

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – FEBRUARY 2019 MEETING

Date: February 25, 2019
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Vice President
	Jeana Rowley	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Taleigh Laird	Student Board Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Reports

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported the District received the new activity bus. Mr. Underwood reported the new vehicle does not require a driver to have a CDL license. Mr. Underwood reported the new vehicle will aide in the activity transportation for students. Mr. Underwood reported he met with an engineer to address the issues with the West Desert well. Mr. Underwood reported he is will also meet with Mr. John Sharp at the Rural Water Conference to address the other issues to bring the well up to code. Mr. Underwood thanked the Eureka UDOT shed and Eureka City Maintenance workers for their help removing snow and salting the parking lots. Superintendent Hughes reported that Mr. Underwood met with a contractor to add a restroom to the Tintic High School special education classroom. Mr. Underwood reported that the contractor is creating a plan for the restroom. Member Haynes thanked Mr. Underwood for the snow removal and keeping the sidewalks and parking lots cleared for students. President Boswell thanked Mr. Underwood for his report.

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported on the upcoming network upgrade. Mr. Allen reported the email

tutorial was sent out to employees to update their usernames and passwords to access the network. Mr. Allen reported the network upgrade allows more security and monitoring of the network. Superintendent Hughes reported Board members need to schedule a time with Mr. Allen to upgrade their personal devices. Mr. Allen reported the upgrade is new technology and the District is one of the first District's in the state to implement the technology. President Boswell thanked Mr. Allen for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported all letters of intent have been returned to the District Office. Mr. Snell reported that no active teaching staff is retiring this year. Mr. Snell reported he met with Mr. Brent Hill regarding the missing payroll deductions for employees. Mr. Snell reported that Mr. Hill met with individual employees regarding their amounts available and accounts for deductions. Mr. Snell reported the checks will be issued soon resolving the issue. Mr. Snell reported he had just received the grading plan for the Eureka Elementary parking lot from the engineer. Mr. Snell reported that specifications can be created and sent out to bid to complete the project. Mr. Snell reported that he is still waiting for a response from Rocky Mountain Power regarding the power pole relocation options. President Boswell thanked Mr. Snell for his report.

2. Action Item Review

Superintendent Hughes reported that Mr. Brian Ward, Eureka Elementary School Principal, submitted the Trustland amendment document and included the formatting the Board requested listing the goals. Member Young reported that she attended the Community Council meeting and the document submitted follows the goal and plan. Superintendent Hughes reported the school administrators voiced their frustrations with the lack of parental support. Member Young reported the last meeting she attended at Eureka Elementary she was impressed with the parental involvement but the Chair person was not the individual running the meeting. Superintendent Hughes reported he suggested administrators encourage vested individuals to participate in training and continue their community council elected position. Superintendent Hughes encouraged administrators to recruit parents to participate on their Community Councils. Member Rowley asked if training is available for Community Council members. Superintendent Hughes reported that annual training is required for Community Council members.

3. Consent Agenda

Personnel:	LouAnna Haynes	Resignation	Adult Education
	Angie Holden	Transfer	Administrative Assistant
	Andrew Grimstead	New Hire	Part-Time Sweeper
	Allison Williams	Resignation	Eureka Elementary School
	Ferrel Thomas	Resignation	Tintic High School
	Kristy Johnson	Letter of Intent	West Desert Elementary
Minutes:	January 28, 2019 Work Session/Meeting		
Warrants:	#00005797 to 00005881		

Superintendent Hughes reported that Mr. Andrew Grimstead is employed through the state vocational rehabilitation program and his wages will be reimbursed to the District through the program. Member Wall asked when Mrs. Angie Holden will start with her new position. Superintendent Hughes reported that a position has been posted to fill her vacancy at Tintic High School and reported her start date will be mid-March.

Board members discussed the items included in the Consent Agenda.

Mr. Snell discussed various warrants from the January check register.

4. Board Training

Open Meeting Training

Superintendent Hughes led Board members through the first training on Open Meetings through the Utah School Boards Association Master Boards program. Superintendent Hughes, Mr. Snell and Board members offered input and clarified answers to the questions. Board members started the quiz at the end of the training.

Board members adjourned the work session at 4:00 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

Superintendent Hughes led those in attendance in the Pledge of Allegiance.

3. Roll Call

President Boswell instructed the Business Administrator to call the roll.

4. Student/Schools Recognition

Mrs. Cynthia Kirgan – Eureka Elementary Fifth Grade Teacher

The Board welcomed Mrs. Cynthia Kirgan, Eureka Elementary Fifth Grade Teacher. Mrs. Kirgan presented a science project her class participates in learning about earthquakes with cakes. Mrs. Kirgan explained the project and how students learn about the earth's layers and how earthquakes affect the earth. President Boswell thanked Mrs. Kirgan for her presentation.

Tintic High School Wrestling Team

The Board welcomed the Tintic High School Wrestling Team and Coaches. The Wrestling Team Captains Braxtn Farnsworth and Weston Kunz reported why they enjoy participating on the wrestling team and what they have learned during the wrestling season. Mr. Mike Tromble, Tintic High School Wrestling Coach, thanked the Board for their continued support of the wrestling program. Mr. Tromble reported that the wrestling team experienced their best season they have had in four years. Mr. Tromble reported the two-fourth and three-fifth place finishes at the State Wrestling Tournament. Mr. Tromble reported the team will be receiving a new wrestling mat and thanked the Board. President Boswell reported how proud she was of the wrestling program. Member Rowley asked for the team to introduce themselves and report their grade. Wrestling athletes Neut Kunz, Aiden Young, Aiden Despain, Koy Isaacson, Chance Atwood, Owen Larsen, Gage Christensen, Weston Kunz, and Braxtn Farnsworth introduced themselves, reported their grade and weight class they wrestle in. Member Young thanked the athletes and recognized the coaches for all of their time and dedication to the student athletes. Member Wall reported she attended a wrestling meet and was impressed by the sportsmanship and athleticism of the student athletes. President Boswell thanked the team and coaches for attending the meeting and presenting to the Board.

West Desert Schools

Mrs. Karen Kramer, West Desert High School Principal, presented a video prepared by Mrs. Angie Murphy showcasing Mr. Carling's junior high student's poetry. Mrs. Kramer, presented a video prepared by Mrs. Angie Murphy showcasing West Desert Elementary student, Riley Johnson presenting on the earth's layers. President Boswell thanked Mrs. Kramer for the presentations.

5. Reports

Student Board Member

Student Board Member Taleigh Laird reported Tintic High School recently hosted a homecoming game and dance and reported the homecoming royalty. Student Member Laird reported the Tintic High School wrestling team participated at the state tournament and did well. Student Member Laird reported Tintic High School Junior students were able to travel to Payson High School for a college day. Student Member Laird reported on the Snow Day at Snow College. Student Member Laird reported on the upcoming girls and boys state basketball championships. Student Member Laird presented a teacher feature presentation introducing Board members to Mrs. Tori Garbett, Mrs. Paula Evans and Mrs. Sonja Laird. President Boswell thanked Student Member Laird for her report.

School Administrators

Mr. Brian Ward, Eureka Elementary School Principal, thanked Mrs. Kirgan for her presentation. Mr. Ward thanked the Board for their support and opportunity to be trained on professional learning communities. Mr. Ward reported his staff is working together and collaborating more especially in math and reading. Mr. Ward thanked Mr. Brian Underwood and the maintenance department for the snow removal and keeping the schools and parking lot open. Mr. Ward thanked Mr. Allen for all the technology support. Mr. Ward reported on the success of the most recent parent teacher conferences. Mr. Ward reported on the recent read-a-thon. Mr. Ward

reported on the upcoming book club party in March. Mr. Ward reported three staff members from Eureka Elementary will be attending the Utah Coalition of Educational Technology conference. Mr. Ward reported staff members are making end of year test preparations. Member Rowley asked when the next Eureka Elementary Community Council meeting is. Mr. Ward reported on the date and time of the next community council meeting of March 12, 2019 at 4:00 p.m. President Boswell thanked Mr. Ward for his report.

Mrs. Karen Kramer, West Desert Principal, reported the girl basketball team will be attending the state basketball tournament in Richfield. Mrs. Kramer reported on the recent homecoming game and dance. Mrs. Kramer reported she completed her evaluations on the West Desert teachers. Mrs. Kramer reported she was able to meet with each staff member individually and staff reported things were very positive. Mrs. Kramer reported Mr. Daniel Kimball will be bringing his guitar students to Tintic High School to participate in the Region Solo and Ensemble festival. Mrs. Kramer reported Mr. Kimball will also bring students to compete in the Region Drama Competition. Mrs. Kramer asked if Board members were willing to provide their time to help Tintic High School Sterling Scholar students practice for their upcoming interviews. President Boswell thanked Mrs. Kramer for her report.

Mr. Greg Thornock, Tintic High school Principal, reported on the completion of homecoming week. Mr. Thornock reported on the recent wrestling divisionals. Mr. Thornock reported on a recent junior varsity basketball tournament and reported it was successful. Mr. Thornock reported on the several basketball games that have taken place. Mr. Thornock reported on the recent beginning drama play. Mr. Thornock reported on the recent mini cheer fundraiser. Mr. Thornock reported on state wrestling and congratulated the athletes who participated. Mr. Thornock reported that Mastery Prep provided an ACT boot camp for the junior class to prepare them for the ACT test. Mr. Thornock reported this was the first year that the ACT was available digitally to students. Mr. Thornock thanked the District Office and Mr. Allen who prepared for the test. Mr. Thornock reported on the upcoming state basketball tournament. Mr. Thornock reported the boys and girls tournaments will be taking place simultaneously and a support bus will be available. Mr. Thornock reported the Tintic High School boy basketball team will be receiving the Academic State Champion's award at the championship game at the state tournament. Mr. Thornock reported Tintic High School will be hosting the region solo and ensemble and region drama festivals in March. Mr. Thornock reported students will be attending the Teen Author Boot Camp. Mr. Thornock thanked Mrs. Amy Sorensen for running the literature club and providing opportunities for students. Mr. Thornock thanked Mr. Jeremy Snell for being available and ensuring things run smoothly. Mr. Thornock thanked Mr. Ferrel Thomas for his service as a custodian. Mr. Thornock thanked Mrs. Nancy Underwood for her dedication to the cheer program. President Boswell thanked Mr. Thornock for his report.

6. Citizen Comments

No citizen comments were offered.

7. Communication from Board Members

Member Young reported she attended the beginning drama production and enjoyed the play.

Member Young reported she was able to attend the read-a-thon at Eureka Elementary and students were excited to read.

Member Young reported she attended the community council meeting at Eureka Elementary. Member Young reported the school had support and parents were participating.

Member Young reported she met with Mrs. Mary Ann Allinson and thanked her for presenting at the Board meeting.

Member Young asked Mrs. Kramer to verify the Tintic High School community council meeting date of March 6, 2019 at 4:15 p.m. Mrs. Kramer confirmed the meeting date and time.

Member Haynes reported that Superintendent Hughes, President Boswell and himself attended the USBA Presidents and Vice Presidents training on Parliamentary Procedure.

Member Wall reported that President Boswell and she visited the classrooms of Mr. Rian Mason, Mrs. Sam Rydalch and Ms. Sarah Swalberg. Member Wall reported that she was impressed with their teaching and heard nothing but good things from students.

Member Wall commended the Tintic High School Wrestling team.

Member Wall wished the girl and boy basketball teams good luck at the state tournament.

Member Wall commended the Tintic High School Band and Tintic High School cheerleaders for their performances during the basketball games.

Member Wall reported she is excited that Tintic High School is hosting art events.

Member Wall thanked the teachers and staff.

Member Rowley reported she was able to attend a portion of the Eureka Elementary read-a-thon.

Member Rowley reported she attended the parent teacher conferences on a different day and she appreciated learning more what electronic programs are utilized at Eureka Elementary.

President Boswell reported that she is impressed with the new teachers and the activities that are going on at the schools.

President Boswell thanked the teachers for all the opportunities they offer students.

8. Action Items

Consent Agenda Approval:

Personnel:	LouAnna Haynes	Resignation	Adult Education
	Angie Holden	Transfer	Administrative Assistant
	Andrew Grimstead	New Hire	Part-Time Sweeper
	Allison Williams	Resignation	Eureka Elementary School

Ferrel Thomas
Kristy Johnson

Resignation
Letter of Intent

Tintic High School
West Desert Elementary

Minutes: January 28, 2019 Work Session/Meeting

Warrants: #00005797 to 00005881

Member Young offered a motion to approve the consent agenda as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Eureka Elementary School 2018-2019 Trustland Amendment

Member Haynes moved to approve Eureka Elementary School 2018-2019 Trustland Amendment as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

9. Board Training Continued

Open Meeting Training

President Boswell led Board members in the completion of the Open Meeting training quiz.

Board Mission and Vision Discussion – *Member Rowley*

Superintendent Hughes reported that Member Rowley would like to understand the mission and vision statements more and how they were created. Member Rowley reported she wanted to step back and gain a better understanding of the current mission and vision statement. Member Rowley suggested revising the mission statement and creating goals for the schools. Member Rowley reported she wanted to know what the Board wanted to focus on and what the Board wanted from the schools. Member Rowley asked Board members if they wanted both a mission and vision statement. Member Haynes reported that the old mission statement was too cumbersome and the current mission statement is a simplified version. Member Rowley asked Board members if they had any strong words they wanted to focus on in the mission statement. Member Wall reported that elementary school students should be able to read the mission statement. Superintendent Hughes asked Board members if they preferred a vision statement or goals. President Boswell and Member Wall reported that they preferred a vision. Member Young asked Member Rowley what she would like changed in the current mission and vision. Member Rowley reported she had a hard time reading and understanding the vision statement. Superintendent Hughes reported the vision statement can be ever changing. Member Wall asked how goals can be evaluated in the schools. Superintendent Hughes reported depending on the goal, the teachers can test and provide the Board results. Member Young reported that the vision statement can be changed to be easier to read at all levels. Member Young reported she liked that the current mission and vision statements do state that the world is constantly changing and she preferred students enjoy being lifelong learners. Superintendent Hughes reported that the consensus of the Board for three possible strong words to include are responsible, safe and lifelong learners. President Boswell asked if the vision was more for the students to read or more for the Board to read. Superintendent Hughes reported the statements need to be read by everyone to make a difference. Member Rowley reported she liked the words potential and empowered. Member Haynes reported the statement could be simplified for younger students to read. The consensus of the Board was to keep both the mission and vision statement but only

post the mission statement throughout the buildings. Member Rowley asked if the Board would like to create goals. Superintendent Hughes presented an example of another school district's goals. Superintendent Hughes reported the Board creates the goals and teachers implement the goals. Member Wall reported she is worried the teachers will feel more pressure if the Board establishes goals. Superintendent Hughes reported the pressure will be eliminated if the Board provides support and tools for the goals. Member Rowley asked Board members to write down key words they would like to focus on. Member Rowley suggested creating a motto to post in place of a big mission statement. Member Young reported she would like to create goals to better utilize the District mission statement. Member Wall reported that the end goal is to have students go into society after high school and be responsible. Superintendent Hughes advised Board members to read the forward/introduction and the first chapter. Superintendent Hughes asked Board members to write down things that make you think of Eureka and West Desert.

10. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- March 2019 District/Board Calendar
- Enrollment Report
- USBA Board Presidents & Vice Presidents Workshop
- Letters of Intent
- Legislative Update
- Board Work Session Dates (Master Boards)
- SEL Program (Administrative Discussion)
- Schedule School Land Trust Training
- Website/Calendar Upgrades

President Boswell asked about the donation for the wrestling mats. Superintendent Hughes reported he has not seen the \$1,500 donation yet but the wrestling team also received a \$2,000 anonymous donation. Superintendent Hughes reported the coaches have put in effort to find funding and researched options for a new mat. Superintendent Hughes reported he will meet with Mr. Snell to discuss using capital funding to provide the remaining amount to purchase the mats.

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report.

Superintendent Hughes reviewed the USBA Board Presidents and Vice Presidents Workshop. Superintendent Hughes reported President Boswell and Member Haynes attended the workshop. Superintendent Hughes reported the workshop provided good information. Superintendent Hughes asked how the Board would like to address the Board President. President Boswell reported that the Board is unique to Tintic School District and formalities stop good discussion that is important. Member Rowley asked President Boswell how to address the public. Superintendent Hughes advised Board members to address the Board President prior to engaging with the public during a meeting. President Boswell suggested conversations among Board members to be more lax but remain professional. Member Haynes reported the workshop was good and the presenter was knowledgeable on the subject.

Superintendent Hughes asked Board members if they are receiving his emails regarding proposed bills. Superintendent Hughes advised Board members to pay attention to the bills that have a motion on them. Member Wall asked for an update on the bill proposing a governor appointed school board. Superintendent Hughes reported superintendents are opposed to the bill. Superintendent Hughes reported that the bill could be passed right now.

Superintendent Hughes asked Board members for their preference in holding an addition Board work meeting to communicate as a Board, work on Board training and discussing important topics. Superintendent Hughes would like to focus on the students and teachers more during the Board meeting. President Boswell asked how long the meeting would be. Superintendent Hughes reported the meeting length will vary and he understands if Board members could not attend or had to leave early. Member Wall reported she is unavailable on Tuesdays. President Boswell reported she thinks it is a good idea. Member Haynes and Member Rowley reported they would like to try the additional work meeting. Superintendent Hughes asked Board members what day of the week would work best for them. Member Rowley reported afternoons would be best for her. Mr. Snell reported Board members should consider how far in advance they would want the work meeting. Member Rowley suggested the second of the Monday of the month for the work meeting. Superintendent Hughes reported he will prepare items for a work meeting prior to the Board meeting in March.

Superintendent Hughes updated the Board members that the school administrative team has worked the last two weeks researching social and emotional learning programs. Superintendent Hughes reported Eureka Elementary and Tintic High School are looking to use Trustland funding to pay for the program and the District can provide funding and may possibly be able to share with the West Desert schools.

Superintendent Hughes reported that the School Land Trust training needs to be scheduled prior to the May Board meeting. Superintendent Hughes reported the training may take place in the next Board meeting.

Superintendent Hughes reported calendar items have been updated on the website with added descriptions. Superintendent Hughes reported emails from the school are coming from Google in place of the SIS system. Superintendent Hughes reported he will meet with principals updating school websites to add teacher photographs to the website.

11. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Wall, seconded by Member Haynes, with the voting as follows:

Member Young	Aye
Member Haynes	Aye
Member Boswell	Aye
Member Wall	Aye
Member Rowley	Aye

Motion to return the meeting to a Regular Session was offered by Member Wall, seconded by Member Haynes, with the voting as follows:

Member Young	Aye
Member Hanes	Aye
Member Boswell	Aye
Member Wall	Aye
Member Rowley	Aye

12. Adjournment

Member Young offered a motion to adjourn. Member Haynes seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 7:00 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on March 18, 2019, at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator