

TINTIC SCHOOL DISTRICT

BOARD OF EDUCATION

MINUTES – JANUARY 2017 MEETING

Date: January 23, 2017
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by Board Member Reil at 4:00 p.m. Member Reil instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	Vice-President arrived @ 5:15
	Ted Haynes	Member
	John Reil	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Curtis Evans	Student Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Reports

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported that the funds for the Digital Teaching and Learning Grant will be refunded after school districts have spent the funds. Mr. Allen reported the grant money will be utilized to increase wireless access throughout District. Mr. Allen reported that he updated Eureka Elementary and Tintic High School chromebooks and lab computers at Eureka Elementary and Tintic High School to prepare for SAGE testing. Mr. Allen presented on the security camera proposal for the schools and showed Board Members the location and cost of the security cameras. Member Haynes asked about the longevity of the licensing and software for the cameras. Mr. Allen reported that he does not anticipate the software failing or being outdated for approximately ten years. Member Young asked about the coverage and overlap of each camera. Mr. Allen ensured that all cameras should provide full coverage and the cameras can be adjusted. Mr. Allen reported that all install costs and time will be provided by himself and the district maintenance department. Member Young asked about the memory storage. Mr. Allen reported that memory storage is approximately 30 days. Business Administrator Jeremy Snell reported that funding will be provided from the ERate program and carried over funds from a past competitive technology grant. Member Reil suggested the teachers at the West Desert schools be consulted on camera placement at the schools. Board Members supported the

purchase and install of the security camera project. Superintendent Hughes thanked Mr. Allen for his report.

Mr. Ron Stewart, auditor for Gilbert and Stewart, CPAs, presented the Board with copies of the District's independent audit report for the fiscal year ending June 30, 2016. Mr. Stewart discussed his role and duties as the District's independent auditor. Mr. Stewart reviewed his schedule of findings and reviewed his recommendations for implementing additional internal controls procedures and posting Board minutes on the public notice website. Mr. Stewart discussed various state compliance auditing standards. Board members thanked Mr. Stewart for his efforts in compiling the audit report. Board Members also thanked Mr. Snell and Mrs. Becky Jones for their efforts in completing the requirements needed for the report.

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported that majority of tasks have included snow removal at the schools. Mr. Underwood reported that the new light has been installed at the West Desert schools. Member Reil expressed Mr. Mark Carling's appreciation for the repaired heater. Mr. Underwood reported that snow will need to be removed from the rooftop of the shop. Member Reil thanked Mr. Underwood for his report.

2. Consent Agenda

Warrants: #00003912 to 00004020

Board members discussed the items included in the warrants.

Board members adjourned the work session at 4:00 p.m.

1. Call to Order and Recognition of Guests

Member Reil called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Superintendent Hughes led those in attendance in the Pledge of Allegiance.

3. Board Election

Member Reil asked for any nominations for the position of President of the Tintic School District Board of Education. Member Reil nominated Member Boswell as President of the Tintic School District Board of Education, seconded by Member Wall. No other nominations were offered for the position of President. Member Boswell elected as President by acclamation, voting in favor of the nomination was unanimous. Member Wall nominated Member Reil as Vice President of the Tintic School District Board of Education, seconded by Member Young.

No other nominations were offered for the position of Vice President. Member Reil elected as Vice President by acclamation, voting in favor of the nomination was unanimous.

4. Reports

Mr. Luke Thomas-NEH Landmark History Conference

Mr. Luke Thomas reported on his experience at the Landmark History Conference provided by grants from the National Endowments for the Humanities. Mr. Thomas thanked the Board for their support in transportation for him to attend the conference. Member Reil thanked Mr. Thomas for his report.

Eureka Elementary Read-a-Thon Presentation

Mrs. Mary Ann Allinson presented information, history and the importance of the Eureka Elementary annual Read-a-Thon taking place on February 2, 2017. Mrs. Allinson presented a video to the Board of student's favorite things about the read-a-thon, what books they plan on reading and their memories of the read-a-thon. Member Reil thanked Mrs. Allinson for her presentation.

Mrs. Amy Sorensen was present to discuss the Book Club books that were selected for the 2017 Book Club party and that author Jennifer Nielsen will be attending the Book Club party.

Student Board Member

Student Member Curtis Evans reported on the completion of homecoming week at Tintic High School. Member Evans reported on the success of the Tintic High School cheerleaders at the regional competition. Member Evans reported on the upcoming Team Lauti week to raise funds for the Tai Lauti family. Member Evans reported on the upcoming state cheer competition and wrestling divisional tournament. Member Reil thanked Student Member Evans for his report.

School Administrators

Tintic High School Administrator Mr. Greg Thornock was present to report on the success of the Operetta. Mr. Thornock reported that elective classes have rotated and college classes have changed with the new quarter. Mr. Thornock reported on the success of the Homecoming week and dance at Tintic High School. Mr. Thornock commended the efforts of the cheerleaders and advisors for preparing and adjusting for the regional competition. Mr. Thornock reported the activity days of the Free People's of the Silver Mountains Club. Mr. Thornock reported on the penny war that will benefit the Tai Lauti family. Mr. Thornock thanked Mr. Thomas on his efforts to organize and order t-shirts for the fundraiser. Mr. Thornock reported on the Yellow-Out nights at the upcoming basketball games and reported that proceeds from ticket bake sales will go to the Lauti family. Mr. Thornock reported on the upcoming State Cheer Competition, Wrestling Divisionals, Parent Teacher Conferences, State Wrestling, the Hale Centre Theatre field trip and Girls State Basketball Tournament. Member Reil thanked Mr. Thornock for his report.

Eureka Elementary School Principal Mr. Brian Ward thanked the maintenance department for the removal of the snow at the school. Mr. Ward reported on the upcoming fundraising efforts of

Tintic High School and Eureka Elementary for the Tai Lauti family. Mr. Ward thanked the teachers and staff at both schools for their efforts. Mr. Ward commended the teachers at Eureka Elementary for their efforts in administering the SAGE interim tests and reading tests that have taken place. Mr. Ward reported on the upcoming Read-a-Thon, dance assembly, Parent Teacher Conferences and the Book Club Party. Mr. Ward thanked his staff and Mrs. Amy Sorensen for their efforts organizing the Book Club Party. Member Reil thanked Mrs. Kramer for her report.

5. Citizen Comments

No citizen comments were offered.

6. Communication from Board Members

Member Wall thanked the Tintic High School Band for their Christmas Concert at the Elks.

Member Wall commended the Eureka Elementary Staff for an entertaining Operetta.

Member Wall congratulated the Tintic High School Cheer Leaders on their Regional win and adjustments due to injuries.

Member Wall congratulated the Tintic High School basketball and wrestling teams on their great seasons.

Member Wall thanked teachers for their time and dedication to the students in the district.

Member Haynes thanked teachers for their dedication to teaching students.

Member Young thanked patrons in her precinct for electing her to be a part of Tintic School District Board of Education and their support.

Member Young commended the seasons of the basketball and cheer teams.

Member Reil welcomed Member Haynes and Member Young to the Board.

Member Reil reported on the continuation of the boys basketball season at West Desert.

Member Reil thanked the teachers and staff for their efforts on educating students.

Member Reil commended the efforts of Mr. Mark Carling, Mr. Daniel Kimball and Mr. Mario Johnson making a big difference at the West Desert Schools.

7. Action Items

Consent Agenda Approval:

Minutes:	December 19, 2016 Work Session/Meeting
	January 3, 2017 Meeting

Warrants: #00003912 to #00004020

Board members discussed the items included in the Consent Agenda. Member Haynes offered a motion to approve the consent agenda as including the minutes as corrected and remaining items as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

Business Administrator Notice of Renewal

Superintendent Hughes presented Board members with the Business Administrator Performance Review. Board Members reported that they had reviewed the document. Superintendent Hughes reported that he had met with Business Administrator Jeremy Snell to discuss the document. Mr. Snell thanked the Board for their support. Member Wall offered a motion to approve the Business Administrator Performance Review. Member Haynes seconded the motion. Motion carried with all members present voting in favor of the motion.

8. 2017-2018 School Year Calendar Approval

Superintendent Hughes presented a draft of the 2017-2018 General School Year Calendar. Superintendent Hughes reported that school administrators, TEA representative and classified staff representative were provided a copy of the draft at the beginning of January to discuss any issues. Member Young asked about the conflict with Parent Teacher Conferences being held on the same evenings as extracurricular activities. Member Young expressed her concern about coaches being absent from the opportunity to meet with parents. Superintendent Hughes reported that 70% of parent attendance was reported at the last Parent Teacher Conferences. Member Young asked what time frame would benefit the majority of parents and teachers. Superintendent Hughes reported that different times for Parent Teacher Conferences have been in consideration and he has met with school administrators to gather more information to benefit the majority of parents. Member Haynes offered a motion to approve the 2017-2018 School Year Calendar as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

9. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- February 2017 District/Board Calendar
- Enrollment Report
- USBA Board President & Vice Presidents Workshop
- USBA District Schools Day on the Hill
- Legislative Update
- Board Member Assignments
- 2017 USBA Convention

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reviewed the enrollment data included in the monthly enrollment report.

Superintendent Hughes presented a memo from Utah School Boards Association advertising a Board President and Vice President Workshop. Superintendent Hughes will be in contact with President Boswell and Vice President Reil to arrange the attendance of the workshop.

Superintendent Hughes discussed the Utah School Board District Schools Day on the Hill rally at the Utah State Capital building and invited Board Members to attend.

Superintendent Hughes reviewed the 2017 Utah State Board of Education representatives and the 2017 Utah State Legislators.

Superintendent Hughes presented the proposed education bills that will be discussed during the 2017 Utah Legislative Session.

Superintendent Hughes presented the first draft of the Tintic School District Board of Education Handbook. Superintendent Hughes reported that the handbook will be an ongoing project to develop and establish with Board Members.

Superintendent Hughes reviewed the process of Parliamentary Procedure and Robert's Rules of Order. Superintendent Hughes discussed the importance of utilizing the procedures and rules during the monthly Board Meetings.

Superintendent Hughes reviewed the Board Member assignments of Member Wall, Member Reil President Boswell. Superintendent Hughes encouraged other Board Members to consider other areas of professional development or committee assignments they would like to explore. Member Young expressed interest in the Master Boards Training.

Superintendent Hughes discussed the addition of Board Member Reports to the monthly work session agenda.

Member Wall asked about the new student transfer rule. Superintendent Hughes reported that the repeal has been established and the Utah High School Activities Association are accepting comments from anyone until January 30, 2017. Superintendent Hughes reported that he had sent email communication to all Tintic School District staff providing information on how to submit their comments on the rule.

Superintendent Hughes asked Board Members for any District policies that they would like to review. Superintendent Hughes notified Board Members of the District Policies being on their Google Drive.

10. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Reil, seconded by Member Wall, with the voting as follows:

Member Young	Aye
Member Reil	Aye

Member Boswell	Aye
Member Wall	Aye
Member Haynes	Aye

Mr. Greg Thornock and Mrs. Karen Kramer were invited to participate in the executive session.

Motion to return the meeting to a Regular Session was offered by Member Wall, seconded by Member Young, with the voting as follows:

Member Boswell	Aye
Member Wall	Aye
Member Young	Aye
Member Haynes	Aye
Member Reil	Aye

11. Adjournment

Member Haynes offered a motion to adjourn. President Boswell seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 8:10 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on February 20, 2017, at 4:00 p.m., at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator