

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – SEPTEMBER 2017 MEETING

Date: September 18, 2017
Time: 4:00 p.m.
Location: Tintic School District Offices
Eureka, Utah

The meeting of the Tintic Board of Education was called to order by President Boswell at 4:00 p.m. President Boswell instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

<u>Members Present:</u>	Janice Boswell	President
	John Reil	Vice President
	Ted Haynes	Member
	Helen Wall	Member
	Heather Young	Member
	Kodey Hughes	Superintendent
	Jeremy Snell	Business Administrator
	Jesse Wall	Student Board Member arrived @ 3:45 p.m.

Members Excused: None

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:00 p.m. to 4:00 p.m., in which the following items were reviewed and discussed:

1. Board Member School Trust Land Training

Member Wall and Member Young reviewed the function of the School Land Trust program. Member Wall reviewed the responsibilities of the Board to read and approve each school's school land trust plans. Member Young reviewed rubric suggestions and the land trust plan approval guideline suggestions from the Utah School Boards Association. Superintendent Hughes asked that each school's community council chair along with the school administrator be present at the Board Meeting during the approval process. Superintendent Hughes reviewed appropriate and inappropriate expenditures for school land trust purchases. President Boswell asked how often the requirements on expenditures change. Business Administrator Snell reported that the rules are becoming stricter on appropriate expenditures. President Boswell asked if Board training needs to take place annually. Superintendent Hughes reported that Board members are required to review the changes made in the school land trust program annually. Superintendent Hughes reported that the annual school land trust program training can go towards the Master Boards training. Superintendent Hughes thanked Member Wall and Member Young for their time spent preparing for this training. President Boswell thanked Member Wall and Member Young for the presentation.

2. Reports

Mr. Brian Underwood, Maintenance Director, was present to report on maintenance and transportation issues throughout the District. Mr. Underwood reported that the summer project list is being completed and winter preparation has begun. President Boswell asked Mr. Underwood if the boiler is installed at Eureka Elementary. Mr. Underwood reported that the heat is working properly at the old District Office building and some minor controller work is being completed on the elementary boiler. Mr. Underwood reported that the state inspection has been ordered and that passing the inspection will be needed prior to operation and paying the invoice. President Boswell thanked Mr. Underwood for his report. Superintendent Hughes reported the normal operating dates of the boiler systems. Superintendent Hughes reported that both candidates for the maintenance/bus driver position declined the job offer. Member Haynes asked about coaches, advisors and teachers driving the bus to activities. Superintendent Hughes reported that expectations on contracts for additional hours have changed that make it difficult to arrange teachers driving bus. Member Reil asked for an update on the high school and auxiliary gym floors. Superintendent Hughes reported that the contractor that performed the maintenance offered to try and fix the floors if the Board approves. Superintendent Hughes reported that the Contractor Licensing Board stated that workmanship issues are not considered by their board. Superintendent Hughes reported that issues with the gym floors will be resolved during the summer months when students are off the floor. President Boswell thanked Mr. Underwood for his report.

Mr. Mark Allen, Technology Director, was present to report on the technology issues throughout the District. Mr. Allen reported that he had a training with Eureka Elementary and Tintic High School teachers on the wireless changes that will be taking place. Mr. Allen reported that changes will also affect Board members. Mr. Allen reported that changes in security procedures will also be taking place when the wireless access is updated. President Boswell asked if the security camera project is complete. Mr. Allen reported that Tintic High School is mostly wired and he will schedule time with Mr. Underwood to install the cameras. Superintendent Hughes asked Mr. Allen the best method for Board members to address Mr. Allen concerning their technology issues. Mr. Allen reported that Board members can call him when they have any issues. President Boswell thanked Mr. Allen for his report.

Mr. Jeremy Snell, Business Administrator, was present to report on the financial issues throughout the District. Mr. Snell reported on the recent visit from the District's external auditor, Mr. Ron Stewart, in August. Mr. Snell reported that Mr. Stewart also visited with Mrs. LouAnna Haynes and Mrs. Sonja Laird to complete the adult education and aggregate membership audit. Mr. Stewart commended the record keeping of Mrs. Haynes and Mrs. Laird. Mr. Snell reported that the audit is due at the end of November. Mr. Snell reported that he needs the audited reports to submit separate reports in October. Mr. Snell reported on the upcoming Rural Plus Business Administrator Meeting at Escalante High School on October 5-6. Mr. Snell reported on the completion of September payroll including new salaries and deductions. President Boswell thanked Mr. Snell for his work on the audit and his report.

3. Consent Agenda

Minutes: August 16, 2017 Work Session/Meeting
 August 21, 2017 Meeting

Warrants: #00004525 to 00004590

Board members discussed the items included in the Consent Agenda.

President Boswell asked the Board to prepare a list of warrants that they had questions on prior to the Board meeting to allow the Consent Agenda to move smoother in the work session.

4. Superintendent's Report

Superintendent Hughes presented Board members the following items for consideration:

- October 2017 District/Board Calendar
- Enrollment Report
- 2018 Bell Schedule
- 2018 Tintic High School Schedule
- 2018 West Desert High School Schedule
- Board Policy DG1: Employee Evaluation Exhibit 1
- Building Lease Agreement
- Board Handbook
- 2017 USBA Fall Regional Meeting
- Fitness Center Hours of Operation
- Student Request-Early Graduation

Superintendent Hughes reviewed the items included on the District and Board calendars.

Superintendent Hughes reviewed the enrollment data including in the monthly enrollment report.

Superintendent Hughes reviewed the bell schedule for elementary and high schools.

Superintendent Hughes reported that the lunch time at Eureka Elementary has been moved up to provide an earlier service time of lunch for first through third grade.

Superintendent Hughes reviewed the schedules for Tintic High and West Desert High Schools.

Superintendent Hughes reported that policy DG1: Employee Evaluation Exhibit 1 will be discussed in the October Board Meeting due to the 2017 Board Policy revisions.

Superintendent Hughes reported that the District can lease a single building and asked the Board for input on moving forward developing a building lease agreement. Member Reil reported that he recommended the Board giving Superintendent Hughes's discretion to develop a lease agreement but the Board would not dictate the agreement. Member Haynes reported that if there was a financial benefit for the District than a lease agreement should be developed.

Superintendent Hughes reported that he will start the process of developing a lease agreement.

Superintendent Hughes reviewed the date and time for the Utah School Boards Association Fall Regional Meeting at Juab School District.

Superintendent Hughes reviewed the current hours of the Community Fitness Center and discussed what times are appropriate for public access into the Tintic School District facilities. Member Young asked for clarification when District staff are available before and after school

hours. Superintendent Hughes reported that the continuation of the fitness center hours discussion will continue during the regular Board Meeting.

Board members adjourned the work session at 3:50 p.m.

1. Call to Order and Recognition of Guests

President Boswell called the meeting to order at 4:00 p.m. and instructed the Business Administrator to call the roll.

2. Pledge of Allegiance

Member Young led those in attendance in the Pledge of Allegiance.

3. Reports

2017-2018 Tintic High School Professional Development Plan

Ms. Jessica Sitton, Utah Professional Development Network, reported on the 2017-2018 professional development plan at Tintic High School. Mr. Greg Thornock reported that Utah Professional Development Network will be present during teacher workdays on Fridays to provide instruction and coaching to teachers. Ms. Sitton thanked the Board for allowing her to present about Utah Professional Development Network and the proposed plan they have created for Tintic High School. Ms. Sitton reviewed that Utah Professional Development Network is contracted with the Utah State Board of Education to improve student outcomes for students with disabilities. Ms. Sitton reported that UPDN provides evidence-based pedagogy training for teachers. Ms. Sitton reported that Mrs. Jennica Beckstrom contacted UPDN for guidance on differentiated instruction. Ms. Sitton reported that she, Mr. Thornock, Mrs. Beckstrom and Mrs. Paula Evans created a program to best fit the needs at Tintic High School. Ms. Sitton reviewed how support for all teachers will be provided from coaches. Ms. Sitton reported that coaching will be provided to two teachers to become instructional coaches to coach other teachers in the District. Superintendent Hughes asked what form of data can be provided to the Board. Ms. Sitton reported that checklists for differentiated learning activities that are being practiced in the classroom and criteria checklists can also be provided. Superintendent Hughes asked about coaching opportunities for staff at West Desert High School. Ms. Sitton reported that the two teachers that will become instructional coaches would be able to provide coaching for West Desert High School and there are other options for instruction available through UPDN to provide different instructional coaching. President Boswell thanked Ms. Sitton for her report.

School Administrators

Mr. Greg Thornock, Tintic High School Principal, presented the Board the itinerary for the Tuachan drama trip. Mr. Thornock reported on his excitement for the drama trip and commended Mr. Mike McDonald's efforts in arranging the performances and trip. Mr. Thornock reported two class reunions were held during the Tintic Silver Jubilee. Mr. Thornock reported that he attended the Tintic High School baseball game at Telos. Mr. Thornock commended the team and fans for

their sportsmanship. Mr. Thornock reported that the first home volleyball game had taken place and he is excited for the new season and the new coaching staff. Mr. Thornock reported that the Tintic High School Band will be traveling to San Francisco in May. Mr. Thornock reported that Mr. Bob Pagnani provided an assembly on September 11th. Mr. Thornock reported on the recent staff development day provided by Utah Professional Development Network. Mr. Thornock reported that Eureka Elementary and Tintic High School teachers and staff received training on the new wireless procedures provided by Mr. Allen. Mr. Thornock commended Mr. Allen for responding to all technological issues and attending game club activities. Mr. Thornock reported that Mr. McDonald had arranged for the Springville Art Museum to provide an art activity for students in grades seven through nine. Mr. Thornock reported that it is currently senior week at Tintic High School and that senior locker hangers have been created. Mr. Thornock reported that the senior auction had taken place that day. Mr. Thornock thanked Member Haynes and Member Young for visiting classes at Tintic High School. Mr. Thornock thanked the Board for their support during the loss of a student at Eureka Elementary and allowing the funeral to take place in the District Office Building. President Boswell thanked Mr. Thornock for his report.

Mrs. Karen Kramer, West Desert High School Principal, reported that Back to School night had taken place at the West Desert Schools. Mrs. Kramer reported that she and Mrs. Jyll Okelberry had the opportunity to meet with parents and students during the activity. Mrs. Kramer reported that Mr. Mark Carling and Mr. Daniel Kimball were able to discuss their expectations for the school year with parents and students during the activity. Mrs. Kramer reported that Central Utah Education Services will be providing an internet safety training at the West Desert Schools. Mrs. Kramer reported that West Desert High School and Eskdale High School will be hosting a school dance together. Mrs. Kramer reported that Student Body President, Miss Morgan Smith has been very good to communicate with activities the student body officers would like to host. Mrs. Kramer reported that activities have been made for Red Ribbon Week including a Look for the Pony 5K. Mrs. Kramer reported Mr. Carling created the Look for the Pony activity to unify the student body. Mrs. Kramer reported that staff from the West Desert schools will be traveling to Eureka for CPR training arranged by Mr. Luke Thomas. Mrs. Kramer reported that she will be visiting with staff during this time as well. Mrs. Kramer reported that Mrs. Okelberry has made a visit to the schools in September. Mrs. Kramer reported on the upcoming Clarke Planetarium assembly. Mrs. Kramer reported that she has been meeting with staff weekly via video chat. President Boswell thanked Mrs. Kramer for her report.

Mr. Brian Ward, Eureka Elementary School Principal, thanked the Board, Mrs. Okelberry, Mr. Thornock, Mrs. Kramer and Superintendent Hughes for the support and arranging counseling during the difficult loss of a student at Eureka Elementary. Mr. Ward reported on the student assessments that have been taking place and thanked his staff for the efforts in completing the assessments. Mr. Ward reported the six elementary teachers had attended their first class in the STEM endorsement course. Mr. Ward reported on the week-long field experience at Capital Reef during the summer break. President Boswell thanked Mr. Ward for his report.

4. Student/Schools Recognition

Eureka Elementary STEM Bus Presentation

Mr. Ward presented a slideshow to the Board showing the activities that students participated in during a recent visit by the Utah STEM Bus. Mr. Ward reported that students in each grade were able to receive STEM instruction from staff members of the STEM bus. Mr. Ward reported that

students received information on the job opportunities in the video gaming industry as well as have the opportunity to build their own video game. Mr. Ward reported that students were able to build and code Lego robots. Mr. Ward reported that the younger grades were instructed to build tall towers. Mr. Ward reported that all students are encouraged to learn through failure through STEM education. President Boswell thanked Mr. Ward for his presentation.

Student Board Member

Student Board Member, Jesse Wall, had been in contact with most schools for activities taking place. Student Member Wall reported on upcoming student dance and Red Ribbon Week at the West Desert Schools. Student Member Wall reported on the Art Talks assembly and STEM Bus activity at Eureka Elementary. Student Member Wall reported on the success of Eureka Elementary school's back to school night. Student Member Wall reported on the upcoming Big Smiles program and school pictures at Eureka Elementary. Student Member Wall reported on the success of the Tintic High School baseball team. Student Member Wall reported on the recent volleyball tournament attended by the Tintic High School volleyball team at Wendover High School. Student Member Wall reported on the 9/11 assembly provided by Mr. Bob Pagnani at Tintic High School. Student Member Wall reported on the upcoming drama trip to the Tuachan. Student Member Wall reported on the activities taking place during Senior Week and the money raised during the senior auction is used for the senior sluff activity and the class gift. Student Member Wall reported that the Student Body Office will be ordering sweaters instead of hoodies for the officers. Student Member Wall reported the success of the vending machines. Student Member Wall reported that the student council has been working with school administrators to allow hats to be worn during school hours by students. Student Member Wall reported that a trial run will take place and that individual teachers have the authority to ask students to remove their hats. Student Member Wall reported on the success of the back to school night that included a drive in movie in the high school parking lot. Superintendent Hughes recommended the student council educating students on the appropriateness of wearing hats and considering how to use hats respectfully. Student Member Wall thanked Superintendent Hughes for his recommendation and reported that the student council has discussed the respect level of students for teachers and others. Student Member Wall would like mutual respect from teachers allowing students to wear a hat. President Boswell thanked Student Member Wall for his report.

5. Citizen Comments

No citizen comments were offered.

6. Communication from Board Members

Member Haynes commended Mr. Thornock's efforts in teaching and organizing a shop class that is large in number of students and the different projects being completed.

Member Wall thanked school administrators for a successful start of the school year and the organizing of the school schedules.

Member Wall thanked Mrs. Kramer for her efforts in reaching out to the West Desert schools.

Member Wall thanked the Tintic High School baseball and volleyball teams for their successful seasons thus far.

Member Reil thanked Mrs. Kramer for her time and communication with teachers and staff at the West Desert Schools.

Member Reil asked Superintendent Hughes if the Board Member training and reports could be switched on the agenda to allow Mr. Underwood and Mr. Allen time to report and time to resume their duties for the District. Superintendent Hughes reported that the change on the agenda can happen.

Member Reil thanked the students for being excited for school and attending regularly.

Member Reil expressed his condolences to the Petersen family for their loss.

Member Young presented her thirty second positive outcome of the District statement:

“A wise, yet, anonymous individual once said, “A little progress every day, adds up to big results someday”. What are these little acts of progression? To me, it is Mr. Thornock and Mr. Tromble sacrificing one day to drive fourteen hours to pick up wrestling mats for the upcoming wrestling season. It is Mrs. Snell, Mrs. Wall, Mrs. Steele, and Mrs. Holden, in the lunchroom at Eureka Elementary, helping feed our students, while stressfully working hard to be in compliance with the guidelines for an upcoming State review. It is during a bell ringer assignment with Mrs. Evans and her 10th grade English class, where participation was encouraged and students were involved, ready to answer questions, and actively engaged. It is Mrs. Underwood, at Eureka Elementary, and Mrs. Laird, at Tintic High School who stop what they’re doing to give assistance to the student who comes to them having ripped their pants or can’t sign into their chromebooks because of an issue with their password. It is Mr. Ward, Mrs. Grimstead, Mrs. Sorensen, Mrs. Kirgan, and those teachers who are taking time away from their families to further their knowledge concerning STEM, to better educate our children. Mrs. Kramer, who is strengthening our connection with West Desert by working with them as their administrator and forming relationships by being there for back to school night, taking ice cream and being positive when getting a flat tire. These are the things that make Tintic School District stand out. It is the support of parents and community members, working together to better one another. It is the individual taking ownership in a mistake they have made and learning from it. It is the unity felt when standing together during a tragedy. These are the moments that make our district stand out and above the rest. It is in these moments when I feel a sense of gratitude for being part of such a wonderful group of people. Thank you for helping prepare the leaders of our future. Thank you for making the students of Tintic School District a priority to you.”

President Boswell presented her thirty second positive outcome of the District statement:

“A very special education that can be achieved by attending our outstanding schools, Eureka Elementary, Tintic High School, West Desert High School and West Desert Elementary. The administration is a special crew that makes sure everything is taken care of and done correctly. Problems solved, budgets taken care of, teachers in place for the school year, buildings ready, cleaned heated and a good learning environment for the students. We also offer an outstanding lunch program for all students. Our teachers are a special group of people who are only interested in what they can do for our students to experience a first class

education during the school year by offering an intense but fun learning environment with so many activities to keep the interest of the students and teach them about lifelong learning. A great example of this is the annual book club. The book club teaches reading is fun and how to use the imagination to create. Our teachers and administrators take on many tasks during the school year. Band programs, coaching sports, continuing education, bake sales and counseling are just a few of their many undertakings. We serve students in our Tintic School District and students that are from out of district who are interested in the special education experience our schools have to offer. The special friendships and that our students have at the Tintic School District always is so apparent when a crisis comes. All students, teachers, and administrators are there to support students and their families in any way possible. Thank you to all that are helping to educate our kids.”

Member Wall presented her thirty second positive outcome of the District statement:

“I am not sure I’ll be able to put into words how proud I am of Tintic School District and its accomplishments in thirty seconds. One fact I know none of it would have been successful without the support and hours of hard work by our Superintendent, Mr. Hughes, Business Administrator, Mr. Snell, Principals: Mr. Thornock, Mrs. Kramer, Mr. Ward, teaching staff, and classified personnel. One of our achievements is our beautiful building that is used daily by our students, teachers, and fitness center, it is also used by the School Board and a great benefit to our community. Even organizations from Nephi have enjoyed our facilities. Another of our achievements is the newly remodeled housing that turned out to be nice accommodations for employees of West Desert. The programs that Mr. Thornock and Mrs. Kramer set up for students for credit recovery that has enabled students to complete their credits and graduate. Also the programs that help students be more relaxed and better their scores on the ACT test. Many students have graduated from Tintic High School and have gone on to higher education and been very successful in the careers they have chosen and have contributed to society and their communities. Two of them are hear today, Mr. Hughes and Mr. Snell. We have an outstanding teaching staff some are graduates of Tintic Mrs. Beckstrom, Mrs. Grimstead, Mrs. Allinson, Mrs. Underwood and Mrs. Kirgan.”

Member Haynes presented his thirty second positive outcome of the District statement.

Member Wall recognized Mrs. Cynthia Kirgan and Mrs. Nancy Underwood for their accomplishments teaching several students over the years.

7. Action Items

Consent Agenda Approval:

Minutes: August 16, 2017 Work Session/Meeting
August 21, 2017 Meeting

Warrants: #00004525 to 00004590

Member Wall offered a motion to approve the consent agenda as presented. Member Young seconded the motion. Motion carried with all members present voting in favor of the motion.

West Desert High School Trustland Amendment

Mrs. Kramer reported on the amendments made to the 2017-2018 West Desert High School Trustland plan. Mrs. Kramer reported that the overall goals were well written however goal number one did not match the action plan steps and the expenditures did not match the outline. Mrs. Kramer reported that the literacy paraprofessional was not hired so the expenditure had to be removed. Mrs. Kramer reported that more action steps were added to the outline to support the goal. Mrs. Kramer reported that Microsoft licensing would not need to be purchased and the Chromebooks listed were purchased in the previous fiscal year. Mrs. Kramer reported that a date in January has been established for all schools to have their Trustland money spent to ensure that goals will be met in the current school year.

Member Reil offered a motion to accept the West Desert High School Trustland Amendment as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

2017-2018 Tintic High School Winter/Spring Coaching Recommendations

Superintendent Hughes presented the 2017-2018 Tintic High School Winter/Spring Coaching recommendations.

Member Young offered a motion to approve the 2017-2018 Tintic High School Winter/Spring Coaching recommendations as presented. Member Reil seconded the motion. Motion carried with all members present voting in favor of the motion.

2017 Board Policy Revisions-First Reading

Superintendent Hughes presented Board members with the following proposed District policy revisions/adoptions as recommended by the Utah School Boards Association:

- BAA Board Legal Status: Powers and Duties
- BBC Board Members: Vacancies on the Board
- BE Board Meetings
- BEA Board Meetings: Notice Requirement
- BEB Board Meetings: Recordings and Minutes
- BEC Board Meetings: Closed Meetings
- BFA Board Reports: District Annual Reports
- BJD Superintendent: Dismissal, Relief of Duties, Suspension
- BKD Business Administrator: Dismissal, Relief of Duties, Suspension
- BL Administrative Personnel
- BM Charter School Sponsorship
- CAB Revenue and Budgeting: Local Revenue
- CAC Revenue and Budgeting: Budget
- CAD Revenue and Budgeting: District Audit Committee
- CAE Revenue and Budgeting: Capital Outlay Reporting
- CAF Revenue and Budgeting: Financial Reporting *New
- CB Procurement
- CBA Procurement: General Procurement Policies
- CBB Procurement: Awarding Contracts by Bidding
- CBC Procurement: Awarding Contracts by Reverse Auction Bidding
- CBD Procurement: Awarding Contracts by Request for Proposals
- CBDA Procurement: Request for Statement of Qualifications

CBDB Procurement: Approved Vendor List Process
 CBE Procurement: Small Purchases
 CBF Procurement: Exceptions to Standard Procurement Processes
 CBF.1 Procurement: Sole Source Procurement Exhibit 1 *Delete
 CBG Procurement: Contracts and Contract Limitations
 CBH Procurement: Interaction with Other Procurement Units
 CBI Procurement: Records of Procurement
 CBJ Procurement: Contractor Oversight
 CCA Procurement: School Construction Bidding
 CCB Procurement: Construction Bonds and Security
 CCC Procurement: Limitation on Change Orders
 CCE Procurement: Construction Management Methods
 CCF Procurement: Procurement of Architect-Engineer Services
 CCG Procurement: Construction Requirements
 CDA Procurement Appeals and Oversight: Procurement Protests and Debarment Proceedings
 CDB Procurement Appeals and Oversight: Procurement Protest Appeals
 CDD Procurement Appeals and Oversight: Procurement Violations and Offenses
 CEB School Safety Plan: District Emergency Response Plan
 CEF School Safety Plan: School Resource Officer Contracts
 CG School Plant
 CI Risk Management Procedures
 CJ Transportation
 CJAA Transportation: Planning and Funding
 CJAC Transportation: Route Planning
 CJAE Transportation: Transportation of Students *New
 CJBB Transportation: Operators and Mechanics
 CJCA Transportation: Equipment Buses
 CJCC Transportation: Advertising on School Buses *New
 CJDBB Transportation: Charter School Students *New
 CJDG Transportation: Electronic and Telecommunications Devices *New
 CK Cash Receipts and Expenditures
 DAAA Personnel: Nondiscrimination
 DAB Personnel: Credentials and Licensure
 DACA Personnel: Personal Reporting of Arrests and Convictions
 DAF Personnel: Ethics Policy
 DBB Terms of Service: Classified Employees
 DBE Terms of Service: Student Teachers and Interns
 DBF Terms of Service: Substitutes
 DCA Associations: Administration Relations
 DDA Employee Standards of Conduct: Reporting Child Abuse
 DDB Employee Standards of Conduct: Reporting Student Prohibited Acts
 DG Employee Evaluation
 DG1 Employee Evaluation Exhibit 1
 DGD Liability: Volunteers *New
 DHA Actions: Orderly School Termination for Employees
 DHC Actions: Redress of Grievances
 DHCD Actions: Credit for Prior Teaching *New
 DHD Employee Relations: Payroll Deductions
 DLA Employee Bullying or Hazing *New
 DLB Grievances Regarding Abusive Conduct *New
 DMA Employee Acceptable use of Electronic Devices
 DMB Electronic Devices Used for District Purposes
 DMC Use of District Email for Political Purposes *New
 EAA Instruction: Instructional Goals, Objectives and Evaluation Adoption and Purpose
 EBA Term of Instruction: School Year

EBB Term of Instruction: School Day
 ECA Curriculum: Required Instruction
 ECBB Curriculum: Driver Education
 ECC Curriculum: Reading Achievement for K-3
 ECD Curriculum: American Sign Language
 ECE Curriculum: College Course Work
 ECG Curriculum: American Heritage
 ECH Curriculum: Human Sexuality
 EDA Special Programs: Alternative Language
 EDC Special Programs: Education of Youth in Custody
 EDF Special Programs: Health Care Occupation Programs
 EDG Special Programs: Financial Passport *New
 EEB Instructional Resources: Internet Policy
 EFA Grading: Progress Reports to Parents
 EFB Grading: Testing Procedures and Standards
 EFC Grading: Participation of Private and Home School Students in U-PASS Testing
 EGA SEP and SEOP
 EHA Graduation: Graduation Requirements
 EHC Graduation: Early Graduation Incentive
 EHE Graduation: Adult Education Graduation
 FA Equal Educational Opportunities
 FAC Equal Educational Opportunities: Services for Homeless Students
 FBA Admission and Attendance: Eligibility and Admissions Requirements
 FBAB Admissions and Attendance: Military Children
 FBB Admission and Attendance: Compulsory Education
 FBBA Admission and Attendance: Dual Enrollment
 FBE Admission and Attendance: Receiving Centers
 FBF Admission and Attendance: Re-Entry into Public Schools
 FCA Students: Transfer of Victims of Violent Crimes *Delete
 FCB Students: Transfers from Persistently Dangerous Schools *Delete
 FDB Health Requirements and Services: Immunizations
 FDC Health Requirements and Services: Medical Treatment
 FDCC Health Requirements and Services: Medical Recommendations by School Personnel to Parents
 FDCE Health Requirements and Services: Student Self-Application of Sunscreen *New
 FDD Health Requirements and Services: Communicable Diseases
 FE Student Records
 FED Student Records: Student Data Protection
 FF Student Activities
 FFG Student Activities: Concussion and Head Injury Policy
 FFH Student Activities: Nonenrolled Students in Extracurricular Activities *New
 FGAB Student Conduct: Students Electronic Devices
 FGAD Student Conduct: Bullying, Cyberbullying, Harassment and Hazing
 FGD Student Conduct: Interrogations and Searches
 FH Student Discipline
 FHA Student Discipline: Safe Schools
 FHAA Student Discipline: Tobacco, Alcohol, Drugs
 FHAE Safe Schools: Disruptive Student Behavior
 FHAG Safe Schools: Emergency Safety Interventions *New
 FI Student Fees, Fines and Charges
 GA Public Records
 GAB Public Records: School Report Card *Delete
 GCA Community Use of Facilities: Conduct on School Premises
 GE School Community Councils
 GFA Fundraising and Donations Policy

Member Young offered a motion to accept the 2107 Board Policy Revisions-First Reading as presented. Member Wall seconded the motion. Motion carried with all members present voting in favor of the motion.

8. Superintendent's Report Continued

Superintendent Hughes expressed his gratitude to all staff members during the difficult time of the loss of a Eureka Elementary student. Superintendent Hughes commended the staff members' strength to help students through the days that followed. Superintendent Hughes reported that the family expressed their gratitude to teachers, staff, administrators and Board members who arranged the use of District facilities for what they needed.

Superintendent Hughes continued the discussion on the appropriate hours of public access to District facilities. Member Wall asked if the established hours of the fitness center fit what the needs are and if the need for more monitors is needed. Member Young asked if the appropriate hours should be determined by the public needs or the District's needs. Member Wall recommended an open time of six a.m. Mr. Snell reported that if an earlier time were established, the lights for the District Office building would have to be programmed to come on earlier. Mr. Snell reported during winter hours, maintenance staff utilizes the time of no vehicles in the parking lot to remove snow. Superintendent Hughes asked high school administrators if they knew if athletic teams would need access to the fitness center prior to six in the morning. Mr. Thornock reported that some teams run early morning practices but nothing earlier than six. President Boswell reported it would be left to Superintendent Hughes's discretion for an established open time. Superintendent Hughes established the fitness center times to be open from six to nine. Superintendent Hughes reported that if a greater need were to present itself in the future times could be reconsidered.

Superintendent Hughes presented Board members a policy outline for early graduation and proof of graduation requirements for a current high school student who has requested to graduate early. Superintendent Hughes reported that once a student graduates, that student is no longer eligible to participate in school sponsored activities as a student including the graduation ceremony.

Superintendent Hughes reported that he will be emailing Board members a survey provided by the Utah School Boards Association to prepare for a Board evaluation to be performed in November. Superintendent Hughes reported that developing a Board handbook will help meet a requirement needed for the evaluation. Superintendent Hughes reviewed the draft version of a Board handbook. Superintendent Hughes and Board members reviewed the District's mission statement, strategic vision and Board goals. Superintendent Hughes reported that the mission statement will be reviewed during the October Board meeting.

Superintendent Hughes reported that school report card information has been released to District officials and will be posted to the public on September 25, 2017. Superintendent Hughes reported that he is pleased with the information.

9. Adjournment

Member wall offered a motion to adjourn. Member Reil seconded the motion. Motion carried with all Board members present voting in favor of the motion.

Meeting adjourned at 6:05 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on October 16, 2017, at 11:00 a.m. at West Desert High School, 440 Pony Express Road, Trout Creek, Utah.

Minutes submitted by:

Jeremy Snell
Business Administrator