

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – APRIL 2017 MEETING

Date: April 24, 2017
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	John Reil	Vice President
	Ted Haynes	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Curtis Evans	Student Board Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 1:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Master Board Training

Superintendent Hughes reviewed the bullying training provided from CUES with the Board members. Board members who participated in the training felt it was a thorough training. President Boswell would like all District employees to participate in the training.

Member Young led other Board members in discussion on the USBA Powerup training about Community Engagement and Collaborative Relationships. Member Young discussed the importance of Board Member visits to schools regularly. Superintendent Hughes recommended that Board Members arrange school visits with President Boswell or himself and schedule visits with two Board Members attending the visit. President Boswell recommended that she will contact Superintendent Hughes for him to arrange the visit with school administrators.

2. Reports

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported that preparations on lawn equipment have begun for summer projects. Mr. Underwood reported on his recent attendance to

the transportation conference in St. George. Mr. Underwood reported on his training in Richfield to provide in-service training for bus drivers. Mr. Underwood reported on the due dates for the asbestos reports. Mr. Underwood reported on the successful spring inspection on buses by the Utah Highway Patrol. Mr. Underwood reported on the cleanup and fence repairs on District property. Mr. Underwood reported on the pre-bid meeting and the receiving of bids for the Eureka Elementary boiler install and the old District Office furnace install. Mr. Underwood reported that he had been collecting cost estimates on other summer project items. Superintendent Hughes reported that Member Haynes had met with him about Brotherson Drilling looking into the Eureka well and pump. Member Reil asked about the status of the well at the West Desert School. Mr. Underwood reported that the well is running and may need a replacement riser and another purge. Member Reil asked about the sewer issue behind the high school. Mr. Underwood and Superintendent Hughes were not aware of any issues. Mr. Underwood reported that he will inspect the sewer on his next trip to the schools. Member Reil asked for an update on the storage containers. Mr. Snell reported that delivery of two storage containers are scheduled to be delivered by the end of the week. President Boswell thanked Mr. Underwood for his report.

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported on the recent meeting with UEN for an evaluation of the services provided by Central Utah Education Services. Mr. Allen reported that CUES has received additional funding and has requested input from districts on the use of that funding. Mr. Allen recommended additional tech support. Superintendent Hughes recommended additional support to assist districts in personalized learning. Mr. Allen reported on the Trustland technology purchases for schools. Mr. Allen reported on the state requirement for updating a District privacy procedure for technology. Mr. Allen reported that he is updating the current district privacy policy. Mr. Allen reported on his upcoming trip to the West Desert schools to ensure Chromebook effectiveness for testing. President Boswell thanked Mr. Allen for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported on his recent insurance pool meeting and the renewal rates are favorable for the district. Mr. Snell reported on his recent Utah Association School Business Officials conference. Mr. Snell reported that legislative updates, Utah State Board of Education updates, projected financial impacts for the next school year including school-level accounting were discussed during the conference. Mr. Snell updated the Board on the compliance audit with the Utah Retirement Systems. Mr. Snell reported that there were no significant findings at the end of the review. Mr. Snell reported on the reporting to the Utah State Tax Commission that failed to send with the ALIO software. Mr. Snell updated the Board on the status of the negotiation meetings with various groups of employees and reported that meetings have been positive. President Boswell thanked Mr. Snell for his report.

3. Consent Agenda

Personnel:	Sydney Garbett	New Hire	District Student Worker
	Ashley Holden	New Hire	District Student Worker
	Jeremy Nielsen	New Hire	District Student Worker
	Logan Snell	New Hire	District Student Worker
	Debbie Rosenbaum	New Hire	Eureka Elementary Custodian
	Rebecca Richardson	New Hire	Eureka Elementary Aide

Minutes: March 20, 2017 Work Session/Meeting
March 27, 2017 Meeting

Warrants: #00004114 to 00004239

Board members discussed the items included in the Consent Agenda.

Superintendent Hughes discussed the various personnel changes throughout the District.

Member Reil asked about the vacancies at Tintic High School for the upcoming school year. Superintendent Hughes reported that there have been no applicants for the math vacancy and there are two possible interviews scheduled for the science vacancy.

President Boswell asked about a District student worker at the West Desert schools. Superintendent Hughes reported that there were no student applicants for the position. Superintendent Hughes reported that he had been in contact with certified staff at West Desert to fill the position.

4. School Land Trust Plan Review

Superintendent Hughes reviewed the Utah State Board rules and codes of the School Land Trust program. Superintendent Hughes presented the 2017-2018 Trustlands plans for West Desert High School, Eureka Elementary School and Tintic High School. Superintendent Hughes reviewed the contents of the Trustlands plans and discussed the goals of West Desert High School and Eureka Elementary. Superintendent Hughes discussed minor issues with each plan. Superintendent Hughes recommended postponing the approval of each school's plan until the Board meeting scheduled in May to allow discussion with school administrators.

Board members adjourned the work session at 3:50 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Superintendent Hughes led those in attendance in the Pledge of Allegiance.

3. Reports

Tintic High School Mathletes

Board Members welcomed Ms. Julie Allen and Tintic High School students Miss Samantha Terry and Miss Taleigh Laird to discuss the recent math competition at Snow College. Ms. Allen

reported that fourteen students were able to represent Tintic High School and two students from West Desert High School at the competition. Ms. Allen reported that Miss Terry received a 6th place finish, West Desert High students, Mr. Kirk Lewis received second place and Mr. Christopher Reil received fifth place. Member Reil reported that Mr. Lewis received a scholarship to Snow College from the math competition. Miss Terry discussed the test and scoring process of the competition. Miss Terry reported that the competition was a positive experience for all students. The Board congratulated all the students on their participation and success at the competition.

Eureka Elementary Spelling Bee Winners

Eureka Elementary School Principal Brian Ward presented the winners of the District Spelling Bee Winners: first place, Miss Ayva Ezell, second place, Miss Isabel Thornock and third place, Miss Alle Young. Board members congratulated the students on their spelling accomplishments.

Tintic High School Cheerleaders

Board members welcomed Tintic High School Cheer advisor Mrs. Nancy Underwood and representatives from the Tintic High School Cheerleading Squad. Miss Olivia Thornock reported on the success of winning two region trophies and two 1A State cheerleading championship trophies. Miss Maddison Price reported that all the senior cheerleaders received academic all-state. Miss Price reported that she tried out for Snow College's cheer squad and made the squad. Miss Price reported without the skills she learned from competing in high school cheer she would not have had the knowledge to make the college team. Mrs. Underwood expressed her gratitude to Miss Thornock and Miss Price for helping to lead the squad to three state championships. The cheerleaders thanked Mrs. Kramer, Mr. Thornock, Superintendent Hughes and Mr. Luke Thomas for their support. The cheerleaders thanked Ms. Allen for her help with practices. Mrs. Underwood reported that there will not be an official squad next school year but there will still be support to maintain school spirit.

Eureka Elementary Book Club

Mrs. Amy Sorensen presented a short slideshow and video including highlights of the recent book club party held at Eureka Elementary School. Mrs. Sorensen reported that additional books by the featured author have been purchased for students to have access to the books. Mrs. Sorensen presented the goals of the book club and various feedback from parents, students and the author. Mrs. Sorensen thanked Board members for supporting the party. Board members thanked Mrs. Sorensen for her effort with the Eureka Elementary Book Club.

Student Board Member

Student Member Curtis Evans reported on the junior class taking the ACT test and improving the school's scores from last year. Student Member Evans reported on the beginning of the track and golf seasons at Tintic High School and thanked Board members for their support. Student Member Evans reported on the success of the junior prom, and the honors banquet. Student Member Evans reported on the start of SAGE testing and the new testing schedule. Student Member Evans reported on the success at the state drama festival, the Region 18 Large Group Festival and the Snow College Math competition. President Boswell thanked Student Member Evans for his report.

School Administrators

Eureka Elementary School Principal Mr. Brian Ward was present to report on the activities taking place at Eureka Elementary. Mr. Ward thanked Mrs. Sorensen for the Book Club Party presentation. Mr. Ward thanked his staff and Board Members for their support of the party. Mr. Ward reported on the upcoming Spring Sing to be held at Tintic High School and the Hope 4 America performance in Provo. Mr. Ward reported on the students attending a field trip to the Living Planet Aquarium in May. Mr. Ward reported on the PTO hosting a mini miner night that will include activities and a BBQ for elementary students. Mr. Ward thanked Mr. Mike McDonald for arranging the Utah Museum of Fine Arts to visit the elementary school and leave a display at Tintic High School. Mr. Ward reported on the after school chess activity and the possibility of a tournament. Mr. Ward reported on the Living Planet Aquarium assembly in the fourth grade classroom. Mr. Ward reported on the success of the PTO Easter egg hunt. Mr. Ward reported on the recent teacher training on Lexia software. Mr. Ward reported on the upcoming SAGE testing. President Boswell thanked Mr. Ward for his report.

Tintic High School Administrator Mr. Greg Thornock was present to report on events that had taken place at Tintic High School. Mr. Thornock reported on the success of the Sterling Scholar students at the Sterling Scholar program. Mr. Thornock reported on the success of the musical production of Into the Woods by the drama class. Mr. Thornock reported on the track and golf seasons taking place. Mr. Thornock reported on Tintic High School hosting the Region 18 Large Group Festival and thanked Mr. Luke Thomas and Superintendent Hughes for their help in hosting the event. Mr. Thornock reported on the Hawkwatch presentation on the preservation of hawks. Mr. Thornock reported on the success of the junior prom and commended the efforts of the students and staff to pull the event together. Mr. Thornock reported on the honors banquet and the positive feedback he had received. Mr. Thornock reported on the progress of SAGE testing. Mr. Thornock reported on the testing schedule, breakfast is being provided and short recesses during the days of testing. Mr. Thornock reported on the success of the drama class at the State Drama Festival and the positive experience it is for all students to compete. President Boswell thanked Mr. Thornock for his report.

Tintic High School Administrator Mrs. Karen Kramer was present to report on the upcoming events at Tintic High School. Mrs. Kramer reported on the Tintic High School's ACT scores compared to the Utah average scores and the positive improvement in all categories of the test. Mrs. Kramer discussed what activities and lessons the junior and senior classes are working on during testing. Mrs. Kramer reported that she and Mr. Thornock have completed all of their assignments and will be graduating Southern Utah University with their Master's Degree. Mrs. Kramer thanked Board Members for their support in their education advancement. Mrs. Kramer reported on the upcoming Region Golf Tournament and Region Track Meet. Mrs. Kramer reported on the upcoming Band Dinner Concert. Mrs. Kramer reported that the May staff work day will be used to host the Blue Miner Party. Mrs. Kramer reported on the Tintic High School Band traveling to Lagoon for a competition. Mrs. Kramer reported on the upcoming Senior Sluff day. Mrs. Kramer reported on the upcoming state track meet and state golf tournament. President Boswell thanked Mrs. Kramer for her report.

Jason Strate, CUES Director – Regional Services Expense Plan

Mr. Jason Strate was present to discuss the Central Utah Educational Services Expense Plan. Mr. Strate expressed his satisfaction with all the great things happening in Tintic School District. Mr.

Strate presented Board Members a six year expense plan for services offered by CUES for all districts in the regions.

4. Citizen Comments

No citizen comments were offered.

5. Communication from Board Members

Member Haynes congratulated the District spelling bee winners, the sterling scholar applicants and the Tintic High School Cheerleaders on their accomplishments.

Member Wall expressed her satisfaction with the improvement of all the students' skills over the school year.

Member Wall thanked those involved with the Tintic High School Prom and Honors Banquet for providing great events for the public.

Member Wall thanked all the administrators and teachers in the District for their dedication to the students in the schools.

Member Reil congratulated Mr. Thornock and Mrs. Kramer for completing their Master's degrees.

Member Reil congratulated the spelling bee winners, Tintic High School Cheerleaders and the mathletes for placing so well.

Member Reil thanked the teachers and staff who hosted the Book Club Party and expressed how well the West Desert students like coming to the party.

Member Reil discussed the recent KSL news story on the Trout Creek area and the interview with Mr. Daniel Kimball.

Member Reil reported on the upcoming pentathlon including students from Ibapah.

Member Reil reported on the upcoming Music and Munchies activity.

Member Reil commended Mrs. Michelle Alder for all her efforts to encourage the track athletes to do their best and beat personal records.

Member Reil discussed the option for students taking college courses when the college course ends. Superintendent Hughes reported that he has been in contact with staff members and both are developing a plan of action to resolve the issue.

Member Young thanked teachers and administrators for their efforts to increase SAGE participation and scores.

Member Young reported on her satisfaction with the Sterling Scholar program and thanked Mrs. Kramer and Mrs. Paula Evans for their work to ensure students were prepared for the interviews.

Member Young thanked Mrs. Underwood and Ms. Allen and commended their efforts to improve the cheer squad. Member Young reported on the academic all-state cheerleaders.

Member Reil reported on his conversations with teachers at West Desert and how the teachers appreciate the students and the school culture.

President Boswell commended the efforts of teachers to bring out the best in all the students.

President Boswell thanked teachers and staff for another successful school year.

6. Action Items

Consent Agenda Approval:

Personnel:	Sydney Garbett	New Hire	District Student Worker
	Ashley Holden	New Hire	District Student Worker
	Jeremy Nielsen	New Hire	District Student Worker
	Logan Snell	New Hire	District Student Worker
	Debbie Rosenbaum	New Hire	Eureka Elementary Custodian
	Rebecca Richardson	New Hire	Eureka Elementary Aide

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Member Reil offered a motion to approve the consent agenda as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

Tintic School District Counseling Report

Tintic School District Guidance Counselor, Mrs. Jyll Okelberry presented a slideshow demonstrating the counseling department's efforts to increase parent teacher conference attendance, completed college applications and the ways communication has improved for students and parents. Mrs. Okelberry reported on the increase of ACT test scores district-wide as well the increase of students applying for colleges. Mrs. Okelberry reported on the successful completion of the six-year review of the counseling department and both schools passed the review. Mrs. Okelberry reported that she is currently taking the college and career ready course to be certified to provide all the college and career ready courses needed to students. Member Reil asked about how many scholarships have been awarded. Mrs. Okelberry reported that nine scholarships from Snow College have been awarded to District students and other local scholarships have been applied for. Superintendent Hughes commended Mrs. Okelberry for her efforts to increase college applications from senior students. Superintendent Hughes expressed his appreciation for her and Mrs. Beckstrom's efforts to increase parent participation in parent teacher conferences at the West Desert Schools. Member Young thanked Mrs. Okelberry for all the communication on scholarships and college information that is needed for seniors. Member Haynes asked about after graduation tracking. Mrs. Okelberry reported that she does track students after they graduate and the numbers are not high for students continuing their education.

Superintendent Hughes asked about bringing the seniors from West Desert High School to Tintic High School to provide college application, scholarship submission and FAFSA application aid. Mr. Dean Fowles, CTE Director, commended Mrs. Okelberry's efforts in the counseling department and successfully completing the counseling review. Mrs. Okelberry asked Board Members for their continued support of the counseling department. Member Young offered a motion to continue supporting the District counseling department. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Tintic Elks Lodge Facilities User Request Waiver of Fees

Superintendent Hughes presented a request for waiver of fees from the Tintic Elks Lodge requesting the Board waive the fees associated with using the Eureka Elementary lunchroom for the Ride to Light up Eureka event. After reviewing the documentation, Member Haynes offered a motion to approve the waiver of fees for Tintic Elks Lodge. Member Reil seconded the motion. Motion carried with all members present voting in favor of the motion.

2017-2018 Student School Lunch Price Increase

Superintendent Hughes presented the Board with a recommendation from the Child Nutrition Program to increase school lunch prices to required levels. Superintendent Hughes explained the District is required to increase lunch prices to prevent the loss of federal lunch reimbursement revenues. After discussing the issue, Member Haynes offered a motion to increase lunch prices for the 2017-2018 school year to \$2.00 for K-6 and \$2.25 for 7-12 grades. The reduced price lunches will remain unchanged. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Tintic High and West Desert High School Valedictorian and Salutatorian

Superintendent Hughes presented the following information to Board members as the 2016-2017 Valedictorian/Salutatorian recipients for Tintic High School and West Desert High School:

Tintic High School Valedictorian:	Jordan Garbett
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Tintic High School Salutatorian:	Bailey Wall
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West Desert High School Valedictorian:	Kirk Lewis
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West Desert High School Salutatorian:	Nicholas Timm
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Member Young offered a motion to approve the Valedictorian/Salutatorian recipients for Tintic High School and West Desert High School. Member Reil seconded the motion. Motion carried with all members present voting in favor of the motion.

School Land Trust Plans

President Boswell reported that approval for all schools Trustland Plans will be postponed to allow administrator discussion until the Board Meeting in May.

Eureka Elementary Boiler Install/Old District Office Furnace Install Bid Acceptance

Mr. Brian Underwood presented Board members bids on two projects: Eureka Elementary Boiler Install and Old District Office Furnace Install. Mr. Underwood reported that a pre-bid meeting was held and five companies were present to view the facilities and specifications required for each project. Mr. Underwood reported that he received three bids for each project. President Boswell asked if the bids were all for the same specifications due to the wide range of costs associated with each bid. Mr. Underwood reported that the bids covered the same specifications. Superintendent Hughes reported on the items the District will be performing that were not included in the bid. Superintendent Hughes recommended sending Mr. Underwood to Provo School District to evaluate the high efficiency boilers included on one bid for the elementary project. Mr. Underwood recommended accepting bids from American Chiller for both projects. Member Reil offered a motion to accept the bid from American Chiller for \$89,949 for the new boiler install project at Eureka Elementary and the bid from American Chiller for \$16,978 for the new furnace install at the old District Office. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

7. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- May 2017 District/Board Calendar
- Enrollment Report
- Financial Operations Review
- Board Policies BBF, BDAB, BE, BJC and BLA
- Year Round Membership Comparison
- Summer Work Session Date Operations
- West Desert Storage Units

Superintendent Hughes reviewed the items included on the District and Board calendars. Superintendent Hughes discussed the new formatting of the District calendar being in list form. Board members agreed to keep the format in list view along with a printed copy.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report. Member Reil stated with the new enrollment at West Desert Elementary, Mr. Johnson is teaching every grade level in K-6 grades. Superintendent Hughes reported that attendance percentages have gone down for each school.

Superintendent Hughes presented a letter from the State Board of Education notifying the Superintendent that the Financial Operations Section has completed its review of the District's financial reporting and there were no significant issues or findings.

Superintendent Hughes reviewed Board Policies BBF, BDAB, BE, BJC and BLA. Superintendent Hughes asked Board members to review each policy to prepare for the July work session.

Superintendent Hughes presented the Board members year round attendance percentages comparing 5-day school week attendance percentages with 4-day percentages. Superintendent Hughes reviewed that attendance percentages have increased over the change to a 4-day schedule. Member Wall asked about the school start time affecting the current schedule. Superintendent Hughes reported that there has not been any legislative actions on the school start time and it will affect rural districts with extra-curricular activities significantly.

Superintendent Hughes asked Board members for their input on a July work session. Superintendent Hughes discussed the need to review policies, develop a Board handbook, review the District mission statement, etc. President Boswell reported that it would be for the Board's advantage to have a work session in July. Superintendent Hughes encouraged Board members to contact President Boswell with their suggestions.

Superintendent Hughes reported on the upcoming Rural Partnership Board Meeting hosted by Lieutenant Governor Spencer J. Cox at the Tintic School District Offices. Superintendent Hughes invited Board members to attend the meeting. Mr. Snell reported that there has been interest in hosting the meeting in Eureka and there will be a tour of downtown Eureka. Superintendent Hughes reported that Tintic High School Student Body Officers will welcome the Lt. Governor.

8. Adjournment

Member Wall offered a motion to adjourn. Member Reil seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 7:50 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on May 15, 2017, at 4:00 p.m., at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator