

# **TINTIC SCHOOL DISTRICT**

## **BOARD OF EDUCATION**

### **MINUTES – JANUARY 2019 MEETING**

Date: January 28, 2019  
Time: 4:00 p.m.  
Location: Tintic School District Offices  
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Member
	Jeana Rowley	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Taleigh Laird	Student Board Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

#### **1. Reports**

Mr. Ron Stewart, auditor for Gilbert and Stewart, CPAs, presented the Board with copies of the District's independent audit report for the fiscal year ending June 30, 2017. Mr. Stewart discussed his role and duties as the District's independent auditor. Mr. Stewart reviewed his schedule of findings and reviewed his recommendations for implementing additional internal controls procedures and posting Board minutes on the public notice website. Mr. Snell reported that the minutes have been uploaded to the public notice website as well as the District's website. Mr. Stewart discussed various state compliance auditing standards. Member Rowley asked for clarification on the finding of excess expenditures in the budget. Mr. Stewart reported which programs were in excess. Mr. Stewart reported that the school activities budget is difficult to provide a budget for due to the ever changing revenue and expenditures from schools. Superintendent Hughes asked Mr. Stewart to explain the budget process that is approved by the Board in June. Mr. Stewart reported that there are no prescribed times to amend the budget and it can be done when an unexpected expenditure comes up or periodically throughout the year to inspect the budgets closely. Board members thanked Mr. Stewart for his efforts in compiling the audit report. Mr. Snell thanked Mr. Stewart and the staff of Gilbert and Stewart for being cordial

and flexible to make sure the auditing process goes smoothly and timely. Board Members also thanked Mr. Snell for his efforts in completing the requirements needed for the report.

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood thanked the Eureka UDOT shed and Eureka City Maintenance workers for their help removing snow and salting the parking lots. Mr. Underwood reported on his upcoming Rural Water Conference and Pupil Transportation Conference. Mr. Underwood reported he will renew his CEU certification at the water conference. Member Wall asked for an update on the West Desert door replacement. Mr. Underwood reported that he received a bid and it was high. Mr. Underwood reported he will be seeking additional bids to replace the door. Member Haynes thanked Mr. Underwood for the snow removal and keeping the sidewalks and parking lots cleared for students. President Boswell thanked Mr. Underwood for his report.

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported on the results of the first round of the email phishing testing. Mr. Allen reported he worked with CUES to improve the awareness of security threats via email for employees. Mr. Allen reported that employees may be asked to take the training on the second round of testing. Mr. Allen reported the networking is complete for the door controls and the employee ID cards seem to be working. Member Wall thanked Mr. Allen. President Boswell thanked Mr. Allen for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported the Board audio recordings have been uploaded to the public notice website. Mr. Snell reported that he and Superintendent Hughes met with Rocky Mountain Power to discuss options of relocating a power pole in the parking lot at Eureka Elementary. Mr. Snell reported that Rocky Mountain Power is creating a plan and Mr. Snell discussed options with the engineer. Mr. Snell reported that he and Superintendents Hughes met with the Utah Department of Transportation concerning the preliminary drawings of the parking lot at Eureka Elementary with the updated entrances and exits. Mr. Snell reported that the drawings will need to be revised to include only two exits and entrances instead of three that was in the preliminary drawing. Mr. Snell reported that the property deeds are held up at the University of Utah. Mr. Snell reported he has not heard back from the university regarding a plan to move on. Mr. Snell reported he attended an insurance pool meeting at the Utah School Boards Conference and the trend is well above the target reserved and the actuaries recommended taking a half month insurance premium holiday. Mr. Snell reported he has met with Mr. Greg Thornock and the Driver's Education department at the state about the Driver's Education program offered through Tintic School District. Mr. Snell reported the budget, vehicle purchases and the program operations were discussed. Mr. Snell reported that he suggested foregoing the reimbursement on the new Impala purchased with Driver Education funds in lieu of the purchase of the new Ford Explorer. Mr. Snell reported the state is amenable to that and will create an agreement to proceed. President Boswell asked for a price to relocate the power pole at Eureka Elementary. Mr. Snell reported the estimate is between \$7,000 and \$10,000 dollars but the cost is unknown. Mr. Snell reported he is researching options to bid moving the pole and placing the line underground. President Boswell thanked Mr. Snell for his report.

## **2. Board Training**

Superintendent Hughes asked each of the three Board members who attended the Utah School Boards Conference for a brief report on their experience at the conference. Member Wall reported she felt the conference was a good conference. Member Wall reported she received the most information from the breakout session on mental health and suicide prevention. Member Wall reported the session discussed what other districts do to improve mental health and how districts are addressing the opioid and drug use. Superintendent Hughes reported he also attended the mental health session and liked that they discussed starting the discussion in elementary school to help students for when they are older. Member Rowley reported she enjoyed the breakout sessions discussing Master Boards and using the District's mission to impact daily services to students and presented each Board member a handout discussing the mission information. Member Rowley suggested setting goals and reinforcing the mission statement. Member Rowley reported the mission and vision can set the Board on a track to move forward. Member Young reported that she attended the mission statement break out session. Member Young reported that another district used their mission statement every day. Member Young reported leadership used the mission statement to lead each school. Member Young reported the mission statement would help everyone in the District to be on the same page. Member Young reported she attended the mental health breakout session with Member Wall. Member Young reported she attended the effective meeting breakout session. Member Young reported she learned what makes a great and terrible meeting. Member Young reported she learned new ideas to make a great meeting. Superintendent Hughes reported he attended the mission and vision breakout session and would like to create non-negotiable goals for the District's mission and vision statement and how to implement them in the schools. Superintendent Hughes asked Board members for two topics to focus on in future Board meetings to improve the Board and the District. Member Haynes reported he would like to discuss drug cartels and suicide more. President Boswell reported she would like to discuss mental health more. Member Rowley reported she is unaware of the Board's power to make a difference with drug and mental health in the schools right now. Member Wall asked how bullying issues are handled in the schools right now. Superintendent Hughes reported that the principal and counseling office handles any claims and reports. Superintendent Hughes reported bullying is larger issues and has more factors than he realizes. Superintendent Hughes reported he and the administrators need to research a program and create a plan that the District can afford and implement, then the Board can incorporate that into their goals to support administrators. Member Rowley suggested adding mental health and school safety to the mission statement. Member Young reported there are programs in place at the secondary level that parents do not support or may not know about. Superintendent Hughes asked the Board to give him more time to work with school administrators for a mental health program that will benefit students. Member Rowley and Member Young reported they would like to see the mission statement utilized. Member Rowley asked for an assignment to utilize the mission statement. Member Young reported each Board member should have an assignment to report their own preferences with the mission statement. Member Rowley reported that she will lead the discussion on utilizing the mission statement but each Board member can provide input. Superintendent Hughes reported that he preferred the table talk method to discuss how to utilize the mission statement. Member Rowley suggested discussing methods to improve meetings in the next Board meeting. Member Young reported that diversity improves the Board. Superintendent Hughes asked Member Young to provide him the document with items that make a meeting good and poor to discuss more in the next meeting.

Superintendent Hughes reported he would like to do the Open Meeting Law training sooner rather than later to avoid breaching open meeting laws. Superintendent Hughes reported that

Board members should do the training at home through Master Boards and it will also be discussed during the next meeting.

Superintendent Hughes asked Board members to review Board leadership and responsibilities in the Board handbook. Superintendent Hughes reported that a Board election will take place during the regular meeting. President Boswell read the Board President responsibilities. Superintendent Hughes read the Board Vice President responsibilities. Superintendent Hughes reviewed the process of opening the floor for nominations of Board leadership. Member Rowley asked the proper title to address the Board President. Superintendent Hughes reported that addressing the Board President with the title of Board President is sufficient. Mr. Snell reported on the importance of being professional and running a professional meeting.

### **3. Action Item Review**

Superintendent Hughes asked the Board to review the items listed under the Action Items. Superintendent Hughes reported that the financial report, Business Administrator notice of contract renewal, the Eureka Elementary Trustland amendment, West Desert High School Trustland amendment, the 2019-2020 school year calendar and a revision to the 2019 Annual Board Meeting Calendar needed action during the regular Board meeting.

Member Rowley asked if the money in the Eureka Elementary trustland amendment had already been spent because she saw the vendor listed in the amendment in the December warrants. Superintendent Hughes reported that the issue should not reject the approval of the amendment but he will take administrative action with the school administrator. Member Young asked for clarification when the expenditure took place. Mr. Snell reported that the expenditure took place prior to the December Board meeting. Member Young reported that the Community Council chair should be writing the plan and amendments with help of administrators.

Superintendent Hughes provided each Board member a copy of the draft 2019-2020 school year calendar. Superintendent Hughes reported he added two school days on a Friday to accommodate the return date from winter break. Superintendent Hughes reported the Eureka Elementary operetta day will be the Friday before the winter break. Superintendent Hughes reported the other Friday in May causes less disruption than starting school a day earlier in August. Superintendent Hughes reported he met with the Tintic Education Association representative regarding the updates to the calendar. Member Young asked if the Eureka Elementary awards assemblies will be held in the morning on the last day of school to accommodate the Tintic High School senior banquets held the same day. Superintendent Hughes reported that it has been discussed with building administrators. Superintendent Hughes reported he is moving the parent teacher conferences from Fridays to evening appointments during the week to better accommodate working parents and student athletes. Superintendent Hughes reported the time frame may also be adjusted to better accommodate all parents and teachers.

***Board members adjourned the work session at 4:00 p.m.***

### **1. Call to Order and Recognition of Guests**

President Boswell called the meeting to order at 4:00 p.m.

## **2. Roll Call**

President Boswell instructed the Business Administrator to call the roll.

## **3. Pledge of Allegiance**

Member Wall led those in attendance in the Pledge of Allegiance.

## **4. Board Election**

Member Boswell asked for any nominations for the position of President of the Tintic School District Board of Education. Member Haynes nominated Member Boswell as President of the Tintic School District Board of Education, seconded by Member Wall. Member Rowley nominated Member Young as President of the Tintic School District Board of Education, seconded by Member Young. Superintendent Hughes called for a vote with Member Haynes, Member Wall and Member Boswell voting in favor of Member Boswell being elected as President, Member Rowley and Member Young voting in favor of Member Young being elected as President. Member Boswell was voted Board President of Tintic School District Board of Education. President Boswell asked for any nominations for the position of Vice President of the Tintic School District Board of Education. Member Young nominated Member Wall as Vice President of the Tintic School District Board of Education, seconded by Member Rowley. Member Wall nominated Member Haynes as Vice President of the Tintic School District Board of Education, seconded by President Boswell. Member Wall declined her nomination for Vice President. Member Rowley nominated Member Young as Vice President of the Tintic School District Board of Education seconded by member Young. Superintendent Hughes called for a vote with Member Haynes, Member Wall and Member Boswell voting in favor of Member Haynes being elected as Vice President, Member Rowley and Member Young voting in favor of Member Young being elected as Vice President. Member Haynes was voted Board Vice President of Tintic School District Board of Education.

## **5. Student/Schools Recognition**

### **Mrs. Mary Ann Allinson – Eureka Elementary Second Grade Teacher**

The Board welcomed Mrs. Mary Ann Allinson, Eureka Elementary Second Grade Teacher, and students to report on key narrative fiction books written and illustrated by the students. Students, Key Hughes, Nash Hansen, Bristol Underwood and Braxtn Fields read their stories and showed the illustrations for their stories. President Boswell thanked Mrs. Allinson and students for their presentations.

### **Tintic High School Student Body Officers**

The Board welcomed Tintic High School Student Body Officers, Miss Savannah Petersen, Miss Taleigh Laird and Mr. Mason Young. Students reported on the Miner Pride Program, the nuggets used for awarding positive behavior, how students can spend the nuggets, bulletin boards to help

uplift the student body, locker hangers that included activities and sports, caught doing good rewards program and the bathroom encouragement program. They reported on the discussion of incorporating music in between classes, the completion of student ID cards, bus driver ID cards and when the weather allows, offering lunchtime activities for students. President Boswell thanked the student body officers for their presentation and ideas. Member Young reported she enjoyed reading the bathroom encouragement notes.

### **Tintic High school Thanksgiving Point Field Trip Presentation**

The Board welcomed Mrs. Karen Kramer and Mr. Deric Everitt, Tintic High School CTE teachers to present on a recent field trip seventh and eighth grade CTE students were able to attend. Mrs. Kramer reported that the eighth grade students had the opportunity to explore career options at the Museum of Natural Curiosity and learned about engineering designs by observing bugs. Mrs. Kramer reported students were challenged with designing a water purification system. Mr. Everitt reported he took the seventh grade students to the Museum of Ancient Life. Mr. Everitt reported that students had to follow a food recipe and use chemistry to create a gelatin dish. Mr. Everitt reported that students were allowed to tour the kitchen at Thanksgiving Point and met with heads in all the departments and discussed different career options in the food industry. Mr. Everitt reported that students toured the farm area and learned about various animals. Mr. Everitt reported students discussed careers in archeology and how to become a museum curator. Mr. Everitt reported that students were asked to create a presentation on their experience. Mr. Everitt reported the students were able to take away good information and enjoyed the field trip.

### **West Desert Band Performance Presentation**

Mrs. Karen Kramer, West Desert High School Principal, presented a video prepared by Mrs. Angie Murphy showcasing student's playing a song. Superintendent Hughes reported that Mr. Daniel Kimball approached him at the first of the school year about adding something new to his music teaching. Superintendent Hughes reported that he suggested Mr. Kimball put together a rock band.

## **6. Reports**

### **Student Board Member**

Student Board Member Taleigh Laird reported the Tintic High School Band performed at the Utah School Boards Conference and the students enjoyed the trip. Student Member Laird reported that the region games have started with girl and boy basketball. Student Member Laird reported on the recent wrestling duel at Tintic High School. Student Member Laird reported on the second drama camp and reported teachers from Brigham Young University visited with students to perfect their region and state pieces. Student Member Laird reported on the NBA themed homecoming week. Student Member Laird presented a teacher feature presentation introducing Board members to Mrs. Sarah Underwood, Mrs. Angie Murphy and Mr. Mike McDonald. Student Member Laird reported she contacted Mr. Davin Johnson, West Desert Student Body President, and he reported West Desert High School is currently hosting homecoming activities. President Boswell thanked Student Member Laird for her report.

## **School Administrators**

Mr. Brian Ward, Eureka Elementary School Principal, thanked Mrs. Allinson and her students for their presentations. Mr. Ward thanked Mr. Brian Underwood and the maintenance department for the snow removal and keeping the schools and parking lot open. Mr. Ward reported on the upcoming read-a-thon. Mr. Ward reported on the upcoming parent teacher conferences. Mr. Ward reported on the upcoming book club party in March. Mr. Ward thanked his staff for their work in preparing the book club party. President Boswell thanked Mr. Ward for his report.

Mr. Greg Thornock, Tintic High school Principal, reported that the girls Dugway team had dissolved and the scheduled games against Tintic have been cancelled. Mr. Thornock thanked Mr. Underwood and the maintenance department for updating the shop to accommodate the new equipment. Mr. Thornock thanked Mr. Mark Allen for preparing the classrooms for the added college classes, picking up supplies and equipment on his own time, and getting the equipment and technology ready for the testing program as well as teaching a class. President Boswell thanked Mr. Thornock for his report.

Mrs. Karen Kramer, West Desert Principal, reported that Mr. Mario Johnson is finishing his mid-year Dibles testing and are pleased with the progress students are making. Mrs. Kramer reported that West Desert Elementary students are participating in a character education program called WhyTry and students are responding well to the program and learning resiliency. Mrs. Kramer reported elementary students are studying the musical Fiddler on the Roof for their art projects. Mrs. Kramer reported that West Desert High School drama students will compete in the Region Drama competition at Tintic High School in March. Member Rowley asked for more information on the WhyTry program. Mrs. Kramer reported there are resources online and different packages for different age groups. Mrs. Kramer reported she is researching the program for secondary grades. President Boswell thanked Mrs. Kramer for her report.

## **7. Citizen Comments**

No citizen comments were offered.

## **8. Communication from Board Members**

President Boswell welcomed Member Rowley.

Member Rowley reported that she visited West Desert High School during a basketball game against Tintic. She was impressed with their sportsmanship and how dedicated the student athletes are.

Member Rowley reported she visited with Mr. Mark Carling and Mr. Daniel Kimball and thanked them for their hard work.

Member Wall congratulated the Tintic High School Band on their performance at the Utah School Boards Conference and thanked Superintendent Hughes for the opportunity.

Member Wall thanked Mrs. Allinson and her students for presenting and is excited to see their work progress.

Member Wall thanked teachers and voiced her appreciation for them.

Member Haynes thanked all District employees for contributing to the schools.

President Boswell reported she is really proud of all the students and teachers who teach the students.

## **9. Action Items**

### **Consent Agenda Approval:**

Minutes: December 17, 2018 Work Session/Meeting  
January 7, 2019 Meeting

Warrants: #00005736 to 00005796

Member Wall offered a motion to approve the consent agenda as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

### **Approval of Financial Audit Report FY2018**

Member Haynes moved to approve the Financial Audit Report for Fiscal Year 2018 as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

### **Business Administrator Notice of Contract Renewal**

Superintendent Hughes reported he prepared the document in the Board Book after the Business Administrator review with the help of USBA leadership and evaluation tool that includes his recommendations and lists areas of improvements and successes for the Business Administrator.

Member Rowley moved to approve the Contract Renewal of Business Administrator Jeremy Snell. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

### **Eureka Elementary School 2018-2019 Trustland Amendment**

Member Young moved to approve Eureka Elementary School 2018-2019 Trustland Amendment as presented. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

### **West Desert High School 2018-2019 Trustland Amendment**



Member Young moved to approve the West Desert High School 2018-2019 Trustland Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

### **2019-2020 School Year Calendar Approval**

Superintendent Hughes reported that if the Board chooses to approve the 2019-2020 School Year Calendar, he will bring it back to the Board with any amendments if needed.

Member Young moved to approve the 2019-2020 School Year Calendar as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

### **2019 Annual Board Meeting Calendar Revision**

Superintendent Hughes reported that the originally scheduled Board meeting in April conflicted with important business meetings Mr. Snell needs to attend. Member Rowley asked if there could be an additional meeting at West Desert. President Boswell reported the Board used to hold two meetings at West Desert. Mr. Snell reported the April meeting used to be held at Callao Elementary and the October meeting at West Desert High School. Mr. Snell reported it was discussed in the October Board meeting to schedule more Board visits instead of a Board meeting to interact with the students and teachers more effectively. Superintendent Hughes reported it may be hard to schedule a social event but may be more beneficial to visit with teachers and students. Superintendent Hughes asked Board members if they would prefer a Board meeting or an activity visit to discuss in the next Board meeting. The consensus of the Board was to visit the West Desert schools for an activity in addition to the scheduled Board meeting. Superintendent Hughes reported he will meet with Mrs. Kramer about scheduling a Board visit.

Member Rowley moved to approve the 2019 Annual Board Meeting Calendar Revision as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

## **10. Superintendent's Report**

Superintendent Hughes presented Board members the following items for consideration:

- February 2019 District/Board Calendar
- Enrollment Report
- Door Upgrades
- USBA Board Presidents & Vice Presidents Workshop
- Vinyl Postings of Vision and Mission
- Community Council Communication Upgrades
- Letters of Intent
- Legislative Calendar

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reported the Utah Legislative Session will be starting. Superintendent Hughes reported he will send communication through email with Board members regarding proposed bills. Superintendent Hughes advised Board members to not respond to various emails asking for their input on a particular bill or topic proposed during the Legislative session.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report. President Boswell asked Superintendent Hughes to clarify the statement that there are not enough students in the schools in Tintic School District and schools will be closing in three years if there are not more students brought into the schools. Superintendent Hughes reported the statement is false. Superintendent Hughes reported his opinion is the statement is a ploy from local city government as a fear tactic to push their agenda on the community. Superintendent Hughes reported Board members should respond that the statement is not factual and direct any questions to the District Office. Superintendent Hughes reported that he does want to see more homes being built for families and more students in the schools but there is not a threat of closing schools. President Boswell thanked Superintendent Hughes for his support. Member Haynes asked about the event taking place at Eureka Elementary. Superintendent Hughes reported that a private company requested the facility to host a luncheon and are paying a rental fee according to the facilities request form.

Superintendent Hughes reported the District Office building has been modified to allow the same ID cards to be used for the entry doors, fitness center and gym. Superintendent Hughes reported that the new cards are trackable and can be programed to allow individuals into the building at certain times. Superintendent Hughes thanked Mr. Allen for his work networking the doors.

Superintendent Hughes reviewed the USBA Board Presidents and Vice Presidents Workshop taking place in February. Superintendent Hughes asked President Boswell and Member Haynes to check their schedule to register for the workshop.

Superintendent Hughes reported he would like to improve the communication between schools and the community regarding school community council meetings. Superintendent Hughes reported he would like the Board to meet the community council chairs during a regular Board meeting. Superintendent Hughes reported he has met briefly with school principals to brainstorm ideas to communicate with parents and a backup plan for a communication method. Superintendent Hughes reported that advertising the positives that come from community councils may help encourage parents to participate. Member Rowley asked if mailings to home addresses may help. Mrs. Kramer reported Trustland money cannot pay for postage. Superintendent Hughes reported other outlets could be researched. Member Rowley asked about emails sent to parents. Mr. Ward reported that he has utilized emails home more this year regarding other school notices and he has seen an improvement with communication. Mr. Ward reported that he can add community council meetings to the emails home. Member Young reported how long a council chair remains in position. Mr. Ward reported elections take place annually. Member Young suggested previous members could approach parents with the importance of community councils. Superintendent Hughes reported the advertising time to participate on community councils should take place earlier to improve parent participation. Member Rowley suggested notifying parents of incoming kindergarten students to increase participation.

Superintendent Hughes reported that letters of intent will be issued to employees at the end of the week.

Superintendent Hughes encouraged Board members to attend the Legislative Day on the Hill and reported he will email Board members with the date.

Superintendent Hughes asked Board members for their preference in posting the mission and vision statement in the schools and district buildings. Superintendent Hughes reported he wanted to discuss the vision and mission finality prior to printing signage for the buildings. President Boswell read the District mission statement. Member Young read the District vision statement.

Superintendent Hughes reported the Board handbook will be updated with new Board members and new Board leadership and a hardcopy will be provided to Board members in the next Board meeting.

Member Young asked for an update on the current job openings. Superintendent Hughes reported no applications have been received for the elementary position at West Desert Elementary. Superintendent Hughes reported he is concerned but hopeful applicants may apply when other Districts have issued letters of intent. Superintendent Hughes reported the District Office received fourteen applications for the Administrative Assistant position and one has rescinded their application. Superintendent Hughes reported that screenings have been scheduled for the thirteen applicants to screen for an interview. Member Young asked the difference in the process this time for the administrative assistant position versus when the screening took place for the receptionist position. Superintendent Hughes reported the criteria may have been set too high when the screening for the receptionist took place. Superintendent Hughes reported he is hopeful the pool this time has more viable candidates. Member Young suggested interviewing applicants prior to screening them to expand the pool of applicants. Superintendent Hughes reported the time commitment to interview thirteen people would be great. Superintendent Hughes reported he communicated with other school districts on the screening method and he will assess his screening scoring to ensure viable applicants are interviewed. Superintendent Hughes reported he wants applicants to know some of the aspects of the job to help them decide if they want the job and can perform some of the expectations. Member Young reported applicants need to know what is expected of them. Superintendent Hughes reported that he will ensure applicants know what is expected of the screening.

Superintendent Hughes asked President Boswell to visit with Member Rowley about Executive session protocols and the

## **11. Adjournment**

Member Wall offered a motion to adjourn. Member Rowley seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 6:05 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on February 25, 2019, at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

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Jeremy Snell  
Business Administrator