



545 East Main Street • P.O. Box 210 • Eureka, UT 84628 • (435) 433-6363 fax (435) 433-6643

Maintenance Repair Request

Name _____ Date _____
School _____ Admin. Signature _____

Describe the problem: _____

Steps you've taken to solve the problem: _____

Office Use

Date Received _____ Action Taken _____
Date Problem Solved _____ Alternative Solution _____