

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – APRIL 2019 MEETING

Date: April 17, 2019
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Vice President
	Jeana Rowley	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Action Item Review

Superintendent Hughes reported that Mr. Brett Callister, Millard/Tintic CTE Director, shared information on services, funding, and other ways to affect and enhance CTE programs. The Board received a Competency Guidance Review document for the Board to approve to continue the counseling program. Board Member Rowley stated she could not read all of Tintic School District Counselor, Mrs. Leuk's report due to not all the information showing in the boxes. Other Board Members also had this issue. It was discussed to get the information from Mrs. Leuk further in the agenda when she gives her report.

Superintendent Hughes reported the Tintic High School and West Desert High School Salutatorian and Valedictorian would be announced later in the agenda. Superintendent Hughes informed the Board Members there is no existing policy requiring action from the Board for recognizing salutatorians and valedictorians, but that something could be implemented in the future.

Superintendent Hughes presented the Board Members with School Improvement Plans for each school in the District to correlate data on spending needs and help determine how to spend Trustlands funds. The School Improvement Plan information also directs goal making for each school.

Superintendent Hughes asked for questions or concerns with the Trustlands plans submitted by each school in the District. Board Member Young stated there was an addition mistake in the Eureka Elementary School Trustland Plan under Goal #2, Transportation and Admission/Per Diem, showing expenditures not equal to the total. It was determined that on the final total page, the discrepancy was fixed and the mistake was a typo. Superintendent Hughes stated he would have the error corrected before the plan was submitted to the State. There was a discussion as to approve the document as it was or with pending corrections. Superintendent Hughes stated that the Trustland Plans needed to be approved by the May Board Meeting in order for schools to receive their allocated funds by July 1, 2019 to prevent stopping transactions for needed items.

Board Member Young asked about Eureka Elementary School's Trustland Plan Goal #1 regarding character and behavior intervention and the status of the purchase of the "Seven Mindsets" program. Superintendent Hughes stated that the Eureka Elementary School explored another program called "Why Try?". It was stated that the Eureka Elementary School did not have sufficient funds to purchase a new program and that the money they do have will roll over to the new year's funds and combine to be enough to make a purchase. It was stated that West Desert Schools will need financial help from the District to purchase a character and behavior program. There were no further questions on the Trustland plans for any of the schools.

Superintendent Hughes suggested to the Board Members that they should ask for measurement data from the schools showing what measurements and assessments were used, and what the results were to be able to compare to the previous year to gauge the progress of the students.

Superintendent Hughes presented information regarding the District Policy FI – Schools Fees stating that there will be a change and/or update to the policy due to State legislation. There was discussion that the current status of Tintic School District being a Fee Waiver District will need to change also, which will cause a lot of impact to the District. The Board will need to study data from other districts to build a fee schedule for future implementation.

2. Consent Agenda Review

Personnel:	Mario Johnson	Rescind Letter of Resignation
	Shawn Sorenson	New Hire Part Time Custodian

Minutes: March 18, 2019 Work Session/Meeting

Warrants: #00005926 to #00006029

Board members discussed the items included in the Consent Agenda.

Mr. Snell discussed various warrants from the March check register and the process of how warrants are approved and paid. President Boswell asked how the project to repave the Eureka Elementary School parking lot was progressing. Mr. Snell stated it is a slow process and that he is waiting for information from engineers to be able to provide contractors with the information needed to form bids. A time frame for completion is not known at this time. Mr. Snell stated he would like to be able to put the job out for bid in the next week.

3. Board Training

Open Meeting Training

Member Wall stated there is an error in March's Study Session Minutes; the Board President's name was wrong. Mr. Snell stated he would correct it.

Member Young stated there is an error in March's Board Meeting Minutes; the name of one of the students that reported for the Tintic High School Basketball team was wrong. This will be corrected also.

Member Rowley handed out information that was discussed for the completion of a survey of all District Employees and all parents/guardians of District students for opinions regarding a new District mission statement. President Boswell asked there be a deadline for the survey to be able to discuss the results at the next Board Work Session.

Superintendent Hughes presented District Policy FBD – Absences and Excuses for the Board to review and interpret in order to advise parents on issues of absences and loss of credit. The Board determined that the policy is very clear on absences and consequences of too many absences. It was stated that this policy is very lenient with the new A/B class schedule. Superintendent Hughes stated there is a separate policy to address absences due to accidents or health issues.

Board members adjourned the work session at 3:30 p.m.

Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Haynes, seconded by Member Wall with the voting as follows:

Member Young Aye
Member Haynes Aye
President Boswell Aye
Member Wall Aye
Member Rowley Aye

Motion to return the meeting to a Regular Session was offered by Member Haynes, seconded by Member Young, with the voting as follows:

Member Young Aye
Member Hanes Aye
President Boswell Aye
Member Wall Aye
Member Rowley Aye

Regular Session

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

Member Wall led those in attendance in the Pledge of Allegiance.

3. Roll Call

President Boswell instructed the Business Administrator to call the roll indicating all Members were present.

4. Reports

There were no reports at this time.

5. Student/Schools Recognition

Mr. Rian Mason – Tintic High School Science Teacher and Robotics Advisor

The Board welcomed Mr. Rian Mason, Tintic High School Science Teacher and Robotics Advisor. Mr. Mason introduced students on the Robotics Team who presented a coaster to each board member that was made by them on a 3D printer. The students then presented a slide show of what Robotics is teaching them, why it is important, and how it is preparing them for life after high school, including footage of video surveillance taken using a drone. They also gave a demonstration by flying a drone around the room and telling the many uses for drones. President Boswell thanked them for their presentation and encouraged them to keep learning this technology, as they will use it in the future.

Mrs. Amy Sorensen – Eureka Elementary School 1st Grade Teacher

The Board welcomed Mrs. Amy Sorensen, Eureka Elementary School 1st Grade Teacher. Mrs. Sorensen organized the Eureka Elementary School Book Club party held on March 14, 2019. During the first three months of the year, students participated in a reading program. At the book club party, students participated in art classes with Illustrator Sam Ricks and Author Tyler Whitesides. Students also did an art display to go along with the books. Three 1st grade students were present and reported on their experiences during the reading program and at the party, and what they enjoyed about reading the books. President Boswell thanked the students and Mrs. Sorensen for their presentation.

Mrs. Amy Sorensen presented a slide show of the Lit Wits Writing Club at a Question and Answer session at a Teen Author Boot Camp with Author Tyler Whitesides and Illustrator Sam Ricks. Students from the writing club were present and reported on their experiences including meeting authors and being able to ask for advice and other questions, attending classes to work on writing skills, and helping at the Eureka Elementary School Book Club party. One student reported winning a scholarship to a summer writing camp. The Board members congratulated the Lit Wits members on their accomplishments.

Mrs. Karen Kramer – Principal, West Desert High School

The Board welcomed Mrs. Karen Kramer, Principal of West Desert High School. Mrs. Kramer reported that students 6th through 12th grade participated in a math competition at Snow College. Mrs. Kramer read comments that were sent from these students to be read for the Board members regarding their experiences at the math competition. Mrs. Kramer reported that the students won 10th place and won a T-shirt designing contest for the second year in a row. Mrs. Kramer also reported that the students received a special invitation to sit in on the Snow College Band class. President Boswell thanked Mrs. Kramer for her presentation.

6. Citizen Comments

No citizen comments were offered.

7. Communications from Board Members

Member Young thanked Mrs. Kramer and reported attending the Music and Munchies activity at the West Desert Schools. She stated she is impressed with the schools, community, and talents of the students.

President Boswell stated her appreciation to all the West Desert school staff for their hard work.

8. Action Items

Consent Agenda Approval:

Personnel: Mario Johnson Rescind Letter of Resignation
 Shawn Sorensen New Hire Part Time Custodian

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Member Young offered a motion to approve the Consent Agenda as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Tintic School District Counseling Report

The Board welcomed Mrs. Crystal Leuk, Tintic School District Councilor. Mrs. Leuk explained the documents that were un-readable to the Board members. Mrs. Leuk reported that Tintic High School had 11 students missing credits toward graduation, but that due to the credit recovery program being offered during school hours, students are more successful in completing the program. Mrs. Leuk reported that there are currently 4 students in the credit recovery program. Mrs. Leuk reported that she is working with students to prevent them from entering the credit recovery program.

Mrs. Leuk reported that she has been traveling to the West Desert schools and meeting with students and parents there, discussing educational needs and establishing goals, and teaching 7th grade College and Career Awareness classes. President Boswell thanked Mrs. Leuk for her report. Board Member Haynes offered a motion to approve the Tintic School District Councilor Report as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Tintic High School and West Desert High School Valedictorian and Salutatorian

Member Young offered a motion to approve the 2019 Tintic High School and West Desert High School Valedictorian and Salutatorian as presented. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion. President Boswell announced and congratulated the following recipients:

2019 Tintic High School Valedictorian: Emma Leigh Grimstead
2019 Tintic High School Salutatorian: David Bean
2019 West Desert High School Valedictorian: Davin Johnson

2019 School Land Trust - Eureka Elementary School Approval

Member Young offered a motion to approve the 2019 School Land Trust Plan for Eureka Elementary School as presented pending corrections as discussed on Goal #2. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

2019 School Land Trust - Tintic High School Approval

Member Haynes offered a motion to approve the 2019 School Land Trust Plan for Tintic High School as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

2019 School Land Trust - West Desert Elementary School Approval

Member Wall offered a motion to approve the 2019 School Land Trust Plan for West Desert Elementary School as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

2019 School Land Trust - West Desert High School Approval

Member Young offered a motion to approve the 2019 School Land Trust Plan for West Desert High School as presented. Member Rowley seconded the motion. Motion carried with all members present voting in favor of the motion.

Policy Revision – FI School Fees

Member Young offered a motion to approve the first reading of the District Policy FI - School Fees revision as presented. Member Haynes seconded the motion. A vote was called, no vote was made. Member Young asked President Boswell if the Board would revise or suspend the three reading rule. Member Wall offered the motion to rescind the first reading of the District Policy FI - School Fees revision as presented and to suspend the three-reading rule and adopt the revisions made to the Board Policy FI School Fees as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

9. Superintendent Report

Superintendent Hughes presented Board members the following items for consideration:

- District/Board Calendar
- Enrollment Report
- Community Council Training Discussion

Principal Communication/Reports
Staff Appreciation
May Study Session – Topics

Superintendent Hughes presented the Board with calendars in a new format from each school in the District to provide information regarding activities the Board members may want to attend. All Board members stated interest in being invited to share the school calendars in Google Docs.

There were no questions regarding the Enrollment Report.

Superintendent Hughes asked the Board to advise whether or not to have a single source and location training for community council members/chair people and to create a District procedure or process for new members. The Board advised Superintendent to pursue this training and procedure information and have a District-wide training.

Superintendent Hughes reported that the Principal's Reports had been taken off the Agenda because they were reporting the same information as the Student Board Member. The Board stated they would like the Principal's Report back on the Agenda and would like the report to include more learning information than activity and team information. Principal Thornock stated he would like to keep good relationships and communication with the Board and would be happy to report what they asked. Superintendent Hughes suggested the Board assign topics for the Principals to report on. Principal Ward stated he doesn't know all the programs, but is willing to report and clarify information. Principal Kramer stated she is willing to report what the Board assigns.

Superintendent Hughes reported that Staff Appreciation Week happens twice per school year. The second time this year will be May 6-9, 2019. The District Office will be providing lunch for all staff on May 8, 2019. Superintendent Hughes asked that the Board Members make an effort to walk through the schools that week and thank the staff; also that Principal Kramer will be going to West Desert that week and Board Members could travel with her to visit and thank the staff there.

Member Young stated that there need to be reliable spare tires on District vehicles that travel to the West Desert schools. Superintendent Hughes stated he would work with Mr. Underwood regarding this.

Superintendent Hughes suggested that the Board use their May 6, 2019 study session to review the results of the survey and then visit the campuses for Staff Appreciation Week. It was also suggested the Board members bring an item, project, or idea of what they would like to ask the Principals to prepare to report on at the next Board Meeting.

Mr. Jeremy Snell will be attending an insurance meeting to work on budgets for the next fiscal year that would need to be planned in May and approved during the June Board Meeting.

Superintendent Hughes suggested the Board members express appreciation to the individuals that prepare the demonstrations and provide the opportunities that are reported during the Board Meetings and other times they might see them.

10. Adjournment

Member Wall offered a motion to adjourn. Member Haynes seconded the motion. Motion carried with all Board members present voting in favor of the motion.

The meeting was adjourned at 5:23 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on May 20, 2019, at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator