

**TINTIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES – SEPTEMBER 2018 MEETING**

Date: September 17, 2018
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	John Reil	Vice President
	Ted Haynes	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Taleigh Laird	Student Board Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Board Training

Superintendent Hughes reviewed best practices concerning student and parent confidentiality and how Board members address school principals during the school administrator reports. Superintendent Hughes asked Board members how they would like principals to report the events taking place in the schools. Member Wall reviewed that Board members should be addressing building administrators and referring community members to the proper channels. Superintendent Hughes reported principals prefer to be prepared with answers for Board meetings. Member Young reported she does not expect principals to have all the answers during the Board meetings. Superintendent Hughes encouraged Board members to contact him to funnel questions and feedback to principals in order for everyone to be better prepared for Board meetings.

School Land Trust Training

Superintendent Hughes presented Board members a document titled Leading School Community Councils: Responsibilities of Local School Boards. Superintendent Hughes reviewed allowable expenditures through the School Land Trust program. Superintendent Hughes reported the addition of the approved expenditure amount for character education. Superintendent Hughes

reviewed the importance of knowing each school's goals and verifying that purchases relate to the specific goals of the plan. Superintendent Hughes reported that the schools have done a very good job making sure purchases relate to goals. Superintendent Hughes reviewed best practices by school community councils. Superintendent Hughes presented a video reviewing school community councils roles and responsibilities. Superintendent Hughes reported that the School Land Trust Program is a continually growing program. Superintendent Hughes reported the importance of the plans and goals presented by schools facilitate services for current students. President Boswell asked for clarification on where community council information is posted for each school. Superintendent Hughes reported that the information is posted on the website for each school.

District Mission Statement

Member Wall presented a mission statement from another district she liked. Member Wall reported she heard the following mission statement and liked it: "Our mission is to open our doors to all students to provide them with the tools to overcome their inhibition and to reach their potential." Superintendent Hughes presented mission statements and visions from other school districts. Each Board member read a different mission statement and vision from other Districts. Board members reported the mission statement and vision they preferred. Superintendent Hughes and Board members reported the common theme of lifelong learners should be included in the mission statement. President Boswell reported she would like the new mission statement posted in the schools.

2. Consent Agenda

Personnel: Amanda Holden Resignation Food Service
 Camille Grimstead Resignation Tintic High School

Minutes: August 20, 2018 Work Session/Meeting

Warrants: #00005365 to 00005495

Superintendent Hughes reported that the announcement for the Tintic High School aide has been posted and closed and interviews have been scheduled at Tintic High School.

Superintendent Hughes reported he had met with each employee in the food service program regarding adding hours to the current employees who can gain additional hours versus creating an announcement for an additional person. Superintendent Hughes reported that the fourth person in the food service program was beneficial according to the current food service staff. Superintendent Hughes reported that he will be creating and posting the announcement for the fourth person soon.

Board members discussed the items included in the Consent Agenda.

Superintendent Hughes asked Board members the method they would prefer warrants to be presented. President Boswell reported she would like new vendors mentioned, Member Wall reported that she would like large amounts presented and Member Young reported she would like a significant amount and new vendors presented. Mr. Snell reported he makes notes on the warrants to expedite the warrants discussion. Superintendent Hughes reported if Mr. Snell makes

a small presentation at the beginning of the warrants discussion, the conversation will be expedited.

3. Reports

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported on the beginning of the E-Rate and the Digital Teaching and Learning Grant programs and reporting. Mr. Allen reported he will be attending the Digital and Teaching Learning summit. Mr. Allen presented pictures from the security cameras at Eureka Elementary that have been installed in the building. Superintendent Hughes asked for the plan for camera installation at the West Desert Schools. Mr. Allen reported seven cameras will be placed and he needs to review the plan. Mr. Allen reported that he is hopeful the remaining of the cameras will be set up next month at Eureka Elementary. Mr. Allen reported a new phishing attack has been reported and cautioned Board members when opening emails. Mr. Allen reported that he along with the security specialist at CUES will be sending out phishing emails to better educate employees on suspicious emails. President Boswell thanked Mr. Allen for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported an invoice was sent to White Pine School District for the 2017-2018 school year for out of state tuition. Mr. Snell reported that an invoice was sent to Juab School District for Secure Rural Schools funds. Mr. Snell updated Board members on the progress of the financial audit with auditor, Mr. Ron Stewart. Mr. Snell reported Mr. Stewart spent a day with him, and another day visiting with school secretaries and adult education. Mr. Snell reported building administrators have been emailed all expenditures for the Trustland program for the final Trustland report to establish what was spent and the carryover amount. Mr. Snell reported the Utah Consolidated Application that has been in place is being turned off and the new program, Utah Grants Program, has replaced the UCA report. Mr. Snell reported himself and Superintendent Hughes received notification that budgets need to be added to the new Utah Grants Program. Mr. Snell reported training needs to be done to perform the requirements. Mr. Snell reported that new employees have been added to the ALIO payroll system and the September payroll has been distributed with some issues. President Boswell thanked Mr. Snell for his report.

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported he just returned from the West Desert schools. Mr. Underwood reported progress has been made on the landscaping project at West Desert. Mr. Underwood reported work still needs to be done on compaction issues. Mr. Underwood reported the door hardware is updated and secured at West Desert Elementary. Mr. Underwood reported new plates need to be built for one more door. Mr. Underwood reported power and water progress that has been made on the Eureka Elementary parking lot project. Mr. Underwood reported on the white fleet purchase for transportation that does not require a CDL license for drivers. Mr. Underwood reported on the seating capacity and flexibility for activity driving with the white fleet purchase. President Boswell thanked Mr. Underwood for his report.

Board members adjourned the work session at 4:00 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Member Young led those in attendance in the Pledge of Allegiance.

3. Reports

Student Board Member

Student Board Member Taleigh Laird reported she contacted both West Desert schools and Eureka Elementary, neither school had presentations at the time. Student Member Laird reported on the recent back to school night activity at Tintic High School. Student Member Laird reported on the recent drama camp workshop, senior auction and the recently completed locker hangers for the senior class students. Student Member Laird reported on the upcoming senior day of service and assembly. President Boswell thanked Student Member Laird for her report.

School Administrators

Mr. Brian Ward, Eureka Elementary School Principal, reported on the recent Water Van presentation to the fourth grade class. Mr. Ward reported a NetSmart assembly presented to the student body discussing proper internet usage. Mr. Ward reported the RadKids program is underway with second and fourth grade students. Mr. Ward reported on the success of the physical education and art structured time. Mr. Ward reported Mrs. Jodie Hughes is teaching physical education during some of the music time. Mr. Ward reported six elementary teachers are participating in a STEM endorsement class every week in Provo. Mr. Ward reported Mrs. Cynthia Kirgan and Mrs. Nancy Underwood are participating in a math training class with Nebo School District. Mr. Ward reported on the upcoming parent teacher conferences. Mr. Ward reported on the upcoming Museum on the Move presentation to the fourth grade class, school pictures, Astro Van Assembly and STEM night at Eureka Elementary. President Boswell thanked Mr. Ward for his report.

Mrs. Karen Kramer, West Desert Principal, reported on the recent Shakespeare trip for Tintic High School junior and senior class students. Mrs. Kramer reported the students were able to see two Shakespeare plays and backstage tours in both theatres. Mrs. Kramer reported students spent the night in Cedar City and also participated in a talk out with an actor from one of the plays. Mrs. Kramer reported students were also able to tour the Southern Utah University campus. Mrs. Kramer reported she was impressed how engaged and interested students were. Mrs. Kramer reported Tintic High School Trustlands supported the tickets and hotel. Superintendent Hughes asked if West Desert Trustlands could include West Desert students for the next Shakespeare trip. Mrs. Kramer reported that a timeline could be created and students may be able to participate if school release time allows. Mrs. Kramer commended the Tintic High School custodial staff for the appearance of Tintic High School and the painting projects that have been completed. Mrs. Kramer reported she shared a slideshow prepared by Mrs. Angie Murphy with Board members that showed the activities during the last month at the West Desert schools. Mrs.

Kramer reported Mr. Davin Johnson, West Desert Student Body President, have been creating assemblies to create unity among the student body. Mrs. Kramer reported the new carpet in West Desert Elementary looks great. Mrs. Kramer reported Mr. Mario Johnson has created a planter for a science lesson and planted red tulip bulbs for a red ribbon week activity. Mrs. Kramer reported a drama club has been created at West Desert High School and reported the club wants to compete in region and state competitions. Mrs. Kramer reported the student body officers have created an acronym for HAWKS and will hold an assembly for each letter throughout the school year. Mrs. Kramer reported the schools are participating in a pennies for patient's fundraiser. Mrs. Kramer reported cross country has begun and meets are scheduled for the season. President Boswell thanked Mrs. Kramer for her report.

Mr. Greg Thornock, Tintic High School Principal, reported on the upcoming Tintic High baseball and volleyball games. Mr. Thornock reported on the recent NetSmart assembly for proper internet and social media usage. Mr. Thornock reported on the meeting with the new dual district CTE director. Mr. Thornock reported on the recent drama camp event. Mr. Thornock reported on the recent Athletic Director meetings and trainings he has attended. Mr. Thornock reported on the success of the senior auction and thanked Superintendent Hughes for being the auctioneer for the event. Mr. Thornock reported on the success of the recent staff work day. Mr. Thornock reported on the upcoming parent teacher conferences. Mr. Thornock reported that the drama students will be traveling to Hale Center Theater to observe a play. Mr. Thornock reported on the upcoming fall band concert, cross country region meet and school pictures. Mr. Thornock reported on the back to school night activity and reported it was a positive event. Mr. Thornock reported Mr. Deric Everitt is obtaining the equipment to offer concurrent enrollment courses through Snow College. Mr. Thornock publically thanked and expressed his appreciation to Mrs. Jennica Beckstrom, Mrs. Leslie Wilbanks, Mrs. Sarah Underwood, Mrs. Camille Grimstead and Mrs. Angie Holden for their efforts in the special education department. President Boswell thanked Mr. Thornock for his report.

4. Citizen Comments

No citizen comments were offered.

5. Communication from Board Members

Member Wall commented the beauty of the schools and grounds. Member Wall thanked administrators for the successful school start up.

Member Haynes thanked District Office staff for the successful start of school.

Member Haynes thanked Mr. Brian Underwood for the appearance of lawns and grounds.

President Boswell reported she visited Eureka Elementary. President Boswell reported she visited the library and a few classrooms. President Boswell reported that students were busy and engaged. President Boswell reported the building looked great. President Boswell reported she visited with the lunchroom staff.

President Boswell thanked staff for their roles in education.

6. Action Items

Juab County Sheriff Office Space Request

Juab County Undersheriff Brent Pulver was present to request approval for an office space inside Tintic High School that will be used by the Juab County Sheriff's Office to increase their presence in schools. A secure weapon safe accessible only by Juab County deputies was also requested for the office space. Deputy Pulver reported that by establishing an office space may initiate a school resource officer. Superintendent Hughes reported there is no cost other than a phone line to the District. President Boswell reported she is pleased with the request. Deputy Pulver reported that Tintic High School was the most tactical location for Tintic School District. Deputy Pulver reported upon approval, access keys will need to be granted. Superintendent Hughes reported the office will be keyed individually so no other person has the key besides the deputy on duty.

Member Haynes offered a motion to approve the Juab County Sheriff Office space as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Consent Agenda Approval:

Personnel: Amanda Holden Resignation Food Service
Camille Grimstead Resignation Tintic High School

Minutes: August 20, 2018 Work Session/Meeting

Warrants: #00005365 to 00005495

Member Reil offered a motion to approve the consent agenda as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

2018 Board Policy Revisions-First Reading

Superintendent Hughes presented Board members with the following proposed District policy revisions/adoption as recommended by the Utah School Boards Association:

BA Board Legal Status
BAA Board Legal Status: Powers and Duties
BBA Board Members: Eligibility and Qualifications
BBB Board Members: Elections and Reapportionment
BBAA Board Members: Student Board Members
BBC Board Members: Vacancies on the Board
BBG Board Members: Compensation and Expenses
BDA Board Internal Operation: Officers
BDAB Internal Operations: Duties of Board President
BDB Internal Operations: Other Officers
BE Board Meetings
BEA Board Meetings: Notice Requirement
BEB Board Meetings: Recordings and Minutes
BEC Board Meetings: Closed Meetings
BED Board Meetings: Meeting Location

BEE Board Meetings: Electronic Meetings
 BFA Board Reports: District Annual Reports
 BJA Superintendent: Appointment
 BJB Superintendent: Qualifications and Responsibilities
 BJD Superintendent: Dismissal, Relief of Duties, Suspension
 BKA Business Administrator: Appointment, Term of Office, Interim Appointment
 BKB Business Administrator: Qualifications and Responsibilities
 BKD Business Administrator: Dismissal, Relief of Duties, Suspension
 BL Administrative Personnel
 BLA Administrative Personnel: Duties of Principals/Building Administrators
 BM Charter School Sponsorship
 CAA Revenue and Budgeting: State Revenue
 CAB Revenue and Budgeting: Local Revenue
 CABA Revenue and Budgeting: Local Foundations
 CAC Revenue and Budgeting: Budget
 CAD Revenue and Budgeting: District Audit Committee
 CAE Revenue and Budgeting: Capital Outlay Reporting
 CAF Revenue and Budgeting: Financial Reporting
 CB Procurement
 CBA Procurement: General Procurement Policies
 CBB Procurement: Awarding Contracts by Bidding
 CBD Procurement: Awarding Contracts by Request for Proposals
 CBDA Procurement: Request for Statement of Qualifications
 CBDB Procurement: Approved Vendor List Process
 CBE Procurement: Small Purchases
 CBF Procurement: Exceptions to Standard Procurement Processes
 CBG Procurement: Contracts and Contract Limitations
 CBH Procurement: Interaction with Other Procurement Units
 CBI Procurement: Records of Procurement
 CBJ Procurement: Contractor Oversight
 CCA Procurement of Construction: School Construction Bidding
 CCB Procurement of Construction: Construction Bonds and Security
 CCC Procurement of Construction: Limitation on Change Orders
 CCD Procurement of Construction: Drug and Alcohol Testing for Construction Projects
 CCE Procurement of Construction: Construction Management Methods
 CCF Procurement: Procurement of Architect-Engineer Services
 CCG Procurement of Construction: Construction Requirements
 CDA Procurement Appeals and Oversight: Procurement Protests and Debarment Proceedings
 CDB Procurement Appeals and Oversight: Procurement Protests and Debarment Appeals
 CE School Safety Plan
 CEB School Safety Plan: District Emergency Response Plan
 CEC School Safety Plan: School Resource Officer Contracts
 CEF School Safety Plan: School Resource Officer Contracts
 CFA Use of School Facilities: Employee Access
 CFB Use of School Facilities: Employee Use of Equipment
 CH Accessibility by Disabled Persons
 CJ Transportation
 CJAA Transportation: Funding
 CJAD Transportation: School Site Selection
 CJBA Transportation: Director of Transportation
 CJCB Transportation: Maintenance and Inspection
 CJCC Transportation: Advertising on School Buses
 CJDB Transportation: Pupil Management
 CJDBA Transportation: Unauthorized Persons on Buses
 CK Cash Receipts and Expenditures

DAAA Employment: Nondiscrimination
DAB Personnel: Credentials and Licensure
DAC Employment: Background Checks
DACA Personnel: Personal Reporting of Arrests and Convictions
DAD Personnel: Scope of Employment
DADA Employment Transfers
DAE Employment: Conflict of Interest
DAG Employment: Drug Policy
DAG1 Employment: Drug Policy Exhibit
DAH Employment: Drug Testing of Bus Drivers
DAK Staff Code of Conduct *New
DBA Terms of Service: Certified Employees
DBB Terms of Service: Classified Employees
DBE Terms of Service: Student Teachers and Interns
DBG Terms of Service: Reemployment of Retired Employees
DBH Terms of Service: Overtime
DCA Associations: Administration Relations
DCB Associations: Mediation of Contract Negotiations
DCC Associations: Association and Organization Participation
DDA Employee Standards of Conduct: Reporting Child Abuse
DDAA Child Sexual Abuse Prevention Education for Employees
DDB Employee Standards of Conduct: Reporting Student Prohibited Acts
DEA Rights and Protections: Workers Compensation
DEB Rights and Protections: Retirement
DEC Rights and Protections: Risk Management Coverage for Employees
DEC1 Rights and Protections: Risk Management Exhibit 1
DEE Rights and Protections: Compensation and Benefits
DFA Professional Development Plans
DG Employee Evaluation
DG1 Employee Evaluation Exhibit 1
DHA Actions: Orderly School Termination for Employees
DHC Actions: Redress of Grievances
DHCD Actions: Credit for Prior Teaching
DHD Employment Relations: Payroll Deductions
DHDA Employment Relations: Employee Association and Leave
DI Legal Defense of Employees
DJ Employee References and Letters of Recommendation
DKA Employment: Hiring Preferences of Veterans and Veterans' Spouses
DKB Nepotism
DKF District Employee and Student Relations *New
DLA Employee Bullying or Hazing
DLB Grievances Regarding Abusive Conduct
DMA Employee Acceptable use of Electronic Devices
DMC Use of District Email for Political Purposes
EAA Instructional Goals, Objectives and Evaluation Adoption and Purpose
EBA Term of Instruction: School Year
EBB Term of Instruction: School Day
ECBB Curriculum: Driver Education
ECC Curriculum: Reading Achievement for K-3
ECD Curriculum: American Sign Language
ECE Curriculum: College Course Work
ECF Curriculum: Religious Neutrality
ECG Curriculum: American Heritage
ECH Curriculum: Human Sexuality
EDA Special Programs: Alternative Language

EDB Special Programs: At Risk Students and Dropout Reduction
 EDC Special Programs: Education of Youth in Custody
 EDE Special Programs: Special Education
 EDF Special Programs: Health Care Occupation Programs
 EDG Special Programs: Financial Passport
 EEB Instructional Resources: Internet Policy
 EEC Instructional Resources: Purchase of Primary Materials
 EFA Grading: Progress Reports to Parents
 EFB Grading: Testing Procedures and Standards
 EFC Grading: Participation of Private and Home School Students in U-PASS Testing
 EFBA Grading Testing Procedures and Standards Kindergarten Assessment
 EFBB Grading Testing Procedures and Standards Exclusion from Testing
 EFD Grading Course Grade Forgiveness *New
 EGA Individual Learning Plan: Plan for College and Career Readiness
 EHC Graduation: Early Graduation Incentive
 EHE Graduation: Adult Education Graduation
 FA Equal Educational Opportunities
 FAC Equal Educational Opportunities: Services for Homeless Students
 FBA Admission and Attendance: Eligibility and Admissions Requirements
 FBAA Admission and Attendance: Foreign Exchange Students
 FBAB Admission and Attendance: Military Children
 FBB Admission and Attendance: Compulsory Education
 FBBA Admission and Attendance: Dual Enrollment
 FBC Admission and Attendance: Coordinating Services for School-Age Youth
 FBE Admission and Attendance: Truancy Support Centers
 FBF Admission and Attendance: Re-Entry into Public Schools
 FDA Health Requirements: Vision Screening
 FDB Health Requirements: Immunizations
 FDC Health Requirements: Medical Treatment
 FDCB Health Requirements: Student Self-Treatment for Asthma or Diabetes
 FDCC Health Requirements: Food Allergies
 FDCD Health Requirements: Medical Recommendations by School Personnel to Parents
 FDCE Health Requirements: Student Self-Application of Sunscreen
 FDD Health Requirements: Communicable Diseases
 FDEA Wellness Policy Food Sales
 FDF Health Requirements Suicide Prevention *New
 FE Student Records
 FEA Student Records: Education and Family Privacy
 FEB Student Records: Non-Custodial Parent Access to Child's Education Records
 FED Student Records: Student Data Protection
 FF Student Activities
 FFG Student Activities: Concussion and Head Injury Policy
 FGAB Student Conduct: Students Electronic Devices
 FGAD Student Conduct: Bullying, Cyberbullying, Harassment and Hazing
 FGC Student Conduct: Pregnant Student
 FGD Student Conduct: Interrogations and Searches
 FGF Student Conduct: Curricular and Non-Curricular Student Groups
 FH Student Discipline
 FHA Student Discipline: Safe Schools
 FHAA Student Discipline: Tobacco, Alcohol, Drugs
 FHAD Student Discipline: Discipline of Students with Disabilities
 FHAE Student Discipline: Disruptive Student Behavior
 FHAG Student Discipline: Emergency Safety Interventions
 FHC Student Discipline: Notification Received from Juvenile Courts
 FI Student Fees, Fines and Charges

- GA Public Records
- GB Public Complaints
- GC Community Use of Facilities
- GCA Community Use of Facilities: Conduct on School Premises
- GCBA Community Use of Facilities: Parental Participation
- GCC Community Use of Facilities: Child Care
- GCD Community Use of Facilities: Political Party Use of School Meeting Facilities
- GCE Community Use of Facilities: Parent Rights to Academic Accommodations
- GD Teacher Education and Internships
- GE School Community Councils
- GFA Fundraising and Donations Policy
- GFB Non-School Sponsored Activities and Fundraising
- GJ Child Sexual Abuse Prevention Education
- GK Authority of Separated Parents *New

Superintendent Hughes asked Board members how they preferred to be notified of the updates and revisions. Board members asked Superintendent Hughes more time for reading updated policies and an email of the revisions.

Member Reil offered a motion to accept the 2018 Board Policy Revisions-First Reading as presented. Member Young seconded the motion. Voting in favor of the motion was unanimous.

Board Policy Revision EHA: Graduation Requirements – First Reading

Superintendent Hughes presented a revision made to Board Policy EHA: Graduation Requirements. Superintendent Hughes reported the revision added in the phase in schedule to accommodate the new block schedule as discussed in the August Board meeting. Superintendent Hughes reported the number of credits required was incorrect and requested the policy approval be tabled to correct the number of credits required.

Member Reil offered a motion to table the adoption of the revisions made to Board Policy EHA: Graduation Requirements as presented. Member Young seconded the motion. Voting in favor of the motion was unanimous.

Tintic High School Trustland Amendment

Superintendent Hughes asked for clarification on purchasing television monitors. Superintendent Hughes recommended changing the wording to include interactive monitors in the description. Mrs. Kramer reported that she has used television monitors in the past with no problem from the Trustland administration.

Member Haynes offered a motion to accept the Tintic High School Trustland Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

West Desert Elementary School Trustland Amendment

Member Haynes offered a motion to accept the West Desert Elementary School Trustland Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

West Desert High School Trustland Amendment

Member Young asked Mrs. Kramer for clarification on the vibrating wrist reminders added to the West Desert High School Trustland plan. Mrs. Kramer reported Mr. Daniel Kimball requested the new equipment to help the students stay on task. Superintendent Hughes requested Board members need to see the goal to see how the amendment will enforce the goal. Superintendent Hughes pulled up the goal from the Trustland website and read the goal to clarify the amendment.

Member Haynes offered a motion to accept the West Desert High School Trustland Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

4. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- October 2018 District/Board Calendar
- Enrollment Report
- Question 1 Video
- Developing Utah's Portrait of a Graduate
- USBA Regional Meeting
- District Safety Training-October 12, 2018

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes presented a video explaining the Question 1 ballot initiative for the November 2018 election. Superintendent Hughes reported that proposed new funds will come from a new gas tax. Member Haynes asked for an amount of gas tax increase. Superintendent Hughes reported that students will receive the same amount of funding but the enrollment size will determine the total amounts for each school. The video discussed the tax rate increase amount, the allocations to schools, allowable and non-allowable expenditures and where more information can be found. Superintendent Hughes reviewed the proposed amounts allocated for each school. Mr. Snell reported he is unaware of the base factor used to determine the amounts. President Boswell asked if the public has all the facts. Mr. Snell reported that the video stated the money will be sent to administration to determine how funds are used. Mr. Snell reported there is criteria on how funds will be spent along with reporting requirements but those are unknown. Superintendent Hughes reported that the mechanism will be more difficult with smaller schools. Superintendent Hughes reported he is excited for new funds flowing to schools, however, he does not like how the funds are raised. Mr. Snell reported there are many logistics that are not clear about how funds are dispersed and reported. President Boswell asked Mr. Snell how he feels about the initiative. Mr. Snell reported that he sees issues with how the funds are dispersed to school administrators, reporting, accountability, and if the logistics will be finalized prior to election time. Superintendent Hughes reported his concern with school level accounting and adding more reports that will reduce teaching and increase financial reporting. Superintendent Hughes reported he cannot deny more funds for education but he is worried about possible hidden agendas. Mrs. Kramer reported that there would have to be oversight either on the District or state level. Superintendent Hughes recommends that the Board members provide the video presented to patrons who question the Question 1 ballot initiative. Superintendent Hughes reported he will remain neutral and will not be publically posting this video.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report.

Superintendent Hughes presented Board members a flyer from the State School Board containing information on trainings to create the ideal characteristics of Utah Graduates are after they go through the K-12 system. Superintendent Hughes reported the State School Board is encouraging teachers, administration, Board members and Superintendents to attend the trainings.

Superintendent Hughes reviewed the date and time for the Utah School Boards Association Fall Regional Meeting at Juab School District.

Superintendent Hughes reported a District safety training has been established for October 12, 2018. Superintendent Hughes reported a consultant will be analyzing the school buildings and will provide any weaknesses and strengths regarding school safety. Superintendent Hughes reported active shooter drills, lockdown drills and training for teachers will also be performed. Superintendent Hughes reported school safety procedures will also be discussed with the consultant. Superintendent Hughes reported all staff will attend the training. Superintendent Hughes reported Utah Risk Management and Juab County Sheriff will also be involved in the training.

Superintendent Hughes reported Mrs. LouAnna Haynes, Adult Education Director, contacted him about a recent adult education graduate who was selected as an honoree at the Adult Education Conference. Superintendent Hughes congratulated Mrs. Haynes, Mr. Ward, Mrs. Sorensen, Mr. Russel Eva and the adult education program for the recognition.

Superintendent Hughes reported that the West Desert community has begun the landscaping clean up and preparation of the ground for grass. Superintendent Hughes reported a plan for trenching needs to be created. Superintendent Hughes reported the well is ready to go for the sprinkler lines.

Superintendent Hughes reported that Member Haynes presented an opportunity from local drillers to present information to students. Superintendent Hughes reported the drillers provided grant applications for a STEM grant for the school and a STEM grant for an individual classroom. Superintendent Hughes reported he is confident in being awarded the grants. Member Haynes reported that schools can access the website for more information.

Superintendent Hughes reported he has been working with legal counsel to create a commercial lease agreement. Superintendent Hughes reported he has been in conversation with the Eureka City Economic developer about a possible opportunity for businesses wanting to use the old District Office building. Superintendent Hughes presented Board members a lease agreement. Superintendent Hughes asked for direction from Board members for lease payment amount and requirements. Superintendent Hughes reported that the adult education room is not available for lease. Member Haynes asked if the lease opportunity will cause damage to the building. Superintendent Hughes reported it may benefit the building having heat and people in the building every day. Member Wall asked what type of business is interested in leasing the building. Superintendent Hughes reported call centers and data mining have expressed interest in leasing the building. Superintendent Hughes reported the money obtained from monthly leasing would be used to maintain the building and possibly added to the Tintic Education Foundation for scholarships. President Boswell asked if the building would be classified as a commercial

building to determine the lease amount. Superintendent Hughes reported that there are no local comparisons to create a lease amount. Superintendent Hughes reported that the building maintenance responsibilities will be on the lessee. Superintendent Hughes reported there are many logistics that need to be finalized but an amount needs to be established. Member Reil suggested figuring square footage and researching what local areas charge to determine an amount. President Boswell suggested for the building size, \$2,000 monthly could be a start. Superintendent Hughes reported he will continue to develop the lease agreement.

Superintendent Hughes reported the school year has started well and there are good leaders among the high school student population. Superintendent Hughes reported communication has been positive among teachers and students about the new staff members.

Member Reil reported he would like to discuss adopting a different coaching salary for the West Desert High School sports. Superintendent Hughes reported he can visit with Mr. Snell and administration about the coaching stipend and if the salary is valid.

7. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Reil, seconded by Member Wall, with the voting as follows:

Member Young	Aye
Member Reil	Aye
Member Boswell	Aye
Member Wall	Aye
Member Haynes	Aye

Motion to return the meeting to a Regular Session was offered by Member Young, seconded by Member Reil, with the voting as follows:

Member Young	Aye
Member Reil	Aye
Member Boswell	Aye
Member Wall	Aye
Member Haynes	Aye

8. Adjournment

Member Reil offered a motion to adjourn. Member Young seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 8:00 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on October 15, 2018, at 11:00 a.m. at West Desert High School, 440 Pony Express Road, Trout Creek, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator