

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – NOVEMBER 2019 MEETING

Date: November 18, 2019
Time: 10:00 a.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 10:00 a.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	Ted Haynes	Vice President
	Helen Wall	Member
	Heather Young	Member
	Jeana Rowley	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator

Members Excused: None

Regular Session

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 10:00 a.m.

2. Pledge of Allegiance

Member Wall led those in attendance in the Pledge of Allegiance.

3. Consent Agenda Review

Minutes: October 15, 2019 Board Meeting
October 29, 2019 Study Session

Warrants: October #00006322 to #00006531

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the October check register. Board Members had no questions regarding the minutes or warrants.

4. Action Items Review

Board Members had no questions regarding the Tintic High School Land Trust Plan Amendment. Board Members decided to perform the Board Evaluation and used ten minutes to review the information from the Utah School Board Association packet and fill out corresponding paperwork. The Board adjourned to Executive Session to complete the Board Evaluation.

5. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Rowley, seconded by Member Wall, with the voting as follows:

Member Young Aye
Member Rowley Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

Motion to return the meeting to a Regular Session was offered by Member Young, seconded by Member Haynes, with the voting as follows:

Member Young Aye
Member Rowley Aye
Member Boswell Aye
Member Wall Aye
Member Haynes Aye

6. Reports

Student Board Member, Miss Taleigh Laird, reported being in contact with the Student Body President from West Desert High School, Miss Hailey Reil. Miss Reil informed Miss Laird that the West Desert students performed a play on Halloween, held community volleyball games on November 16th, and organized and participated in a Veteran's Day program. Miss Reil stated that some upcoming events include the Great Basin National Park visiting the West Desert schools to do a presentation, Junior and Senior students will be taking the ASVAB test on November 25, and they will be holding their 3rd Annual Thanksgiving Tuesday on the 26th of November. Miss Laird reported that Tintic High School has completed the baseball and volleyball seasons, and participated in Red Ribbon Week with an assembly presented by Juab County EMT's and the Sherriff who taught students about drug issues. Miss Laird reported on the State Superintendent visit and that the Student Body Officers enjoyed getting to know her. Miss Laird stated that boy's and girl's basketball season and the wrestling season have begun. Miss Laird reported on Spirit Week with the theme of "Miners through the Years", with students dressing in styles from different eras throughout the week. Miss Laird reported that the Cheer Leaders are trying a new motivation game where they have a spirit stick filled with candy and the class that participates the most in

activities receives the candy. Miss Laird reported that the Snow College President and an Ambassador visited Tintic High School, met with the class officers, and provided leadership training. Miss Laird reported on the success of the Junior Play and that the student council is planning Thanksgiving activities with a "Pirates of the Caribbean" theme. Miss Laird reported that she sent a survey to the West Desert schools and Eureka Elementary to gather information for staff spotlights and plans to present five spotlights per Board meeting. President Boswell thanked Miss Laird for her report. President Boswell asked Miss Laird if it would be possible for her to attend the Board work meetings. Miss Laird stated she would be able to and looks forward to attending.

Maintenance Director, Mr. Brian Underwood, reported that the demolition project in the elementary school parking lot is complete, along with the replacement of the roof on the old shop building. Mr. Underwood stated that the heating system in the old shop was repaired and that the District vehicles are now in the heated shop. Mr. Underwood stated that he completed a project at the West Desert schools of moving dirt away from a building to prevent future flooding and that Mr. Reil assisted with his backhoe. Mr. Underwood reported that he and Mr. Reil are making future plans to repair a cattle guard. Mr. Underwood reported he is making preparations for winter weather. Mr. Underwood reported that two new doors were installed at West Desert High School; one in the lunch room and the other being the main entrance door. Mr. Underwood stated he will be planning a project to build a small wall around a heater vent to prevent water from entering the gym at West Desert High School. Mr. Underwood stated he installed new weight lifting equipment in the Tintic High School Fitness Center. Member Haynes asked about the unusually excessive propane usage at the West Desert schools. Mr. Underwood stated that Lake Philgas, the propane provider, tested the system for leaks and found none. Mr. Underwood stated that a solution could be to train the staff to turn heating down after hours and through the night and/or install controls that can be operated by him from the District office. President Boswell thanked Mr. Underwood for his report.

Technology Director, Mr. Mark Allen, reported the Utah State Board of Education sent the District two audits to conduct, one being a security audit to determine where the state is on protecting data and that he is using their equipment to test the District systems. Mr. Allen stated that the audit is not to find fault with the District, but determine where the state can make improvements. Mr. Allen stated the second audit is more of an inventory report for the state to know what equipment the schools are using and determine growth needs. Mr. Allen reported that he installed a new wireless internet system in the Adult Education room and is using it as a trial testing area to prepare for the installations in the other buildings. Superintendent Hughes asked about the cost for the new system. Mr. Allen stated that it is costly up front with each wireless access point priced around six to seven hundred dollars, but will save money in the long run due to not having to pay licensing fees for controllers. Mr. Allen stated the new system will provide a higher band width and better connections. President Boswell thanked Mr. Allen for his report.

West Desert Principal, Mrs. Karen Kramer, presented a slide show of the Veteran's Program at the West Desert Schools and stated that it would be shared with the Board members so they could view the videos. Mrs. Kramer reported on the various ways that the 7 Mindsets program is being implemented at the West Desert Schools and that thus far it has been a success, making a noticeable, positive impact on the students in that they are displaying less negativity and more

kindness. Mrs. Kramer reported that the students especially love the “Kid President” video clips presented in the 7 Mindsets program. Mrs. Kramer reported she will be attending the Thanksgiving program at West Desert and invited Board Members to attend. Mrs. Kramer stated she would email a schedule of events for both the West Desert and Tintic High School Thanksgiving activities for Board members to attend. The Board thanked Mrs. Kramer for her report.

7. Superintendent Report

Superintendent Hughes asked Board members if there were any questions or concerns with the Enrollment Report. There were none. Superintendent Hughes stated he needs information from the Board members for the Master Boards review to be able to report to Utah School Board Association. Board members reported whether they did the electronic version or the paper copy version. Superintendent Hughes stated the Utah School Boards Association convention is January 9-11, 2020 and needs to know which Board members plan to attend in order to make reservations. Board members stated they would report if attending, and if bringing any guests, by Monday, November 25, 2019. Superintendent Hughes asked Board members which manner they would like to complete the Superintendent Evaluation, by hard copy or electronic copy. It was decided that Superintendent Hughes would create a questionnaire from the pamphlet information and send it to the Board members to complete the Superintendent Evaluation. Superintendent Hughes reminded Board members of their Legislative meeting that night. Superintendent Hughes reported on a proposal for a tax reform dealing with a long term tax taking funds away from the education fund in small amounts over time. Superintendent Hughes stated that this could be discussed at the Legislative meeting that night and that any information he receives concerning the tax reform in the future would be forwarded to the Board members. Member Haynes stated that Eureka City plans to annex property into city boundaries and asked if that would affect the tax base for school funds. Superintendent Hughes stated that there are many variables to consider in that scenario, but that it would not normally change the tax base. Superintendent Hughes stated the District Christmas party is scheduled for December 13, 2019 at 5:00 p.m. and asked for input from the Board regarding inviting coaches, assistant coaches, and their families as a token of appreciation for their services on behalf of the students. It was decided to give coaches a gift at the end of the school year during the Sports Recognition Night in May 2020 and have the Board members present the gifts. It was decided that Superintendent Hughes and Mr. Snell, Business Administrator, would calculate funds and decide the amount of the Christmas gift to employees and communicate the decision to Board members. Superintendent Hughes stated that the next Board Meeting will be December 16, 2019 beginning with a 2:00 p.m. work session.

8. Student/Schools Recognition

Mrs. Bariann Haynes, Eureka Elementary 4th Grade teacher presented students to tell about their informational reports on animals, their habitats, and adaptations. The students each paired with a Board member and read them their reports. The Board members asked the students questions about the report writing experience and thanked them for sharing.

9. Communications from Board Members

Member Haynes stated that the last month worked out well with all the different projects and everyone did a good job. Member Wall stated that the girl's volleyball team did well at the tournament and the Juniors did a great job in their play. Member Wall stated the new microphone system in the auditorium was great and the actors could be heard very well. President Boswell thanked the teachers and thanked the Board members for their work and productive conversation. Superintendent Hughes stated that the Board members will be reporting on their building visits during the next Board meeting. President Boswell reminded Board members which building they were assigned to visit with Members Young and Rowley visiting West Desert, Members Haynes and Wall visiting Tintic High School, and President Boswell and Member Young visiting Eureka Elementary School. Superintendent Hughes reported that Eureka Elementary and West Desert Elementary students are receiving an opportunity to shop for Christmas gifts for their family members with the Utah Jazz Bear and have been given \$8000 to do so. Mr. Snell reported he received an additional \$2,500 donation from Walmart. Superintendent Hughes stated the Jazz Bear program is taking place on December 7, 2019 and is providing lunch. Superintendent Hughes stated that the students will each have a chaperone that is not a family member and that high school students could be asked to help chaperone and ride a bus to Walmart to do the shopping. Superintendent Hughes asked Board members to volunteer as chaperones or be at the Walmart to observe the activity. Superintendent Hughes stated he will take notes during the Legislative Meeting and provide copies to Board members who were unable to attend. Superintendent Hughes advised Board members to have items to give to the Student Board Member to report on at Work Meetings.

10. Citizen Comments

No Citizen comments were offered.

11. Action Items

Consent Agenda Approval:

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Member Haynes offered a motion to approve the Consent Agenda as presented. Member Wall seconded the motion. Motion carried with all members voting unanimously.

Tintic High School Land Trust Plan Amendment

Member Wall offered a motion to approve the Tintic High School Land Trust Plan Amendment as presented. Member Young seconded the motion. Motion carried with all members voting unanimously.

Board Evaluation

Superintendent Hughes and President Boswell reviewed items discussed in the Board Evaluation, including communications and safety of schools, stating that the Board does well with positive communication with constituents and putting student needs first, and that they could improve communications among Board members during and outside of meetings, validating or understanding policies to be better able to solve problems, and communications with city officials for their support.

Member Haynes offered a motion to approve the Board Evaluation as presented. Member Wall seconded the motion. Motion carried with all members voting unanimously.

School Resource Officer Memorandum of Understanding

Member Rowley offered a motion to approve the communication with Juab County Sheriff's Office for a part-time School Resource Officer Memorandum of Understanding and have the Superintendent report back. Member Wall seconded the motion. Motion carried with all members voting unanimously.

12. Adjournment

Member Wall offered a motion to adjourn. Member Young seconded the motion. Motion carried with all members voting unanimously.

The meeting adjourned at 1:46 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on December 16, 2019, at 4:00 p.m. at the Tintic School District Office, 545 E. Main Street, Eureka, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator