit. Mr. Allen reported that the panel discussion was good exposure for the District. Mr. Allen reported that he discussed class broadcasting with the UEN IVC team and will meet with them and Mr. Thornock to expand college class offerings to students at Tintic High School. Mr. Allen reported that all the cameras are installed at Tintic High School and all the cameras should be recording soon. Mr. Allen reported that CUES has offered the assistant of two CUES employees to aide in the Eureka Elementary camera project. Mr. Allen reported that the iBoss filter donated by Sevier School District had been configured incorrectly but will be installed and filtering by fall. Mr. Allen reported that the new filter will help with decryption. President Boswell thanked Mr. Allen for his report.

2. Consent Agenda

Personnel: Deric Everitt New Hire CTE Teacher-THS

Minutes: May 21, 2018 Work Session/Meeting

Warrants: #00005195 to 00005296

Board members discussed the items included in the Consent Agenda.

Superintendent Hughes reported that Mr. Everitt accepted the offer of the CTE teacher at Tintic High School. Superintendent Hughes reported that Mr. Everitt will be driving from Ephraim. Superintendent Hughes reported that he is certified to teach CTE general courses including woods, metals and general construction.

3. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- July 2018 Board Calendar
- Enrollment Report
- Negotiations Review
- Solution Tree Training
- Facilities Request Processing Fee
- July 19, 2018 Work Meeting
- District Contact

Superintendent Hughes reviewed the items included on the Board calendar.

Superintendent Hughes presented July 19, 2018 as a possible date for a Board meeting. Board members discussed the date and prior meeting obligations during the month of July. Superintendent Hughes reported that all Board members being present is important to accomplish trainings. Member Reil suggested adding time to the August Board meeting to cover the required training. Board members agreed on July 18, 2018 for the Board meeting date. Member Young reported that July will be the month that the Open Meeting Law training will be performed.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report. Superintendent Hughes commended the efforts made by schools for the high attendance percentages for the year. Superintendent Hughes reviewed the enrollment numbers and expressed his concern of the large number of outgoing sixth grade students and the small enrollment of the upcoming kindergarten class.

Superintendent Hughes reported that he and Mr. Snell have met with representatives from both certified staff and classified staff for negotiations. Superintendent Hughes reported that a meeting will be scheduled within the week with representatives and is hopeful to close soon. Superintendent Hughes reported an increase is available to be applied to all employees.

Superintendent Hughes reviewed the Solution Tree Training that was offered to teachers across the District. Superintendent Hughes reported that all the new staff members along with all teachers were present at the training. Superintendent Hughes reported the training focused on professional learning communities, communication and using resources that are available. Superintendent Hughes reported that collaboration between schools and teachers was a positive outcome of the training. Superintendent Hughes reported the training was beneficial and the feedback from teachers reported the same.

Superintendent Hughes discussed the option of applying a processing fee for all submitted facilities requests. Superintendent Hughes reported all fees will be invested into a Tintic Education Foundation account to provide scholarships and donations available to students. Superintendent Hughes reported that rental fees could also be deposited into the education fund. Member Haynes expressed the fee should not be applied to the Tintic Elks Lodge because they do so much for students. President Boswell asked how much a fee should be. Superintendent Hughes reported that he has not established a fee amount and wanted to start discussing the subject. Member Wall suggested requests that are making money could pay a fee. Member Haynes reported that would be hard to distinguish between charity and profit proceeds to administer an application fee. Member Young reported that several businesses require fees for an application. Member Wall reported that the Tintic Elks Lodge may be willing to pay a fee knowing the fee will be going to help students with scholarships or other donations. Superintendent Hughes reported that a line can be added to the application stating the fees will be deposited into the education foundation.

Superintendent Hughes encouraged Board members to engage the community and patrons to donate to the education foundation to create more scholarship money for students. Superintendent Hughes reported the only scholarship available from Tintic School District is a single \$500 scholarship. Superintendent Hughes reported his hope is to offer multiple scholarships that will help be able to help more financially.

Superintendent Hughes provided Board members his business card containing his contact information and reported that he would like Board members to give community members his card when they express concern regarding District decisions and facility requests. Superintendent Hughes reported the opportunity of opening the Callao school building to arrange an agreement to lease in kind is a perfect opportunity for community members to contact him directly. Superintendent Hughes reported that community members having his number directly will streamline communication efficiently. Superintendent Hughes reported that if a community member is concerned with a school issue, Board members should contact the appropriate building administrator.

Superintendent Hughes asked Board members to write down their job/role as a Board member and submit them to him. Superintendent Hughes reported answers will be confidential and will be used for Board training at a later meeting.

Board members adjourned the work session at 1:45 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 2:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Member Wall led those in attendance in the Pledge of Allegiance.

3. Adult Education Graduation

Mrs. LouAnna Haynes, Adult Education Director and Mrs. Amy Sorensen addressed the Board and community members. Mrs. Haynes recommended Mr. Russell Eva for graduation from the Adult Education program. Superintendent Hughes invited the Board to present Mr. Eva his diploma. Mr. Eva thanked Mrs. Haynes, Mr. Ward, Mrs. Sorensen and the Board for the support of the program and the opportunity to continue his education.

4. Tintic School District 2018 Retiree Recognition

Board members welcomed retirees Mrs. Jyll Okelberry and Mrs. Carol Rusby to the meeting. Mr. Greg Thornock presented a brief summary of Mrs. Okelberry's dedication to students and Tintic High School. Mrs. Karen Kramer presented a brief summary of Mrs. Rusby's career and her accomplishments. Board members and Superintendent Hughes joined in thanking Mrs. Okelberry and Mrs. Rusby for their dedicated service and presented each with a clock and commemorative plaque. Mrs. Okelberry and Mrs. Rusby thanked the Board for their support during their career with the District.

5. Student/Schools Recognition

West Desert Elementary End of Year Presentation

Mrs. Karen Kramer, West Desert Principal, presented an end of the year video prepared by Mr. Mario Johnson highlighting students from West Desert Elementary.

6. Reports

School Administrators

Mr. Greg Thornock, Tintic High School Principal, reported on the activities associated with T-Day and T-Night. Mr. Thornock thanked the District maintenance crew for helping with whitewashing the "T". Mr. Thornock commended the senior class for their leadership and help. Mr. Thornock reported on the Tintic High School graduation. Mr. Thornock reported on the near completion of teacher close-out. Mr. Thornock commended the custodial staff at Tintic High School for their efforts during the summer. Mr. Thornock reported on the completion of teacher evaluations. Mr. Thornock thanked the District and Board members for the end of the year BBQ. Mr. Thornock reported on his staff's attendance at the Solution Tree professional development. Mr. Thornock thanked teachers for their attendance at the training. Mr. Thornock reported on his attendance at the CUES Administrative Training. Mr. Thornock reported he was able to attend a day at the state counseling conference with the new counselor and Mrs. Kramer. Mr. Thornock reported he was able to attend the secondary schools principal's conference but had to leave early due to a personal illness. Mr. Thornock reported on the upcoming attendance at the Utah Rural Schools Conference.

Mrs. Karen Kramer, West Desert Principal, reported that Mr. Daniel Kimball and Mr. Mario Johnson are working during the summer on the exterior and landscaping at the West Desert Schools. Mrs. Kramer reported that Mrs. April Lewis and student worker Mr. Davin Johnson are accomplishing cleaning tasks inside the schools. Mrs. Kramer reported that Mrs. Molly Reil, West Desert High School Girls Basketball coach is taking players to a camp at Weber State University. Mrs. Kramer reported that the West Desert High School schedule will be coordinated with the Tintic High School schedule. Mrs. Kramer reported that Mrs. Angie Murphy will work every other week to take care of clerical needs. Mrs. Kramer reported that all West Desert teachers attended both days of the Solution Tree training. Mrs. Kramer reported the training and collaboration was very beneficial for the teachers and offered several resources for them. Mrs. Kramer reported all teachers from West Desert, Mrs. Murphy and Mrs. Lewis will be attending the Utah Rural Schools Conference. Mrs. Kramer reported on her attendance to the state counseling conference and secondary schools principal's conference. Mrs. Kramer thanked the Board for the support and opportunity to attend the various conferences offered to them.

Tintic High School 2018-2019 School Year Calendar

Mr. Thornock reported on the modified block schedule for classes for the 2018-2019 school year. Mr. Thornock reported that the schedule is still in the works and classes are not finalized yet. Mr. Thornock reported the new block schedule will allow more classes and more opportunities for college classes. Mr. Thornock reported staff knows there will be more classes and work load but understand and support the new schedule. Mr. Thornock reported he is excited for the upcoming school year with the new schedule, new staff and established staff members.

7. Citizen Comments

No citizen comments were offered.

8. Communication from Board Members

Member Young commended Mrs. Jodie Hughes and the Eureka Elementary students for a great Spring Sing concert.

Member Young expressed her appreciation to the administrators and teachers to create such extraordinary students. Member Young reported the great T-Night celebration, all the scholarships earned at the awards assembly, the graduations, the awards given at the Eureka Elementary awards assembly prove the efforts great teachers and administrators.

Member Young thanked District Office staff for the end of the year District BBQ.

Member Reil reported he was glad West Desert teachers were included on the Solution Tree professional development.

Member Reil apologized for his absence at the Tintic High School graduation.

Member Reil asked Superintendent Hughes for his alternate route to allow middle school wrestling at West Desert. Superintendent Hughes reported he is pursuing the District taking on a program independently.

Member Wall commended the efforts of Mrs. Hughes, those involved in T-Night and the graduations.

Member Wall thanked the District for the end of year BBQ.

Member Wall thanked administrators.

Member Haynes reported he enjoyed the T-Night activities, the Spring Sing and the District end of the year BBQ.

President Boswell reported she had spoken with Mrs. Leslie Wilbanks about the professional development. President Boswell reported Mrs. Wilbanks had several positive learning experiences from the training.

President Boswell thanked administrators and teachers for their continued education.

9. Budget Hearing

Mr. Jeremy Snell, Business Administrator, presented Board members with copies of the District's proposed budgets for the current and upcoming fiscal years. Mr. Snell reviewed the documents and the funds and accounts included in the budget. Member Reil requested an amount that would be available should the District pursue truth in taxation levying the .008112 tax rate. Mr. Snell reported the amount would provide \$21 thousand dollars to the budget. Superintendent Hughes and Mr. Snell reported the effort involved in truth and taxation may not provide a substantial financial gain this year. Superintendent Hughes thanked Mr. Snell for preparing the budget and reviewing the materials. A motion to approve the 2017-2018 final budget amendment and the 2018-2019 preliminary budget was offered by Member Reil and seconded by Member Young. Votes in favor of the motion were as follows: Heather Young - "Aye", John Reil - "Aye", Janice Boswell - "Aye", Helen Wall - "Aye", Ted Haynes - "Aye". Voting in favor of the motion was unanimous.

10. Action Items

Consent Agenda Approval:

Personnel: Deric Everitt New Hire CTE Teacher-THS
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Member Reil moved to approve the consent agenda as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Public Treasurer Investment Fund Account Resolution

Superintendent Hughes presented a form proposing Superintendent Hughes and Mr. Jeremy Snell as authorized users of the Public Treasurer Investment Fund (PTIF) account. Mr. Snell reported that the PTIF account is where the invested funds from the state auditor’s office are held. Mr. Snell reported that he transfers money from the PTIF account to the Wells Fargo account where the checking account of the District is maintained.

Member Wall moved to approve Superintendent Kodey Hughes and Business Administrator Jeremy Snell as authorized users of the Public Treasurer Investment Fund Account. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

11. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Reil, seconded by Member Young, with the voting as follows:

Member Young Aye
Member Reil Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

Motion to return the meeting to a Regular Session was offered by Member Reil, seconded by Member Young, with the voting as follows:

Member Young Aye
Member Reil Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

12. Adjournment

Member Reil offered a motion to adjourn. Member Wall seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 5:05 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on July 18, 2018 at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell

Business Administrator